



**TOWN OF GILFORD**  
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## **HELP WANTED**

### **DEPARTMENT OF PUBLIC WORKS**

#### **HEAVY EQUIPMENT OPERATOR**

The Town of Gilford, DPW Highway Division is currently accepting applications for a Heavy Equipment Operator. This is a year-round, full-time position with excellent benefits as set forth in the Town's Personnel Policies and Union Contract (AFSCME, Local 534). The pay range is \$16.81 - \$27.22 p/h DOQE. A copy of the job description is available upon request.

The ideal candidate will have three (3) years minimum experience in heavy equipment operation on road/utility/site construction projects. Must be able and willing to perform strenuous physical labor and work evenings, weekends and holidays as needed. Site layout / grade setting experience is preferred. A proven record of dedication to superior job performance, safety and teamwork is essential.

Applicants must possess a valid driver's license, CDL-B license and be able to pass a drug test and criminal background investigation. Applications will be accepted until position is filled - apply directly at DPW, 55 Cherry Valley Road or submit resume to DPW Director. EOE.

TOWN OF GILFORD, NH  
**JOB DESCRIPTION FOR HEAVY EQUIPMENT OPERATOR**



**JOB SUMMARY**

Performs skilled operation of heavy equipment used in the town maintenance and construction activities. Also performs various skilled and semi-skilled tasks essential to public works and utilities operations.

**SUPERVISION RECEIVED**

Works under the direct supervision of the Highway Foreman who assigns specific work to be performed; work may be performed independently following an established routine; work is reviewed while in progress and/or upon completion and results obtained.

**SUPERVISION EXERCISED**

May supervise lower grade personnel as assigned.

**EXAMPLES OF DUTIES PERFORMED**

(Any one item listed may not include all of the duties necessary to perform the task, nor do the listed examples include all duties which may be found in positions of this class)

1. Regularly operates heavy equipment such as a excavator, loader, backhoe, and as necessary, roller, skid steer, sweepers, heavy trucks or other similar pieces of power equipment.
2. Operates on an emergency and seasonal basis, trucks and equipment for winter snow removal and other seasonal clean up operations.
3. Services vehicle with mechanic, as necessary, equipment assigned and makes minor field repairs and adjustments; reports need for major repair to mechanic and/or Shop Supervisor.
4. When not engaged in heavy equipment operations, performs other various skilled and semi-skilled tasks essential to public works operations.

Performs other related duties as may be required.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

Knowledge of the functions, operating methods, and care required to the heavy equipment used in public works and utilities projects. Knowledge of the maintenance and skilled operation of heavy equipment. Knowledge of the work hazards, safety practices and traffic laws relating to heavy equipment operation. Skill in the operation and care of heavy maintenance and construction

equipment. Ability to perform strenuous physical work under adverse weather conditions. Ability to understand, follow and give oral and written instructions.

### **MINIMUM QUALIFICATIONS REQUIRED**

High school diploma or equivalent. Experience in the operation and maintenance of heavy construction and maintenance equipment. Possession of a valid New Hampshire commercial CDL – B license required with an acceptable safety record. Mandatory participation in the departments Drug / Alcohol Screening Program as required by federal law. Available for twenty-four (24) hour service to Division necessary.

### **PHYSICAL EXERTION/ENVIRONMENTAL CONDITIONS**

Considerable physical effort required in performing work under varying climatic conditions with exposure to mud, water, dust, dirt, heat and cold; continuous noise from machine operations and subject to cuts and abrasions from shop tools.

### **PHYSICAL REQUIREMENTS**

- |  |                       |
|--|-----------------------|
| • Lift up to 10 lbs.:                                      | Routinely required    |
| • Lift 11 to 25 lbs.:                                      | Frequently required   |
| • Lift 26 to 50 lbs.:                                      | Frequently required   |
| • Lift over 50 lbs.:                                       | Occasionally required |
| • Carry up to 10 lbs.:                                     | Routinely required    |
| • Carry 11 to 25 lbs.:                                     | Frequently required   |
| • Carry 26 to 50 lbs.:                                     | Frequently required   |
| • Carry over 50 lbs.:                                      | Occasionally required |
| • Reach above shoulder height:                             | required              |
| • Reach at shoulder height:                                | Routinely required    |
| • Reach below shoulder height:                             | Routinely required    |
| • Push / pull:   | Routinely required    |
| • Hand Manipulation:<br>(grasping, handling, fingering)    | Routinely required    |
| • Other physical considerations:<br>(twisting and bending) | Routinely required    |
| • Kneeling & crouching:                                    | Routinely required    |

Equipment used: Calculator, FM radio, safety equipment, cell phone, digital reader, hand tape, measuring tape, flagging, writing utensils, paper, and other similar items.

Work Surfaces: Concrete flooring, tile flooring, asphalt,  
loam, snow, ice, dirt, rocks, grass, water and other similar  
surfaces.