Town of Gilford
Board of Selectmen
Meeting Minutes
June 22, 2022

Selectmen present: Chair Kevin Hayes, Vice-Chair Dale Channing Eddy and Clerk Gus Benavides.

At 7:00pm, Selectman Hayes convened the duly posted, public meeting of the Board of Selectmen.

Staff members in attendance: Police Chief Kris Kelley, Deputy Fire Chief Brad Ober, Director of Planning & Land Use John Ayer, Public Works Director Meghan Theriault, Director of Parks & Recreation Herb Greene, Town Administrator Scott Dunn and Executive Assistant Chrissy Blood.

1.0 PLEDGE OF ALLEGIANCE

Police Chief Kris Kelley led the assembly in the Pledge of Allegiance to the Flag.

2.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the following:

2.1 Rules of the meeting

2.2 All Town Offices and Library will be closed on Monday, July 4 in honor of Independence Day

3.0 REVIEW/APPROVAL OF MINUTES

3.1 Selectman Eddy made a motion to approve the minutes of June 8, 2022, as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

4.0 CONSENT AGENDA

4.1 Selectman Eddy made a motion to approve the items previously signed during the period June 8 through June 21, 2022, as listed; seconded by Selectman Benavides and passed with all in favor; (3-0).

5.0 APPOINTMENT(S)

5.1 Herb Greene, Parks & Recreation Department Update

Mr. Greene reviewed the winter and spring programs, noting that the Ice Rink had a slow start due to mild weather and increase in participation in outdoor programs. A new full-time Recreation Specialist began on May 2nd and while lifeguard staffing at the Town

Beach has increased from last year, it is still a concern. As a result, the guarded swim area will be reduced in size and the hours in which the beach is guarded will be reduced from 9:00am – 7:00pm to 9:00am – 5:00pm. Mr. Greene also reviewed facility updates including two new lifeguard towers that were built and installed, work at the Village Field Bandstand that had been completed and various other projects. Mr. Greene reviewed he upcoming summer programs and activities, including the Gilford Old Home Day, scheduled for Saturday, August 27th.

After a brief question and answer period, the Board thanked Mr. Greene for his report.

5.2 Craig Bailey, Young Road Extension

Mr. Bailey, representing Cal Dunn III and Susan Turcotte, spoke with the Board about extending the Class V portion of Young Road by converting a small section that is currently Class VI. It was the consensus of the Board to allow this project to move forward and to have them submit a formal petition to be followed by a Public Hearing, at which time the Selectmen will be required to vote on a Return of Layout. The Town Administrator noted the request was to have the new section of Class V have a gravel surface, but the Town's minimum road standards require asphalt. Mr. Bailey said they would be requesting a waiver of that standard.

5.3 RJ Harding – Bank of New Hampshire Pavilion

Mr. Harding spoke on the following issues:

1. Plans for reducing the likelihood of traffic back-ups: Progress is being made and checkpoint capacity has doubled, they are currently fully staffed and working to setup a designated rideshare pickup and drop off location, they will be opening parking lots one hour before for bigger shows and robo calls will be used to notify guests of parking issues.
2. Future plans for sound control: Noise has been addressed over the years but he would appreciate having any noise complaints passed on to him in real time.
3. Payment will be made for 2021 fines.

6.0 PUBLIC HEARINGS

6.1 Appropriation of Unanticipated Funds – Foam Recycling Coalition - $50,000

Selectman Hayes read the public hearing notice and declared the public hearing open. There was no public input. Selectman Hayes then declared the public hearing closed.

Selectman Eddy made a motion to accept the $50,000 grant from the Foam Recycling Coalition and authorize the expenditure of that amount off budget for its intended purpose; seconded by Selectman Benavides and passed with all in favor; (3-0).

6.2 Appropriation of Unanticipated Funds – Governor's Office for Emergency Relief and Recovery - $50,000

Selectman Hayes read the public hearing notice and declared the public hearing open. There was no public input. Selectman Hayes then declared the public hearing closed.

Selectman Eddy made a motion to accept the $50,000 grant from the Governor's Office for Emergency Relief & Recovery and authorize the expenditure of that amount off budget for the purchase of an electronic signboard and a cardiac monitor; seconded by Selectmen Benavides and passed with all in favor; (3-0).

7.0 OLD BUSINESS

7.1 Coalition Communities 2.0 Membership

It was the consensus of the Board to withdraw from the Coalition Communities 2.0 and to not pay the invoice for membership.

7.2 Tannery Hill Bridge Repairs

DPW Director Meghan Theriault, stated that one bid has been received for $644,000. Stantec is working with this bidder to see if a solution can be found in the $400,000-$500,000 range. Administrator Dunn suggested using I-Beams for a cheaper solution and allow nature to take its course on the failing abutments. Chairman Hayes requested a solution be sought for $300,000 or less.

8.0 NEW BUSINESS

8.1 Village Field Varsity Baseball Dugouts

Selectmen Eddy made a motion to authorize the expenditure of up to $5,000 from the Recreation Facilities Maintenance Capital Reserve Fund for repairs to the Village Field dugouts; seconded by Selectmen Benavides and passed with all in favor; (3-0).

8.2 Primex Contribution Assurance Program

Selectmen Eddy made a motion to approve a 3 year membership agreement to cap our annual insurance rate increases with Primex at 10% as a worst case scenario for Worker's Compensation and 7% for Property & Liability coverage; and to approve the resolutions as presented and authorize the Town Administrator to sign them; seconded by Selectmen Benavides and passed with all in favor; (3-0).

8.3 NH-DRA Form PA-28 for 2023

Selectmen Eddy made a motion to inform NH-DRA that the Town of Gilford will not be using form PA-28 in 2023; seconded by Selectmen Benavides and passed with all in favor; (3-0).

8.4 Unlicensed Dog Warrant

Selectmen Eddy made a motion to sign the Unlicensed Dog Warrant as presented; seconded by Selectmen Benavides and passed with all in favor; (3-0).

9.0 OTHER BUSINESS

9.1 Pine State Elevator Repairs Invoice - $4,400

Selectmen Eddy made a motion to approve the expenditure of $4,400 for elevator repairs, to Pine State Elevator, to come from the Building Maintenance Capital Reserve Fund; seconded by Selectman Benavides and passed with all in favor; (3-0).

10.0 PUBLIC INPUT

John Walley of Silver Sands addressed the Board regarding traffic issues on Meadowbrook Lane due to the Bank of NH Pavilion as well as security issues on Silver Sands property.

Chief Kelley stated that the Police manage the traffic to help businesses on Meadowbrook Lane.

Selectmen Benavides stated that the Bank of NH Pavilion should find a place on their property for ride shares.

11.0 SELECTMEN'S ISSUES

Selectman Hayes inquired about Dustin Parent's promotion ceremony and the pending Lieutenant promotional exam.

Chief Kelley said they were working on the ceremony schedule but the date has not yet been determined. He also noted the exam will be held on June 28th.

Chairman Hayes inquired on the status of funds for the remainder of the Foam Recycling Program.

Ms. Theriault stated that $30,000 more is needed and she is working on obtaining grants.

12.0 ADMINISTRATOR'S REPORT

The Town Administrator provided the following updates:

- The flag poles at Town Hall have been adjusted and repaired.
- There are numerous staffing vacancies at Police and DPW
- The LED lighting project at Town Hall is almost complete
- The Budget Committee, Kimball Wildlife Forest Committee and DPW Building Needs Committee will all be meeting on Thursday, June 23rd.

13.0 NEXT MEETING

Chairman Hayes noted the next scheduled meeting of the Board of Selectmen is July 13, 2022, at 7:00pm.

14.0 ADJOURN

At 8:18pm, Selectman Eddy made a motion to adjourn the meeting; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,

Christine Blood, Executive Assistant

Approved by the Board of Selectmen on the 13th day of July, 2022.

Attest:

Selectman Gus Benavides, Clerk

Consent Agenda for June 22, 2022 through July 12, 2022

DATE	ACTION	AMOUNT	MAP/LOT
6/22/2022	Employee Status Form - Anthony Gentile	$21.14	
6/22/2022	Employee Status Form - Jake Desgroseilliers	$17.51	
6/22/2022	Employee Status Form - Elroy Ford	$19.26	
6/22/2022	Employee Status Form - Cordell Summers	$16.00	
6/22/2022	Employee Status Form - James Barry	$16.26	
6/22/2022	Employee Status Form - Brett Chagnon	$20.02	
6/22/2022	Employee Status Form - Jake Young	$0.00	Discharge
6/22/2022	2022 Final Sewer Warrant	$41.39	
6/22/2022	2022 Final Sewer Warrant	$60.29	
6/22/2022	Oath of Office - Anthony Gentile	$0.00	
6/22/2022	Non Resident Town Employee Decal - Alyssa Raxter	$0.00	
6/22/2022	Non Resident Town Employee Decal - Tessa Stevens	$0.00	
6/22/2022	Non Resident Town Employee Decal - Troy Wallace	$0.00	
6/22/2022	Non Resident Town Employee Decal - Charlene Crowell	$0.00	
6/22/2022	Warrant for Land Use Change Tax	$12,800.00	
6/22/2022	Warrant for Land Use Change Tax	$9,000.00	
6/22/2022	2021 Abatement Denial	$0.00	Lot# 242-203-000
6/22/2022	2021 Abatement Denial	$0.00	Lot #240-083-000
6/22/2022	2021 Abatement Denial	$0.00	Lot #208-015-000
6/22/2022	Payroll Manifest - Check Date 06.16.2022	$300.35	
6/22/2022	Payroll Manifest - Check Date 06.16.2022	$135,477.50	
6/22/2022	Payroll Manifest - Check Date 06.16.2022	$300.00	
6/22/2022	Payroll Manifest - Check Date 06.16.2022	$863.35	
6/22/2022	Payroll Manifest - Check Date 06.23.2022	$148,314.15	
6/22/2022	Accounts Payable Manifest - Check Date 06.23.2022	$467,988.35	
6/22/2022	Accounts Payable Manifest - Check Date 06.23.2022	$5,970.72	
7/5/2022	Employee Status Form - Michelle Crumb	$16.06	
7/5/2022	Employee Status Form - Michelle Crumb	$18.56	
7/5/2022	Employee Status Form - Bridget Wilcox	$16.25	
7/5/2022	Employee Status Form - Lilia McCann	$16.00	
7/5/2022	Employee Status Form - Jacob Dumais	$16.50	
7/5/2022	Employee Status Form - Mathew Whitney	$29.07	
7/5/2022	Employee Status Form - Marilyn Wlecome	$17.50	
7/5/2022	Employee Status Form - Roger Weeks Jr.	$1,536.19	
7/5/2022	Employee Status Form - Jerrid Tremblay	$19.17	
7/5/2022	Employee Status Form - Kyle Tibbetts	$30.43	
7/5/2022	Employee Status Form - Zachary Szarka	$18.50	
7/5/2022	Employee Status Form - Kurt Mistler	$26.34	
7/5/2022	Employee Status Form - Stephen Merrill	$26.74	
7/5/2022	Employee Status Form - Bruce Hewitt	$29.01	
7/5/2022	Employee Status Form - David Harris	$33.42	
7/5/2022	Employee Status Form - Kurt Gould	$22.82	
7/5/2022	Employee Status Form - Elroy Ford	$21.76	
7/5/2022	Employee Status Form - James Dinan	$22.59	
7/5/2022	Employee Status Form - Michael Denver	$22.49	
7/5/2022	Employee Status Form - Daniel Delaney	$21.01	
7/5/2022	Employee Staus Form - Timothy Cutter	$28.42	
7/5/2022	Employee Status Form - Terry Clairmont	$31.42	
7/5/2022	Employee Status Form - Brett Chagnon	$22.52	
7/5/2022	Employee Status Form - Kevin Carlisle	$27.94	
7/5/2022	Employee Status Form - John Brinkler	$16.64	
7/5/2022	Employee Status Form - Garrett Boisvert	$22.17	
7/5/2022	Employee Status Form - David Bertocchi	$21.96	
7/5/2022	Employee Status Form - James Barry	$18.76	
7/5/2022	Release of Lien	$0.00	Lot #201-009-026
7/5/2022	Non Resident Town Employee Beach and Glendale Decal - Scott Dunn	$0.00	
7/5/2022	Non Resident Town Employee Beach and Glendale Decal - Scott Dunn	$0.00	
7/5/2022	Application for Reimbursement to Towns & Cities in which Fed and State Forest Lands	$0.00	
7/5/2022	2022 Final Sewer Warrant	$28.79	
7/5/2022	2022 Final Sewer Warrant	$66.59	
7/5/2022	2021 1st Quarter Billing Abatement	$37.80	
7/5/2022	Employee States Form - Herb Greene	$1,266.03	