

TOWN OF GILFORD  
BOARD OF SELECTMEN  
MEETING MINUTES  
JULY 8, 2020

A duly posted, public meeting of the Gilford Board of Selectmen was convened at 7pm in the Town Hall 1<sup>st</sup> Floor Conference Room.

Selectmen in attendance: Chair Dale Channing Eddy, Vice-Chair Gus Benavides, Clerk J. Kevin Hayes.

Staff members in attendance: Town Administrator Scott Dunn, Police Chief Anthony Bean Burpee, Fire Chief Stephen Carrier, Town Clerk-Tax Collector Danielle LaFond, DPW Director Meghan Theriault, and Police Lieutenant Dustin Parent.

### **1.0 PLEDGE OF ALLEGIANCE**

Selectman Hayes led the assembly in the Pledge of Allegiance to the Flag.

### **2.0 ANNOUNCEMENTS/PRESENTATIONS**

The Chairman read the rules of the meeting followed by an announcement that Household Hazardous Waste Day will be Saturday, 07/25/20 from 8:30am - 12:00pm behind Town Hall; and Island Clean-up Day will be Saturday, 07/25/20 9:00am - 1:00pm at the Glendale Docks.

### **3.0 REVIEW/APPROVAL OF MINUTES**

#### **3.1 June 26, 2020**

Selectman Benavides made a motion made to approve the minutes of June 26, 2020 as presented, seconded by Selectman Hayes and passed with all in favor; (3-0).

### **4.0 CONSENT AGENDA**

#### **4.1 Approval of previously signed documents (06/22/20 through 07/03/20)**

Selectman Benavides made a motion to approve the items previously signed during the period June 22 through July 3 as listed, (copy attached), seconded by Selectman Hayes and passed with all in favor; (3-0).

### **5.0 APPOINTMENT(S)**

#### **5.1 Danielle LaFond – Town Clerk/Tax Collector Department Update**

Ms. Lafond gave a presentation on staffing, tax collections, tax liens, boat registrations, and dog licensing activity in the Town Clerk-Tax Collector's Office, followed by a brief period of questions from the Selectmen.

## **6.0 CORONAVIRUS PANDEMIC BUSINESS**

### **6.1 Governor Sununu Emergency Order #56**

It was the unanimous consensus of the Board to take no action in response to the Governor's Order with regards to reducing appropriations.

### **6.2 Employee Out-of-State Travel**

It was the unanimous consensus of the Board to approve an out-of-state travel request for the Police K-9 officer to attend a dog training course in Virginia from September 20-25 and to review future request on a case-by-case basis.

### **6.3 Outside Groups at Town Hall**

It was the unanimous consensus of the Board to keep the ban on outside groups from using Town Hall and to review this matter again at the next meeting.

### **6.4 Recreation Facilities (playgrounds & basketball courts)**

Selectman Benavides made a motion to open the Town's playgrounds and basketball courts to public use, seconded by Selectman Eddy. Following a discussion, the motion failed on a vote of 1-2 with Selectman Benavides in favor.

### **6.5 Miscellaneous**

It was the unanimous consensus of the Board to not open the goody shack at the Solid Waste Center.

## **7.0 OLD BUSINESS**

### **7.1 DPW Deferred Capital Purchases (Ford F550, Asphalt Planer, Used Forklift)**

Selectman Benavides made a motion to approve the previously deferred purchases as follows:

- Ford F550 @ \$34,717 (with trade-in) from Hillsborough Ford
- Dump Body & accessories @ \$64,900 from H.P. Fairfield
- RoadHog Asphalt Planer @ \$18,200 from MB Tractor & Equipment
- Yale GLP060 Used Forklift @ \$16,500 from Nitco

Seconded by Selectman Hayes and passed with all in favor; (3-0).

## **8.0 NEW BUSINESS**

### **8.1 Library Building Painting**

Selectman Benavides recused himself from participating in this agenda item.

Selectman Hayes made a motion to accept the low bid for painting at the Library in the amount of \$18,000 from Caroselli Painting, Inc. of Laconia, with funds to come from the Building Repair Capital Improvement Fund, seconded by Selectman Eddy and passed with all in favor; (2-0).

### **8.2 Disposition of Old Forestry Truck**

Selectman Hayes made a motion to approve the transfer of the old Forestry Truck from the Fire Department to the Department of Public Works, seconded by Selectman Benavides and passed with all in favor; (3-0).

### **8.3 2020 Sewer Rates – Review/Schedule Public Hearing**

It was the unanimous consensus of the Board to schedule of a public hearing on sewer rate changes for July 22. Selectman Hayes asked to be provided with an explanation as to why the sewer fund and annual sewer revenues had surpluses and deficits over the years.

### **8.4 Committee Status (Solid Waste Committee & Land Conservation Task Force)**

It was the consensus of the Board to solicit input from the Solid Waste Committee Chairman before considering the dissolution of the Solid Waste Committee at the next meeting.

Selectmen Benavides made a motion to dissolve the Land Conservation Task Force, seconded by Selectman Hayes and passed with all in favor, (3-0). It was noted the LCTF has not had a legal meeting (consisting of public notice, presence of a quorum and minutes) for many years.

## **9.0 OTHER BUSINESS**

Selectmen Benavides made a motion to approve the newly updated Emergency Operations Plan dated May 2020, seconded by Selectman Hayes and passed with all in favor; (3-0).

Selectmen Benavides made a motion to approve a request for a replacement Island Boat Decal for Amy Marquis, seconded by Selectman Hayes and passed with all in favor; (3-0).

## 10.0 SELECTMEN'S ISSUES

Selectman Hayes asked DPW Director Theriault if there were any plans to reschedule Free Dump Days. Ms. Theriault said that was for the Board to decide but she noted all items previously accepted only for free dump days were now eligible to be brought to the facility for a small fee during regular business hours. She was then asked to give a presentation on SWC receipts at the next Selectmen's meeting.

## 11.0 ADMINISTRATOR'S REPORT

Town Administrator Dunn informed the Board that a scheduled meeting with the New Hampshire Department of Transportation to review the Route 11-1 and Hoyt Road intersection was cancelled by NHDOT. He also noted that the Bank of New Hampshire Pavilion has not yet scheduled any shows for the 2020 season. Lastly, he told the Board that Town has some key staffing shortages in the Selectmen's Office, Finance Office and DPW, but efforts were being made to minimize any inconvenience to the public.

## 12.0 NEXT MEETING (July 22, 2020)

## 13.0 PUBLIC INPUT

There was none.

## 14.0 ADJOURN

Selectman Benavides made a motion to adjourn the meeting at 7:42pm, seconded by Selectman Hayes and passed with all in favor; (3-0).

Respectfully submitted,



Scott J. Dunn, Town Administrator

Approved by the Board of Selectmen on the 22<sup>ND</sup> day of July, 2020.

Attest:



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Selectman J. Kevin Hayes, Clerk