



DEPARTMENT OF PUBLIC WORKS

TOWN OF GILFORD

Request for Proposals 24-IN ASPHALT PLANER

The Town of Gilford Public Works Department is seeking proposals for a 24" high flow planer with fast cut drum, model Bobcat M7017, or approved equal. Planer must be new and attach to an existing S185 Bobcat via a skid. **Proposals must be submitted no later than 10:00 AM, Friday April 10th, 2020** to the Public Works Office at 55 Cherry Valley Road, Gilford, NH 03249. Proposals should be in a sealed envelope marked "24-IN ASPHALT PLANER". Late or faxed proposals will not be accepted. The bids will be publicly opened and read at that time.

The Town of Gilford reserves the right to accept or reject any and/or all proposals or any part thereof, to waive any formality in the proposal process and to accept the proposal considered to be in the best interest of the Town. Failure to submit all information called for may be sufficient grounds for disqualification. It is anticipated that a recommendation by the DPW to the Gilford Select board will be made no later than April 22nd 2020.

Questions regarding this request for proposal should be directed to: Kyle Tibbetts, Highway Superintendent, Public Works - 527-4778

24-IN ASPHALT PLANER

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE #: _____ FAX #: _____

EMAIL: _____ SIGNATURE: _____

PLEASE LIST LUMP SUM COST FOR ASPHALT PLANER

Cost for Asphalt Planer; \$ _____

Make: _____ Model: _____

Optional Equipment/Add-Ons:

TOWN OF GILFORD, NEW HAMPSHIRE
BUSINESS AND TAXPAYER IDENTIFICATION INFORMATION
(T I N)

1. THIS BUSINESS IS A: (Please check one)

Individual Sole Proprietorship

Partnership Corporation

Non-Profit Entity

Other (please describe): _____

2. LICENSED OR OTHERWISE AUTHORIZED TO DO BUSINESS BY THE STATE OF:

3. TAXPAYER IDENTIFICATION NO. (TIN): _____ - _____

OR

SOCIAL SECURITY NUMBER _____ - _____ - _____

LEGALLY ISSUED IN THE NAME OF: _____

DOING BUSINESS AS (DBA):

ADDRESS:

TOWN/TOWN, STATE, ZIP:

NOTES:

YOUR BID MAY BE REJECTED IF YOU DO NOT COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID.

CHECKS IN PAYMENT OF OBLIGATIONS BY THE TOWN WILL BE MADE PAYABLE TO YOUR LEGALLY ISSUED NAME UNLESS YOU STATE A D/B/A (DOING BUSINESS AS). FEDERAL TAX REPORTING, IF REQUIRED, WILL ALSO BE IN YOUR LEGAL NAME.

FAILURE TO PROVIDE A T.I.N. WILL SUBJECT YOU TO 20% FEDERAL BACK-UP WITHHOLDING.

GENERAL TERMS AND CONDITIONS

PREPARATION OF PROPOSALS and QUOTES

Proposals shall be submitted on the forms provided and must be signed by the Proposer or his authorized representative. Any corrections to entries made on the Proposal forms shall be initialed by the person signing the proposal.

Proposers must quote on all items appearing on the proposal forms unless specific directions in the advertisement, on the proposal form or in the special provisions allow for partial proposals. Failure to quote on all items may disqualify the proposal. When proposals on all items are not required, proposers shall insert the words "no proposal" where appropriate.

Alternative proposals will be considered, unless otherwise stated, only if the alternate is described completely, including, but not limited to, sample, if requested and specifications sufficient so that a comparison to the request can be made.

Unless otherwise stated in the Request, prices quoted shall remain firm for a period of thirty (30) days after the date and time for receipt of proposals.

Any questions or inquiries must be submitted in writing, and must be received by the Public Works Department no later than seven (7) calendar days before the Request for Proposal/Quote due date to be considered. Any changes to the Request for Proposal/Quote will be provided to all proposers of record.

The proposer has not divulged to, discussed or compared his proposal with other proposers and has not colluded with any other proposer or parties to a bid in any way. NOTE: No premiums, rebates or gratuities permitted either with, prior to or after any delivery of materials. Any such violation will result in the cancellation and/or return of materials (as applicable) and the removal from Proposal List(s).

The name of any manufacturer, trade name, or catalog number mentioned in this request for proposals/quotes description is for the purpose of designating a minimum standard of quality and type. Such references are not intended to be restrictive, although specified color, type of material and specified measurements may be mandatory. Proposals will be considered for any brand proposals, the proposer shall specify the product they are proposing and shall supply sufficient data to enable comparison be made with the particular brand or manufacturer specified. Failure to submit the above may be sufficient grounds for rejection of the proposal.

When samples are required, they must be submitted free of cost to the Town. They will be returned unless otherwise specified.

Items left for demonstration purposes shall be delivered and installed free of charge and shall be removed by the vendor at no cost to the Town. Said demonstration unit shall not be offered to the Town as new equipment unless mutually agreed to.

The vendor may be required to supply proof of compliance with proposal specifications. When requested, the vendor must immediately supply the Town with certified test results or certificates of compliance.

DISQUALIFICATION

Awards will not be made to any person, firm or company in default of a contract with the Town.

SAFETY DATA SHEET

“WORKER’S RIGHT TO KNOW ACT”

Any vendor who receives an order resulting from this invitation agrees to submit a Material Safety Data Sheet (MSDS) for each toxic or hazardous substance or mixture containing such substance, pursuant to RSA 277-A:1 when deliveries are made. The vendor agrees to deliver all containers properly labeled pursuant to RSA 277-A: 1. Failure to submit and MSDS and/or label on each container will place the vendor in noncompliance with the purchase order. Failure to submit MSDS and/or labels on each container may result in civil or criminal penalties, including bid debarment and action to prevent the vendor from selling said substances, or mixtures containing said substances within the state. All vendors furnishing substances or mixtures subject to RSA 277-A: 1 are cautioned to obtain and read the law referenced above.

PATENT PROTECTION

The seller agrees to indemnify and defend the Town of Gilford from all claims and losses resulting from alleged and actual patent infringements and further agrees to hold the Town of Gilford from any liability arising under RSA 382-A, 2-312 (3). (Uniform Commercial Code).

DELIVERY

Deliveries are to be made only to the department or division indicated on the order and in accordance with accepted commercial practices, without extra charge for packing or containers.

Deliveries which do not conform to the specifications or are not in good condition upon receipt shall be replaced promptly. Deliveries shall be inside the building, and accepted weekdays, between the hours of 7:30am and 4:00pm unless otherwise stated.

INVOICING

Unless otherwise stated, invoices are to be submitted in duplicate upon delivery or pick up to the user department or division. The invoice must include an itemization of all items, supplies, repairs or labor furnished, including unit list price, net price, extensions and total amount due.

(I) (We) hereby certify that (I) (We) have read each and every part of this proposal and advertisement, and (I) (We) understand that failure to comply with any statement, part or request of this proposal will be cause for rejection thereof.

Signed: _____

Title: _____

Company Name: _____

Address: _____

Telephone: _____

Fax: _____