



Tennis Court Resurfacing Invitation to Bid

Town of Gilford

Spring 2021

Prepared By
GILFORD PARKS AND RECREATION DEPARTMENT
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INVITATION TO BID
TENNIS COURT RESURFACING SERVICES
Spring 2021

The Town of Gilford, NH is soliciting sealed bids for the services of resurfacing and striping of four tennis courts at the Gilford Village Field located at 27 Belknap Mountain Road in Gilford.

Sealed bids must be received no later than April 5, 2021 before 4:00 pm from interested firms, to be eligible for consideration by the town. Each bid must be submitted in a sealed envelope, which is clearly marked: **“Sealed Bid – Gilford Tennis Court Resurfacing”**. All bids will be publicly opened at 4:00 p.m. on April 5, 2021.

All bids received will be considered public documents under the New Hampshire Right to Know Law and therefore, they will be made available for public review upon request.

Sealed bids and all correspondence relating to this bid request shall be mailed to:

Herb Greene
Director of Parks and Recreation
Town of Gilford
47 Cherry Valley Road
Gilford, NH 03249

Sealed bids may also be hand delivered during regular business hours: Monday to Friday 8:00 am to 5:00 pm., to the Town of Gilford Selectmen’s Office located at 47 Cherry Valley Road, Gilford, NH 03249.

Copies of the bid documents may be picked up at the Selectmen’s Office at the above address during regular business hours: Monday to Friday 8:00 am to 5:00 pm. Copies will not be faxed, but emails can be sent upon request.

Sealed bids must provide a statement that clearly identifies any and all exclusions or limitations to these bid specifications.

The Town reserves the right to reject any or all bids or any part thereof, to waive any informality or information in the bid, and to accept the bid considered to be in the best interest of the Town. Failure to submit all information may result in a bid being disqualified as non-responsive.

Interested firms are required to provide evidence of their qualifications and experience in the surfacing of tennis courts in the State of New Hampshire. A minimum of five (5) references with contact information is required with each bid. When multiple firms provide experience in these areas, the successful firm will be that which the Town deems to have the optimal experience and references. Award will be made at the sole discretion of the Town, however, the Town reserves the right to consider additional factors beyond the bid fee as noted below.

Interested firms must satisfy for themselves as to the conditions, space and site requirements for the courts that are to be re-surfaced. To arrange a tour of the courts, please contact Herb Greene, Parks & Recreation Director at hgreene@gilfordnh.org no later than April 1, 2021.

Interested firms must provide a date by which the work will be completed. Work must be done between June 7, 2021 and June 30, 2021. Failure to deliver on time will result in liquidated damages being assessed against the vendor in the amount of one-half of one percent (0.5%) for every day or portion thereof, except upon mutual agreement or acts of force majeure as may be determined by the Town of Gilford.

INSURANCE REQUIREMENTS:

A current Insurance certificate must be provided prior to commencing any work on this project, in the following amounts:

Comprehensive General Liability Combined single limit	\$ 1,000,000.00
Worker's Compensation & Employers Legal Liability	\$ 500,000.00 per accident

The Contractor shall procure and maintain for the duration of this project Worker's Compensation Insurance as required by NH State Law for all employees that are engaging in any work at the site of the project whether direct employees or subcontracting associates.

The Contractor shall use every precaution to prevent injury or damage to Town property and private property in the vicinity of the project area. The Contractor shall be responsible for all damage and injury to persons and/or property during the execution of the work resulting from any act, omission, neglect, and/or misconduct in the manner or method of performing the work, to include the acts of any subcontractors and work done as part of any warranty service. The Contractor shall indemnify, defend, and hold harmless the Town of Gilford, its agents and assigns from any liability, damage, claims, penalties, and/or regulatory agency fines that may arise from the project and warranty work. The Contractor shall promptly restore to the satisfaction of the Town, at the Contractor's expense, any property that may be damaged during the execution of the work, including warranty work.

GENERAL INFORMATION:

Payment by the Town shall be made within 30 days of invoice following the project completion. It is the bidding firm's responsibility to verify all material quantities to ensure a complete, professional finished product. Project completion shall be defined as completion of crack filling, court re-surfacing and court striping as required herein to be approved by the Director of Parks and Recreation or an officially appointed representative.

It is anticipated that the Gilford Board of Selectmen will make a final decision on acceptance of a bid at a public meeting scheduled for Wednesday, April 14, 2021, upon the recommendation of

the Parks & Recreation Director and the Recreation Commission based on their review of bids. Bidding firms shall hold their bid pricing until the meeting on April 14, 2021.

Firms shall assume all costs and expenses associated with the preparation and submission of a sealed bid.

The Town of Gilford reserves the right to accept or reject any bid and to waive any minor bid defects as may be in the Town's best interest.

The following factors will be considered as the basis for award of the bid, to be determined solely by the Town:

- (a) Price
- (b) Proposed Project Time Frames; Capability of Completing Project in a Timely Fashion as Determined by the Town
- (c) Compliance with Project Requirements
- (d) Exclusions and Limitations
- (e) References and Qualifications
- (f) Town Obligations

Questions relative to the contents of these bid specs must be submitted in writing to Herb Greene, Parks & Recreation Director at hgreene@gilfordnh.org , who will serve as the Project Manager for the Town. The Town reserves the right to share written correspondence with all interested vendors and to issue addendums to these specifications as may be necessary.

COURT RESURFACING SPECIFICATIONS:

4 Tennis Hard Courts – 78' (Two sets of two courts 110'x120' each):

- Fill in all cracks in and around the playing surface with job mix crack filler to approx. 350+ LF; apply the ARMOR crack repair system (or equivalent, please specify) to approximately 50 LF of structural cracks.
- Fill in all cracks around net post footing with job mix crack filler and apply one coat of Plexipatch (or equivalent, please specify).
- Apply two layers of topcoat (two-tone, Florida Green/Light Green) California Products Plexipave System (or equivalent, please specify).
- Stripe all four tennis courts.

Additional Striping:

- Apply QuickStart 10 and Under blended lines (light green color) on court 1 (nearest to the Bandstand).
- Apply Pickle Ball blended lines (purple color) on courts 3 and 4 (furthest from the bandstand)

GENERAL BID FORM

In compliance with all specifications enclosed, the Vendor hereby agrees to complete the work in strict accordance with the contract documents provided. Work must be completed by the date and time specified at the prices stated below.

ITEM #1 RESURFACING AND STRIPING OF FOUR TENNIS COURTS
ITEM #2 ADDITIONAL STRIPING OF QUICKSTART AND PICKLEBALL LINES
The Bid must meet or exceed the specifications listed.

Vendor hereby agrees to complete services under this contract within the following timeframe:

Vendor hereby agrees to perform all work described in the specifications for the following lump sum of:

- Total Court Resurfacing and Additional Striping Services Per Specifications \$ _____
- Proposal Submitted by (Company Name) _____
- Title _____ Authorized Signature _____
- Printed Name _____ Contact Phone _____
- Address _____ Date _____
- Email _____