

**TOWN OF GILFORD  
BOARD OF SELECTMEN  
MEETING MINUTES  
November 20, 2019**

**1.0 6:00 PM NON-PUBLIC SESSION**

Selectman Eddy made a motion to enter into non-public session to discuss matters that may adversely affect someone's reputation and personnel issues, per RSA 91-A:3, II, (a), (b), and (c); seconded by Selectman Benavides and passed on a roll call vote with all in favor; (3-0).

The Board reviewed a memo from Public Works Director Meghan Theriault on staffing at the Solid Waste Center and is seeking input from the Board prior to extending a conditional offer of employment for the Solid Waste Superintendent. There was discussion. There are two more interviews scheduled. No decisions were made. The Board also discussed Mrs. Theriault's recommendation in converting the two part-time SWC attendant positions into one full-time position for the sake of recruiting. Discussion ensued. Selectman Benavides made a motion to authorize the advertising of two part-time SWC Attendant positions at a rate of \$18.75 per hour; seconded by Selectman Eddy and passed with all in favor; (3-0).

The Board reviewed the revised employment agreement for the Town Administrator. Selectman Eddy made a motion to approve and sign the Town Administrator's Employment Agreement as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

Additional issues were discussed, and those minutes were sealed as noted below.

At 6:50 pm, Selectman Eddy made a motion to come out of non-public session, seconded by Selectman Benavides and passed on a roll call vote with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm, Chairman Grenier convened the public meeting of the Board of Selectmen in the 1<sup>st</sup> floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Richard Grenier, Dale Channing Eddy and Gus Benavides.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

Selectman Grenier read the rules of the meeting and announced all Town Offices, Recycle Center and Library will be closed on 11/28/19 AND 11/29/19 for the Thanksgiving Holiday. The Library will close at 5pm on 11/27/19 and reopen regular hours on 11/30/19.

**4.0 REVIEW/APPROVAL OF MINUTES**

Selectman Eddy made a motion to approve the minutes of November 5, 2019, as presented; seconded by Selectman Benavides and passed with all in favor; (3-0). Selectman Eddy made a motion to approve the November 6, 2019 minutes as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

**5.0 CONSENT AGENDA**

5.1 Selectman Eddy made a motion to approve the items previously signed during the period November 4, 2019 through November 15, 2019 as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

5.2 Selectman Eddy made a motion to seal the minutes of the non-public session held on this date as they pertain to matters that may adversely affect someone's reputation; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **6.0 PUBLIC HEARING**

6.0 Solid Waste Center Regulations and Fee Schedule: Selectman Grenier read the public hearing notice and opened the public hearing at 7:04 pm. Selectman Grenier asked for public input. Mr. Skip Murphy, Gilford Glen Road spoke against this as he feels that recycling does not make money and criticized the Board of Selectmen in their handling of this project. He also expressed his anger that this was sprung on residents at the last minute and that they are making it mandatory for residents who use the facility to recycle. Mr. William Knightly of Stonegate Court spoke in support of the proposed rules. Selectman Grenier spoke as the Chair of the Solid Waste Committee with an overview of how the facility would work. Phyllis Corrigan of Liberty Hill Road also a member of the Solid Waste Committee spoke in favor of the proposed rules. Ms. Nancy Marcoux also spoke in favor of the proposed rules and said how easy separating is. Mr. Dan DeLorenzo spoke with some interesting information on recycling, supports the proposed rules and told the Selectmen it is the right thing to do. With no further public input, Selectman Grenier closed the public hearing at 7:45 pm. Selectmen had discussion on the fine structure. Mr. Angelo Farruggia said it might be more realistic to take away privileges, and he supports the facility and recycling. Mr. Richard Parker asked about construction debris and thought the fine schedule was excessive as well. The Selectman thanked everyone for his or her input. Discussion ensued. The Board will forward the request to restructure the fines to the Solid Waste Committee. No decisions were made.

## **7.0 APPOINTMENT**

7.1 Grace McNamara, LRPA-TV Department Update: Grace McNamara, Director of LRPA stated that they have participated and recorded many events throughout the Lakes Region. They broadcast Selectmen's meetings, Budget Committee meetings, Library programs, the Old Home Day parade and Gilford graduation to name a few. LRPA is looking to purchase a new broadcasting server (server and software) at a cost of \$55,000. They are gearing up for the upcoming Laconia Holiday Parade and the Greater Lakes Region Children's Auction. Ms. McNamara thanked Gilford for their continued support and announced that LRPA-TV is always looking for volunteers and that they have equipment available to borrow for community events. She answered the Boards questions and they thanked her for the update.

## **8.0 OLD BUSINESS**

8.1 Solid Waste Center Improvements: The Board reviewed the memo from DPW Director, Meghan Theriault regrading a Recycle Equipment Grant Application. Selectman Eddy made a motion to approve and sign a grant application for \$5,000 towards the cost of equipment purchased for the new Solid Waste Center; seconded by Selectman Benavides and passed with all in favor; (3-0).

Town Administrator Scott Dunn said it is anticipated the concrete for a new Attendant building will be poured on Wednesday. He stated that once it is cured, we could then move the old building and finish the electrical installations. Paving is anticipated to be complete by Friday (weather permitting). Plumbing for the utility room should begin when the gates reopen. Discussion ensued. Selectman Benavides made a motion to have November 22, 2019 be the last Sunday that the Recycle Center is open and that the Recycle Center will be open for regular hours on November 26, 2019; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.2 2020 Annual Town Meeting Warrant - Draft #2: The Board reviewed the Warrant (just verbage changes as requested at the last meeting). No decisions were made.

8.3 Conveyance of Real Property - Tax Deeded Properties (3): Town Administrator Scott Dunn presented three tax deeds from the Sale of Town owned Tax Deeded properties that were sold at auction. Selectman Eddy made a motion to sign the three quit claim deeds for tax deeded property sold by the Town at auction as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **9.0 NEW BUSINESS**

9.1 Lawn Health Services Agreements - Cemeteries: Town Administrator Scott Dunn reported the Cemetery Trustees recommend the Board approve two contracts for plant care and turf management at Pine Grove and McCoy Cemeteries. Selectman Eddy made a motion to approve the two contracts for plant care and turf management at Pine Grove and McCoy Cemeteries as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.2 Lawn Health Services Agreement - Town Hall: The Board reviewed the memo from Meghan Theriault, DPW Director regarding Lawn Health Services at Town Hall. Selectman Eddy made a motion to approve a 3-year contract for lawn health services by Belknap Landscape Company for \$4,850; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.3 Sewer Abatement: The Board reviewed the memo from Public Works Director Meghan Theriault. Discussion ensued. Selectman Eddy made a motion to deny the sewer abatement request of Joanna Nichols; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.4 Utility Pole Licenses: Selectman Eddy made a motion to approve and sign the two Eversource utility pole licenses as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.5 Belknap Mountain Road Closure - Candlelight Stroll (12/14/19): The Board reviewed a memo from Library Director Katherine Dormody. Selectman Eddy made a motion to authorize the closing of Belknap Mountain Road between Potter Hill Road and the Rowe House on December 14, 2019 from 5-7pm for the Candlelight Stroll; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **10.0 OTHER BUSINESS**

Town Administrator Scott Dunn recommended the Board appoint Meghan Theriault as the Town's representative to the Concord Regional Solid Waste Resource Recovery Cooperative. Selectman Eddy made a motion to appoint Meghan Theriault as the representative to the Concord Regional Solid Waste Resource Recovery Cooperative; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **11.0 PUBLIC INPUT**

Selectman Grenier asked for public input. There was none.

## **12.0 SELECTMEN'S ISSUES**

Selectman Eddy reported the Laconia Airport was asked if they would allow testing of rocket motors on their property and stated that it would produce less notice than Meadowbrook and testing takes about 10-15 seconds. Selectman Benavides asked the Board of Selectmen if the 12/11/19 meeting could be rescheduled to 12/18/18. It was a unanimous vote in the affirmative to reschedule to 12/18/19.

**13.0 ADMINISTRATOR'S REPORT**

Town Administrator Scott Dunn reported a situation that was resolved involving nine barrels of human waste being dumped and left on Scenic Road. The Town is still waiting to hear from NH DRA regarding the tax rate. Town Administrator Scott Dunn and Finance Director Glen Waring met with Mainstay regarding IT security measures. Administrator Dunn attended the Board of Fire Engineers meeting on 11/19 and the NHMA Annual Conference on 11/13 & 11/14. He discussed the Fire Alarms in Town Hall. It was recently discovered the signal does not go anywhere for various departments; he will be soliciting quotes for service. There have been sewer backups in the Police Department. One problem is that the toilets are low water flow toilets. There is also 20' of pipe that they have discovered is relatively flat and it is encased in cement. This problem will need to be resolved. Town Administrator Dunn was recently elected 2<sup>nd</sup> Vice-President to the MMANH Board. Administrator Dunn is waiting on numbers from the Winnepesaukee River Basin and hopes to have the information for the 12/18/19 meeting. The Town Cemeteries are closed until spring. The Conservation Commission will hold a public hearing on 12/3/19 regarding a land acquisition and will bring before the Board on 12/18/19. Administrator Dunn said he met with City of Laconia Officials regarding Waste Management.

**14.0 NEXT MEETING**

The next regular meeting of the Board of Selectmen will take place on Wednesday, December 18, 2019 at 7:00 pm.

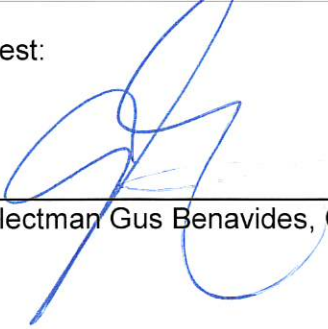
**15.0 ADJOURN**

With no further business to come before the Board, Selectman Eddy made a motion to adjourn at 8:40 pm; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,

  
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Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 18<sup>th</sup> day of December, 2019.

Attest:  
  
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Selectman Gus Benavides, Clerk