

TOWN OF GILFORD  
CEMETERY TRUSTEES  
MEETING MINUTES  
August 5, 2021

Attendance:

Trustees Pete Allen, Rae Mello-Andrews and Kristin Snow were present.

Pete called the public meeting of the Cemetery Trustees to order at 4:20 pm in the Town Hall Conference Room. The attendees said the Pledge of Allegiance.

Approval of Minutes:

Motion to approve the July 1, 2021 minutes made by Rae and seconded by Pete. All voted in favor and the motion passed.

Public Comment:

No members of the public were present.

Old Business:

*Status of cemeteries, staff, and contractors:* Jake Young continues to do very good job maintaining Pine Grove and McCoy Cemeteries. The position has sufficient hours to allow him to work through the end of September. Aaron Alpert submitted a bill for 17.5 hours maintaining the historic cemeteries in June and July. Bill MacLean has been doing volunteer maintenance at some of the historic cemeteries.

*Computerized cemetery file and map updates:* Kristin finished the update of the Pine Grove Cemetery lot owners' map. She has added the lot numbers and GPS locations of all burials in the town-maintained cemeteries to FindAGrave.com, which will allow the trustees and the public to locate graves more easily.

*Pine Grove trees and hedges:* The Trustees reviewed the revised work order proposal from Belknap Landscape Company for work at Pine Grove Cemetery. The proposed work along the northern property/fence line includes grinding of existing stumps and planting bed construction for \$6500 to be paid 2021 and installation of 9 'Montrose Spire' White Spruce to be completed in 2022 for \$12,475, for a total cost over two years at \$18, 975.

Rae moved to accept the revised proposal. Kristin seconded the motion. The motion passed unanimously.

*Marking of lot lines in northeast corner of Pine Grove:* Lots 120-127 in the northeast section of Pine Grove Cemetery have been marked with corner pins. This work was done over three work sessions by the Trustees and Meghan Theriault, with help from DPW staff.

*Other Old Business:*

Rae reported that she was unable to access the Cemetery shared drive from her town computer at the firehouse last week. She called Mainstay but did not receive a response. Kristin reported that she can access Google from only one of the two computers in the Trustees office.

New Business:

*Recent Business:* Eighteen burials have occurred in Pine Grove and McCoy Cemeteries during 2021. There are a few pending burials at Pine Grove. Five full lots and three cremation lots have been sold during 2021. During the month, the Trustees answered several requests for information and assisted with locations for marker placements.

*Other New Business:*

The New Hampshire Cemetery Association will hold their annual meeting at The Derryfield, Manchester, NH the morning of **Wednesday October 6th**.

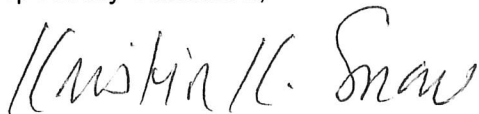
A relative inquired about adding a fence gate on the Hawthorne Street side of Pine Grove Cemetery. The trustees will consider adding a gate when the fence is replaced in the future.

Upcoming Meetings:

The next monthly meeting of the Cemetery Trustees will be held Thursday, September 2, 2021 at 4:00 pm in the Town Hall Conference Room.

The meeting was adjourned at 5:00 pm.

Respectfully submitted,



Kristin Snow, Secretary of the Cemetery Trustees

Approved by vote of the Cemetery Trustees on the 2<sup>nd</sup> day of September, 2021.