TOWN OF GILFORD
CEMETERY TRUSTEES
MEETING MINUTES
March 5, 2020

Members in attendance:
   Pete Allen
   Rae Mello-Andrews
   Kristin Snow

Also present was DPW Director Meghan Theriault. Town Administrator Scott Dunn joined the meeting when it was in progress.

Pete called the public meeting of the Cemetery Trustees to order at 4:00 pm in the Town Hall Conference Room and led the Pledge of Allegiance.

Election of Officers:
Rae Mello-Andrews was appointed by the Board of Selectmen to the Cemetery Trustee position recently vacated by Roger Perry. Rae’s position will run through the March 2021 election.

Following a discussion about the election of officers, Kristin made a motion to elect Pete Allen as Chair, Rae Mello-Andrews as Vice-Chair and herself as Secretary, seconded by Pete and passed unanimously.

Approval of Minutes:
Pete and Kristin voted to approve the draft minutes from the January 6, 2020 meeting with one minor wording correction. Rae abstained.

Old Business:
Meghan reported that Chippers Tree Service removed 4 pine trees at Pine Grove Cemetery. Pine trees along the boundary with the elementary school will be reviewed for health and removed and replaced if deemed necessary.

The trustees discussed that the cemeteries will be opened for the year after the snow melts or by April 15th.

Kristin will try again to reach DMC surveyors for a PDF of the Pine Grove cemetery plan, which could be used to create updated maps showing ownership of plots. She also will look into having PDF backup copies made of important cemetery paper/handwritten documents.

New Business:
Pete has answered several questions received from members of the public. One question the trustees discussed was whether the flags in the cemeteries should have
been taken down during the winter or if a solar light could be used. Meghan will ask Jim Dinan at DPW for input.

Pete gave out copies of Dignified Cemetery Services’ revised price list for 2020.

Kristin brought in a piece of the James Cemetery sign which appeared to have been damaged by winter weather. She will work on having the sign repaired or replaced.

Kristin is listed on the 2020 Town Ballot for election to a three year term as Cemetery Trustee. The election is on March 10th.

Next Meeting:
The next meeting of the Cemetery Trustees is scheduled for Thursday, March 19, 2020, at 4:00 pm in the Town Hall Conference Room.

The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Kristin Snow, Secretary of the Cemetery Trustees

Approved by vote of the Cemetery Trustees on the 19th day of March, 2020.