

**TOWN OF GILFORD  
BOARD OF SELECTMEN  
MEETING MINUTES  
September 23, 2020**

A duly posted, public meeting of the Board of Selectmen was convened in the 1<sup>st</sup> floor conference room of the Gilford Town Hall at 7:00pm.

The following Board members were present: Chair Dale Channing Eddy, Vice-Chair Gus Benavides and Clerk J. Kevin Hayes.

Also in attendance: Town Administrator Scott Dunn, Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, DPW Director Meghan Theriault, Town Clerk-Tax Collector Danielle LaFond, Parks & Recreation Director Herb Greene and Town Moderator Sandra McGonagle.

### **1.0 PLEDGE OF ALLEGIANCE**

At 7:00pm, Chairman Eddy convened the public meeting of the Board of Selectmen and led the assembly in the Pledge of Allegiance to the Flag.

### **2.0 ANNOUNCEMENTS/PRESENTATIONS**

Chairman Eddy read the rules of the meeting and announced that all Town Offices and the Library will be closed on Monday, October 12, 2020 for Columbus Day.

### **3.0 REVIEW/APPROVAL OF MINUTES**

Selectman Benavides made a motion to approve the minutes of September 9, 2020, as presented; seconded by Selectman Hayes and passed with all in favor; (3-0).

### **4.0 CONSENT AGENDA**

Selectman Benavides made a motion to approve the items previously signed during the period August 24, 2020 through September 18, 2020, as listed, seconded by Selectman Hayes and passed with all in favor; (3-0).

### **5.0 APPOINTMENT(S)**

5.1 Parks & Recreation Director Herb Greene – Parks & Recreation Update: Parks & Recreation Director Herb Greene explained that it has been an unusual season for programs, activity, etc. with Covid-19. Mr. Greene is still down one part time position and they are actively trying to fill that position. New playground equipment was installed at the Town Beach in July; one lifeguard tower was replaced, as were other various facility improvements. The Old Home Day Committee is working on plans for 2021. It was a very busy beach season this year as they saw 17,857 vehicles pass through during hours the gate was staffed, up 3,500 since last year. This brought in an increase in revenue as compared to prior year. Director Greene reviewed programs and answered the Board's questions. They thanked him for the update and for successfully running various programs during these difficult times.

### **6.0 CORONAVIRUS PANDEMIC BUSINESS**

6.1 Outside Groups at Town Hall: Selectman Hayes made a motion to allow outside groups to use Town Hall under the following criteria:

1. Only organizations that are situated in the Town of Gilford may use the Town Hall
2. No more than 20 people are allowed in the conference room
3. There will be a \$50 sanitation fee due and payable prior to the meeting to pay for staff to clean the room
4. Facemasks are mandatory at all times unless social distancing in accordance with CDC guidelines.

Seconded by Selectman Benavides and passed with all in favor; (3-0).

6.2 **Trick or Treat:** After a brief discussion, Selectman Benavides made a motion with regret, to not have posted hours for trick or treat this year in accordance with guidelines as recommended by the CDC, seconded by Selectman Hayes and passed with all in favor; (3-0).

## 7.0 OLD BUSINESS

7.1 **Traffic Issues - Gilford East Drive:** Police Chief Anthony Bean Burpee reported that the issues have slowed down and traffic is not as bad. Town Administrator Scott Dunn gave copies of the site plan approvals for this location. Discussion ensued. Town Administrator Dunn was asked to talk to the owner about a signboard stating ‘Lobby is Open’.

7.2 **Regional Public Health Resource Officer:** Town Administrator Scott Dunn reported that the Partnership for Public Health has agreed to the Town’s most recent proposed agreement. Discussion ensued. Selectman Benavides made a motion to approve the Agreement for a Regional Public Health Resource Officer as presented and to authorize the Town Administrator to sign the agreement, seconded by Selectman Hayes and passed with all in favor; (3-0).

7.3 **Winnepesaukee River Basin Program Commission:** Town Administrator Scott Dunn reviewed the most recent proposed legislation to form a new Commission to operate the WRBP system (instead of the system currently operated by NH-DES) with some oversight by an Advisory Board. Selectman Benavides made a motion to support the creation of a new WRBP Commission as proposed under the draft RSA 485-H legislation dated August 14, 2020, seconded by Selectman Hayes and passed with all in favor; (3-0).

## 8.0 NEW BUSINESS

8.1 **Acceptance of Unanticipated Revenue for K9 Ballistic Vest:** Selectman Benavides made a motion to accept a \$3,600 donation from Dennis & Laurie Marhefka and others, with thanks, for the purchase of a ballistic vest for the Town’s K9 Police Dog and to authorize the expenditure of that sum off budget for its intended purpose, seconded by Selectman Hayes and passed with all in favor; (3-0).

8.2 **Voting Day (November 3, 2020) Items:** Town Moderator Sandra McGonagle and Town Clerk-Tax Collector Danielle LaFond discussed voting procedures for the upcoming general election with the Board of Selectmen. Parking, a separate entrance for people not watering masks, parking time limits, using all voting booths, handicapped spots were some items discussed. No decision was made, but the Town Moderator and Town Clerk-Tax Collector were asked to work on a plan for signage to help alleviate the limited parking situation. The Selectmen thanked the TC-TC, Town Moderator, DPW, Police, and Fire etc. for their hard work in the primary election.

8.3 **Approval of Employee Gifts (\$50 Gift Certificates):** Selectman Benavides made a motion to authorize the acceptance of \$50 gift cards from the Gilford Rotary Club to the following Town employees: Doug Wall, Curtis Mailloux, Stephen Carrier and Jeffrey Madon, seconded by Selectman Hayes and passed with all in favor; (3-0).

8.4 Backhoe Bid Award: Public Works Director Meghan Theriault reviewed bids for the replacement Backhoe and answered the Board's questions. Selectman Benavides made a motion to award the backhoe bid to Northland JCB at a total price of \$164,477.58 to be lease-purchase financed by the manufacturer at an annual interest rate of no more than 3.04%, seconded by Selectman Hayes and passed with all in favor; (3-0).

8.5 Appointment to Kimball Wildlife Forest Committee: Town Administrator Scott Dunn presented a letter of interest from a resident to serve on the Kimball Wildlife Forest Committee. Selectman Benavides made a motion to appoint Alexandra Breed as a member of the Kimball Wildlife Forest Committee for a 3-year term to expire April 30, 2023, seconded by Selectman Hayes and passed with all in favor; (3-0).

## 9.0 OTHER BUSINESS

There was none

## 10.0 SELECTMEN'S ISSUES

Selectmen thanked Gilford Police, Fire, DPW for the hard work they put into the successful visit of Vice President Mike Pence yesterday. A lot of work goes into this.

## 11.0 ADMINISTRATOR'S REPORT

Town Administrator Dunn provided the Board with an update as follows:

- Marine Patrol held a public hearing on Glendale no wake zone yesterday
- The DPW building repairs came to \$14,501.84
- Administrator Dunn attended the Board of Fire Engineers meeting last week
- Administrator Dunn is hoping to hear from the HealthTrust tomorrow on health insurance rates for next year
- The FY21 budget preparations are well underway - the BOS work session will be 10/06/20 at 8am
- The CIP committee completed their work and the plan will be presented to the Board at their next meeting
- Potter Hill Road project for the Kiedaisch property was revised
- The Town's new Building Inspector/Code Enforcement officer starts on 10/05/20

## 12.0 NEXT MEETING

The next meeting of the Board of Selectmen will be Wednesday, October 14, 2020 at 7pm.

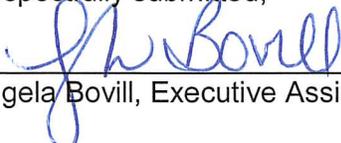
## 13.0 PUBLIC INPUT

There was none.

## 14.0 ADJOURN

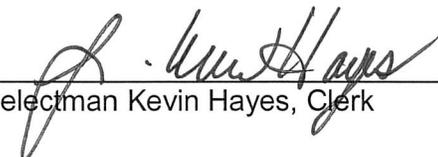
Selectman Benavides made a motion to adjourn the meeting at 8:05pm; seconded by Selectman Hayes and passed with all in favor; (3-0).

Respectfully submitted;

  
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Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 14<sup>th</sup> day of October, 2020.

Attest:

  
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Selectman Kevin Hayes, Clerk