

TOWN OF GILFORD
BOARD OF SELECTMEN
MEETING MINUTES
OCTOBER 6, 2020

A public meeting of the Board of Selectmen was convened at 8am in the first floor conference room of the Gilford Town Hall.

Selectmen present: Chair Dale Channing Eddy, Vice-Chair Gus Benavides, Clerk J. Kevin Hayes.

Also present were Town Administrator Scott Dunn and Finance Director Holly Burbank.

Chairman Eddy led the assembly in the Pledge of Allegiance to the Flag.

It was noted the meeting was scheduled as a budget workshop. The Board then commenced to review the FY2021 budget requests and recommendations of the Town Administrator.

It was the unanimous consensus of the Board to recommend a budget of \$15,340 for Elected Officials.

It was the unanimous consensus of the Board to recommend a budget of \$295,220 for Administration.

It was the unanimous consensus of the Board to recommend a budget of \$2,535 for Boards & Committees.

After a brief discussion with Town Clerk-Tax Collector Danielle LaFond, it was the unanimous consensus of the Board to recommend a budget of \$433,385 for Town Clerk-Tax Collector.

It was the unanimous consensus of the Board to recommend a budget of \$13,269 for Elections & Registrations.

After a brief discussion with Finance Director Holly Burbank, it was the unanimous consensus of the Board to recommend a budget of \$641,522 for Finance, Appraisal & Technology.

It was the unanimous consensus of the Board to recommend a budget of \$34,800 for Legal Services.

The Board then met with Public Works Director Meghan Theriault. It was the unanimous consensus of the Board to recommend a budget of \$317,984 for DPW Administration.

Mr. Benavides made a motion to recommend level funding for road improvements at \$1,750,000, seconded by Mr. Hayes and passed with all in favor; (3-0).

It was the unanimous consensus of the Board to recommend a budget of \$2,972,970 for DPW Highway Division.

After a brief discussion with Director of Planning & Land Use John Ayer, it was the unanimous consensus of the Board to recommend a budget of \$324,519 for Planning & Land Use.

Mr. Benavides made a motion to recommend a budget of \$25,000 for Bridges & Guardrails, seconded by Mr. Hayes and passed with all in favor; (3-0).

It was the unanimous consensus of the Board to recommend a budget of \$552,982 For DPW Vehicle Maintenance Division.

After a brief discussion with Cemetery Trustees Pete Allen and Kristin Snow, it was the unanimous consensus of the Board to recommend a budget of \$39,216 for Cemeteries.

It was the unanimous consensus of the Board to recommend a budget of \$596,435 for DPW Solid Waste Division.

It was the unanimous consensus of the Board to recommend a budget of \$937,699 for DPW Sewer Division.

It was the unanimous consensus of the Board to recommend a budget of \$433,656 for DPW Buildings & Grounds Division.

It was the unanimous consensus of the Board to recommend a budget of \$18,000 for Street Lights.

After a brief discussion with Police Chief Anthony Bean Burpee, Deputy Police Chief Kris Kelley and Police Lieutenant Dustin Parent, it was the unanimous consensus of the Board to recommend a budget of \$3,117,429.

After a brief discussion with Fire Chief Stephen Carrier, it was the unanimous consensus of the Board to recommend a budget of \$2,176,442 for the Fire Department.

It was the unanimous consensus of the Board to recommend a budget of \$1,697 for Forestry.

It was the unanimous consensus of the Board to recommend a budget of \$3,242 for Emergency Management.

It was the unanimous consensus of the Board to recommend a budget of \$137,600 for Fire Protection.

It was the unanimous consensus of the Board to recommend a budget of \$349,763 for Insurances & Benefits.

It was the unanimous consensus of the Board to recommend a budget of \$3,800 for Health Administration.

Mr. Benavides made a motion to recommend a budget of \$57,160 for Health & Welfare Agencies, seconded by Mr. Hayes and passed; (2-1 with Mr. Eddy opposed).

It was the unanimous consensus of the Board to recommend a budget line item of \$36,000 for Police Radio System Improvements to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$218,519 for Fire Apparatus to come from the Fire Equipment Capital Reserve Fund.

It was the unanimous consensus of the Board to recommend a budget line item of \$55,000 for a DPW Truck to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$34,000 for the lease purchase of a DPW jetrod vacuum machine.

It was the unanimous consensus of the Board not to recommend any funds for Fire Station Improvements this year, but to consider this project for FY2022 as recommended by the Capital Improvements Planning Committee.

It was the unanimous consensus of the Board to recommend a budget line item of \$85,000 for a scale at the Solid Waste Center to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$2,900 to be added to the K9 fund.

It was the unanimous consensus of the Board to recommend a budget line item of \$10,000 to be added to the Sidewalk Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$10,293 to be added to the Technology Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$25,000 to be added to the Building Maintenance Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$50,000 to be added to the DPW Building Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$25,000 to be added to the Fire Water Supply Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$20,000 to be added to the Recreation Facilities Maintenance Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$10,000 to be added to the Glendale Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$100,000 to be added to the Fire Equipment Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$100,000 to be added to the Bridge Replacement Capital Reserve Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$58,000 to be added to the Lakes Business Park Trust Fund to come from surplus fund balance.

It was the unanimous consensus of the Board to recommend a budget line item of \$10,000 to be added to the Sewer Maintenance Capital Reserve Fund to come from the Sewer Fund.

After a brief discussion with Parks & Recreation Director Herb Greene, it was the unanimous consensus of the Board to recommend a budget of \$255,825 for the Parks & Recreation Department.

It was the unanimous consensus of the Board to recommend a budget of \$9,941 for the Ice Rink.

Mr. Hayes made a motion to recommend a budget of \$885 for Patriotic Purposes, to include \$750 for the Candlelight Stroll, seconded by Mr. Benavides and passed; (2-1 with Mr. Eddy opposed).

It was the unanimous consensus of the Board to recommend a budget of \$41,086 for Other Governments.

It was the unanimous consensus of the Board to recommend a budget of \$288,528 for Debt Service.

It was the unanimous consensus of the Board to approve a default budget in the amount of \$14,189,977.

The Board met with Library Director Katherine Dormody to review the Library Budget. Also present were Library Trustees Diane Tinkham, Betty Todd and Jack Lacombe. It was the unanimous consensus of the Board to recommend a budget of \$605,833 for the Library.

It was the unanimous consensus of the Board to recommend a budget of \$30,700 for the Conservation Commission.

OTHER BUSINESS

Following a brief discussion, Mr. Benavides made a motion to accept the low bid of Busby Construction in the amount of \$14,295 for sewer line repairs to come from the Sewer Maintenance Capital Reserve Fund, seconded by Mr. Hayes and passed with all in favor; (3-0).

At 11:20am Mr. Benavides made a motion to adjourn the meeting, seconded by Mr. Hayes and passed with all in favor; (3-0).

Respectfully submitted,



Scott J. Dunn, Town Administrator

Approved by the Board of Selectmen at a meeting held on the 14th day of October, 2020:

Attest:



J. Kevin Hayes, Clerk