



**Gilford Town Hall:** 47 Cherry Valley Rd., Gilford, NH  
**Phone:** (603) 527-4700 **Fax:** (603) 527-4711

## Gilford Public Library Board of Trustees Minutes of the January 8, 2020 Meeting

The meeting was called to order at 1000 am. Attending: Betty Tidd, Katherine Dormody, Alexis Jackson, Jack Lacombe, Diane Tinkham and Mike Marshall

Minutes from the January meeting were approved.

### **Reports**

#### Circulation

Total circulation was over 10,000 for the month of January, an 11 percent increase from last year. First time checkouts were up slightly and there were over 1000 auto renewals. Biographies, large print, new fiction, picture books, graphic novels, middle readers, and short-loan books all did very well. Collections showing significant decreases include cd books, DVDs, and juvenile books. Overdrive checkouts were up significantly and Hoopla once again is at the maximum budgeted.

#### Programs

The well-attended adult programs for January were the craft swap and Mikayla Clarke's presentation on her hike of the Pacific Crest Trail. Together, these two programs brought in 100 people. Music and Movement was the most popular children's program, but our story times have also been consistently well-attended.

#### Volunteers

Forty-six volunteers gave 319 hours in January. Several long-time volunteers have had to cut back on hours and others have filled in. There were no attendees at the February training. We're still looking for people with the skill set required for covering paper backs.

### **Old Business**

- A. Advocacy- We are finalizing the Advocacy sessions. There are a handful of visits to make and we scheduled a final wrap up meeting with those involved on April 21<sup>st</sup> from 5:30-7pm.
- B. Children's Non-Fiction- re-cataloging is finished. All that is left for the project is making new labels and label holders.
- C. Passports- J'Lillian is now an additional Passport Agent. The service has been popular with at least one application per week.
- D. Alarm System Maintenance- Northeast Security has been awarded the bid and they have been in to re-program the security alarm.
- E. Roof Leak- Insurance adjuster has been back and on the roof. There is one additional spot to check and we are waiting for estimates.

## **New Business**

- A. New Programs - Tuesday Night Virtual Reality, Afterschool Chinese, Snowshoe Hike Tracking, Advanced Line Dancing, Yoga. The High School Book Club is starting where each participant will receive a copy of the discussion book.
- B. NHLTA - We discussed the two bills before the house that relate to libraries. One which has been sent to committee would require all people holding a program have a background check. The other involves elimination of the statute providing for a hearing if fired during a 6-month probationary period. (Since the meeting, we learned both bills were found to be inexpedient to legislate).
- C. Job Description - updated Max Fisher's position
- D. NH Room – One of the books containing obituaries is missing. All of the items in the room are to be used on-site.
- E. After discussion we agreed to modify the snow policy to include: In inclement weather staff has the option to work two hours at home per the library director's approval. This will be done on a trial basis this winter and we will discuss in spring.
- F. Abi Maxwell will be leaving on March 31. Her hours will be distributed to current staff.

The meeting was adjourned at 1120. The next meeting will be at 10:00 am on March 18, 2020. Note date change to third Wednesday.

Respectfully submitted:

Alexis Jackson