



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
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Gilford Public Library Board of Trustees Minutes of the October 10, 2018 Meeting

The meeting was called to order at 8:30. Attending: Mike Marshall, Betty Tidd via conference call, Diane Tinkham, Katherine Dormody, and Alexis Jackson, and Jack Lacombe.

The September minutes were approved.

Circulation

Circulation last month was almost the same as last September. First time circulations were down slightly while renewals were up and online renewals up 30 percent! Collections doing well were fiction, large prints, easy first-readers, non-fiction, graphic novels, juvenile fiction and non-fiction books, and middle readers. Collections with significant decreases include the following: CD books, new fiction, board books, DVDs, and easy kits. Our interlibrary loan differential between lending and borrowing was high again with 393 books lent out to other libraries and 117 coming in compared to 308 lent and 147 received last year.

Programs

Our ongoing programs have been very well-attended including a record 28 for line dancing one Wednesday. We have continued doing booktalks with the school, including 7th and 8th grade in September and 3rd and 4th in October. Because of the rain we have gone to the school instead of the kids coming to us influencing our door counts. Numbers for programs were 588 for adult programs, 307 teen, and 263 for kids. This compares to 519, 118, and 334 last year. For the kids, yoga fun is limited and last year this time we were offering Play and Learn and could accommodate more.

Volunteer Hours

Fifty people gave us 461.5 hours. Sue Goulet began as volunteer coordinator and started by organizing the volunteer book. She is working on training materials. We are part of pilot program from Lowes that provides community support placing employees on light duty in locations like the Library. One of their employees had shoulder surgery so she is volunteering for us as she recovers. She has learned how to cover books, helped with various projects in the children's room, shelved, and worked in the Friends bookstore. She's been working up to 20 hours and will be here at least for a few more weeks.

Door Counts

Door counts were down from last year 8229 from 8864. (See above about how the visits from the middle school were moved to the school.)

Old Business

- A. Budget 2019 – Katherine met with Scott and the Board of Selectmen. The Budget Committee sub-committee meeting is being scheduled. We are still scheduled for evening of November 15th with the full budget committee.
- B. History Project - almost completed.
- C. Treasurer Report - new account has been set up with Franklin Savings Bank. The Lucille Allen fund has been dissolved.
- D. Computer Plan - all machines were configured and changed to new server including GPL x drive. Several of public access computers had to be rebuilt and/or repaired. Our email stopped working due to new IP in Atlantic Broadband system. We had to request a new static IP but we still have issues in this area to be resolved. All computers and updates have been done for now.
- E. Dog Policy – was reviewed and approved with slight modifications including the addition of a reference to the ADA description of service animals.

New Business

- A. Auto-renewals - our automation system allows us to set up for auto-renewals. After discussion we decided to stay as is.
- B. Smith Trust – we will not request funds this year.
- C. Children’s Room updates - new furniture was ordered, received, and set up. Children’s room has different configuration and is still a work in progress.
- D. HVAC update- Pump 4 was failing and ENE suggested upgrading to a different kind of pump that lasts longer. Katherine is waiting for an estimate to see how much more it is.
- E. Shirt Order – approved a request to purchase a shirt for Sue.
- F. NHLTA Regional Meeting – we are hosting a regional library trustees meeting along with the Friends on November 7.
- G. Personnel - Closed Door.

Meeting was adjourned at 10:15.

Respectfully submitted,
Alexis Jackson