

**TOWN OF GILFORD
BOARD OF SELECTMEN
MEETING MINUTES
June 10, 2020**

1.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Eddy convened a public meeting of the Board of Selectmen in the 1st floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Chair Dale Channing Eddy, Vice-Chair Gus Benavides and Clerk J. Kevin Hayes.

Staff members in attendance: Town Administrator Scott Dunn, Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee and DPW Director Meghan Theriault.

2.0 ANNOUNCEMENTS/PRESENTATIONS

Chairman Eddy read the rules of the meeting.

3.0 REVIEW/APPROVAL OF MINUTES

3.1 Selectman Benavides made a motion to approve the minutes of May 27, 2020 as presented, seconded by Selectman Hayes and passed with all in favor; (3-0).

4.0 CONSENT AGENDA

Selectman Benavides made a motion to approve the items previously signed during the period 05/26/20 through 06/05/20 as listed (attached hereto), seconded by Selectman Hayes and passed with all in favor; (3-0).

5.0 PUBLIC HEARING

5.1 Glendale Facility Regulations Amendments: Chairman Eddy read the public hearing notice and opened the public hearing at 7:04 pm. Dave Ewing, Curtis Road spoke in favor of the amendments. Discussions ensued. Selectmen Benavides stated for the record, the Glendale Committee voted unanimously to recommend these amendments. Selectman Benavides read an email for the record from Steve David who does not support the amendments. Selectman Benavides then read an email for the record from Robin Volk asking the Town to allow barges to use the Glendale docks, regardless of their length, after October 31. Lastly, James McBride sent an email to the Board indicating he sent out an e-letter to the GIA (Governor's Island Association) encouraging them to support. The Board had discussion. It was the consensus of the Board to make one small change under 15.4.3.1 (c); the capital "D" in Docks to lower case "d" to read "Glendale docks". Heidi Kephart, Old Lakeshore Road spoke as the GIA Treasurer reporting that the GIA supports the amendments. The Chairman closed the public hearing at 7:32 pm. Selectman Benavides made a motion to approve the amended Glendale Facility Regulations to be effective as of July 1, 2020 as presented, seconded by Selectman Hayes and passed with all in favor; (3-0).

6.0 APPOINTMENT(S)

6.1 Philip Brogan, NH-DOT (Bridge Preservation Projects): Philip Brogan and Michael Mozer gave a detailed overview on two Bridge Preservation Projects. The first bridge at NH Route 11 over Gunstock River. There were no real concerns, as both lanes of traffic will still be open during repairs. The second bridge is NH Route 11A over Poor Farm Brook. There will be signals used on this project, so one lane will be open to traffic at a time. The Selectmen recommended they contact the Gunstock Area Commissioners for this project to find out about schedule of events, etc. The same contractor will probably do both bridges; both will take approximately 12 weeks (+/-).

7.0 CORONAVIRUS PANDEMIC BUSINESS

7.1 Town Beach & Recreation Facilities: Town Administrator Scott Dunn reported plans are underway to open the Town Beach fully as of 06/20/20 with social distancing recommendations in place. Selectman Benavides made a motion to open the playground at the Town Beach. Motion failed for lack of second. The School District forwarded a MOU regarding summer recreation programs at the school facilities. After review, the Selectmen wanted a change made to section 7 & 8 to read Recreation “staff”, not Recreation “Director” specifically.

The Town Administrator provided the Board with an update as follows:

- Old Home Day Committee is actively engaged in planning this event
- The Town has not been successful in hiring additional seasonal staff for restroom cleaning at the Town Beach and Glendale. Town Administrator Dunn presented a proposal from All Brite, Inc. to clean these facilities. It was the unanimous consensus of the Board to have this done twice a day (until the 5 units the Town is waiting for come in)
- The Library will open for business again next week with certain conditions; all municipal operations are fully functioning with walk-in access to the public except for the use of Town Hall by outside agencies.
- Additional glass dividers will be installed in the TC-TC office next week

8.0 OLD BUSINESS

8.1 Glendale Traffic Patterns: Town Administrator Scott Dunn met with Captain Dunleavy at Marine Patrol to look into re-establishing direct vehicle access between the upper and lower parking lots. The Town needs to ask permission to use the ROW (right of way). Discussion ensued. Selectmen Eddy and Benavides said yes to ask; Selectman Hayes said no.

8.2 Temporary No Parking Signs: Police Chief Anthony Bean Burpee was seeking clarification on temporary parking signs posted by the Police Department. Selectman Benavides reiterated the Board supports the Chief; they would just like the Chief to communicate to the Selectmen. It was the consensus of the Board the Chief/Police Department does not need permission; just a head’s up is sufficient.

8.3 Hoyt Road and Gunstock Hill Intersection with Route 11-A: Public Works Director Meghan Theriault explained the Town has received some feedback from Lakes Region Planning Commission (LRPC) on possible NH-DOT involvement with intersection improvements. Discussion ensued. The Board is not saying they want a roundabout; just ok to a possible study on how to improve this dangerous intersection.

9.0 NEW BUSINESS

9.1 Letter of Support for Belknap County Conservation District Grant: Town Administrator Scott Dunn presented a letter from Jan Hooper regarding an Application for Recreational Trail Rehabilitation at Gunstock. It was the consensus of the Board to have the Town Administrator send a letter of support.

9.2 Appointment to Joint Loss Management Committee: Selectman Benavides made a motion to appoint Holly Burbank as a management representative to the Joint Loss Management Committee effective immediately; seconded by Selectman Hayes and passed with all in favor; (3-0).

9.3 Document Fee Schedule Amendments: Town Administrator Scott Dunn explained it was recently brought to his attention, and confirmed by Town Counsel, that the Town’s current document fee schedule is not consistent with the provisions of RSA 91-A as they pertain to

public safety reports. After consulting with Chief Carrier and Chief Bean Burpee, they are recommending the fee schedule be revised. Selectman Benavides made a motion to approve the Document Fee Scheduled Amendments as presented; seconded by Selectman Hayes and passed with all in favor; (3-0).

9.4 Loam Screening Services Contract: Public Works Director Meghan Theriault explained her recommendation for Loam screening. Selectman Benavides made a motion to approve contracting with Busby Construction to screen loam for municipal use for a not to exceed amount of \$30,000; seconded by Selectman Hayes and passed with all in favor; (3-0).

10.0 OTHER BUSINESS

Meghan Theriault discussed the parking at Glendale for Island clean-up day and feedback she has received from her staff. Discussions ensued. The Board concurs with her decision to close designated areas at Glendale at Noon on the Friday before clean-up day. Ms. Theriault and her staff will advertise, hand out flyers and make sure the word gets out wide and far of this change. It will be extremely helpful to the success and safety of all and she thanked the Board for their support.

11.0 SELECTMEN'S ISSUES

There was nothing new to report.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn provided the Board with an update as follows:

- The Winnepesaukee River Basin River Project is asking businesses etc. not to pour large amounts of bad beer down the drain (large quantities, commercial)
- TA Dunn has been elected to the HealthTrust Board of Directors
- The stimulus checks for the Town's emergency workers (Police and Fire) will go out this week

13.0 NEXT MEETING

The Chairman announced the next meeting of the Board of Selectmen will be Wednesday, June 24, 2020 at 7pm.

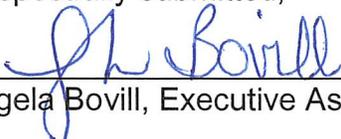
14.0 PUBLIC INPUT

Dave Ewing, Curtis Road commended the Town Clerk and staff for the awesome job that they took on registering boats. He is appreciative as it was very helpful to those who wanted to register their boats due to most boating businesses being closed due to Covid-19.

15.0 ADJOURN

Selectman Benavides made a motion to adjourn the meeting at 8:43pm, seconded by Selectman Hayes and passed with all in favor; (3-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 24th day of June, 2020.

Attest:



Selectman Kevin Hayes, Clerk