

TOWN OF GILFORD
CEMETERY TRUSTEES
MEETING MINUTES

August 6, 2020

Members Present: Peter Allen, Rae Mello-Andrews, Kristin Snow (via phone).

Others Present: Meghan Theriault – DPW Director.

Meeting was called to order by Chair P. Allen at 4:01 pm.

Pledge of Allegiance.

Public Comment – none.

Approval of minutes: Minutes were approved on a motion by R. Mello-Andrews seconded by K. Snow. Motion passed with P. Allen abstaining.

Old Business –

Status of cemeteries, staff, and contractors -M. Theriault reports that Pine Grove and McCoy are being well maintained. The summer person that was hired will be here until the end of August. She also reports that Belknap Landscape recommends continuing the treatment to the bushes that are not doing well this year and re-evaluate in the spring of 2021.

Revision of rules and regulations documents – R. Mello- Andrews reports the process is close to completion.

Replacement of Pine Grove sign – Discussion around wording of sign and K. Snow will seek out a quote from Gator signs for the next meeting.

Repairs to damaged historic gravestones - K. Snow reports that Hoyt cemetery has broken stones and is working on trying to get them repaired. The Gilman stone that was found in back of the shed at the Pine Grove Cemetery was noted to be missing from the historic part of eth cemetery and it will need to be placed back in that location.

Computerized Files /Pontem Software – K. Snow reports that she had talked with Judy Cott a former trustee about the Pontem software. It was reported that a lot of them had been put into the data base and then it was not utilized and allowed to expire by previous trustees. An email had been sent to Pontem and a cost was sent back. The cost includes previous years of non-usage. More research will be done to see what is available and if they can renegotiate a fee.

Other old business – A person from out of town would like to purchase a burial plot. Due to the current rules and regulations this is not allowed. K. Snow will follow up with the citizen.

New Business

Recent burials/lot purchases/information requests/ stone placements- P. Allen reports of 2 cremations, no purchases, 2 information requests and a possible burial at Mc Coy next week which is a full casket. He needs to check to see if there is room before the casket placement.

Review of Financial Statements – deferred.

Review of pricing of cemetery services – tabled until next meeting.

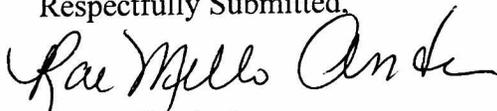
Pine Grove tree removal - M. Theriault presented quotes from one vendor for 10 trees to be removed and all 18 trees to be removed on the side facing the elementary school. Discussion ensued P. Allen made a motion seconded by K. Snow to have her get three quotes to take down all trees per town policy. Motion passed unanimously.

Donations- It was noted that Judy Cott had donated several American flags that she had purchased for grave sites and the records including maps that she had.

Other new business – K. Snow reports that missing pictures that were noted on Find a gravestone have been added from the Pine Grove Cemetery.

Meeting adjourned 5:05 pm

Respectfully Submitted,



Rae Mello-Andrews

Acting secretary

Approved by vote of the Cemetery Trustees on the 3rd day of September, 2020.