

Gunstock Acres Village Water District Agenda

Meeting Date: June 17, 2020

Location: Gilford Town Hall

Time: 5:30pm

- I. Call To Order
- II. Swear in Norm Silber
- III. Operator's Report
 - a. Horizon's yield / demand project update
 - b. Update NESC on curb stop legal evaluation
 - c. Arsenic testing
 - d. Coliform hit upon normal testing
 - e. Progress on district contact details from tax bill mailer
 - f. Taylor's Agenda
- IV. Treasurer's Report
 - a. Audit?
- V. Gunstock Inn Water Bill
- VI. PO Box
- VII. Request for money from capital reserve fund
- VIII. Misc Old/New Business
- IX. Adjourn

Meeting Minutes

Attendees: Norm Silber, Jack Kelley, Howard Epstein, Taylor DeOgburn, Brian McCall (via conf. call)

5:32 meeting was called to order

Norm Silber was sworn in as commissioner using template language from 2007 found in files. Norm replaces Caryl Falvey who resigned due to moving out of state in May.

Taylor DeOgburn presented the operators report. Covering:

- Bacterial hit during routine testing: additional samples taken and awaiting results from lab to determine next steps
- Horizon's Engineering work: At this point there's only the need to have the stiller tube installed in well #7 (high side estimate of \$998.59 approved by commissioners), and for a T-value to be removed down near wells 7C/7D to give Horizon's access in order to meet our (commissioners/NESC/Horizons) agreed 7/14 project completion deadline. *Taylor to get another quote for the stiller tube install from Capital Well, Gilford Well or Grey Water to check cost.*
- Taylor discussed work completed during month and cost associated with said work. (see operator's report) PS6 jockey pump replacement is working well and has solved the low tank level problems that had been occurring.
- Discussed quote to replace pump, motor, 1.5' downpipe, wiring and check valve on pump 7B, which failed last month. Capital Well did the evaluation of the needed repair and quoted \$15,492 to replace. *Commissioners requested another 2 quotes from such companies as Grey Water, Thomas Well, Gilford Well to ensure GAVWD is not overpaying for this service.*
- Commissioners approved NESC's monthly bill of \$10,664.70
- *Commissioner's requested that we receive the monthly operator's report at least 24hrs before the monthly meeting (it had been promised 48hrs in advance during meeting between Don Vaughan, Taylor DeOgburn and Jack Kelley on 5/8/20 @ NESC offices), and that future operators reports include copies of actual bills and estimates so that we can more easily provide oversight on scope of work per invoice/estimate.*

Other discussion involving Taylor/NESC:

- RAVE customer contact info success to date – about 150 members of GA have sent in info.
- Curb stop ownership controversy and where we stand with legal evaluation. This is hung up until we can source the by-laws of GAVWD which the town does not have a copy of.

- New arsenic testing rules and limits from the state. All agreed that NESC must begin testing asap to ensure our annual averages can be kept within tolerance in case we need remedial action.
- The true safe yield of wells 7C/7D. Brian McCall discussed his belief that the NHDES report cited by Horizons is probably inaccurate due to the nature of what the report was addressing. *It was suggested that NESC check with Gilford Well while in process of seeking additional estimates from them on stiller tube install and well 7B repair because Gilford put the wells in and should have the original safe flow yield analysis info.*
- In relations to Horizon's testing work, Brian McCall reminded Taylor that the prior operator left NESC an excel digital history of flow metering going back to 2011 or 2012 and that it's probably still on Alex's silver HP laptop. *Taylor to investigate where this document is so it can support the Horizon's analysis.*
- Gunstock Inn water bill: Discussed need to a meter reading from Gunstock in covering Jan `19 through Jan `20 and a reading for total system usage during the same period in order to calculate the bill. *Taylor to provide to Howard & Nick who will do the calculation.*
- *Taylor to investigate Alex's computer and files for copy of GAVWD bylaws as it was suggested by Howard Epstein that Alex probably had a copy.*

Other business of the commissioners discussed:

- Reviewed financials from treasurer Nick Sceggell
- Approved Nick's recommendation to request \$19,256.26 from the GAVWD Maintenance Fund via the Gilford Trustees of Trust Funds to cover a cash shortfall due to timing of expenses versus receipt of tax revenue from town.
- Status of PO Box. There's some concern that payment didn't go through and that our PO Box is invalid now. *Howard to investigate with Nick and post office to determine status. Norm volunteered to check with town clerk's office to see if we can just get a drawer for mail at the town hall to eliminate PO Box expense.*
- Discussed problem sourcing copy of bylaws. Norm produced name of lawyer used by GAVWD 2yrs post GAVWD formation and the need to check with them to see if they have a copy. Howard thought the BoNH who was our banker at time might have a copy and would check. The NH Secretary of State does not have a copy (none required to be filed there) and suggested the lawyer who drafted the creation documents probably has a copy.
- Discussed creating "new and revised" bylaws to ensure we have a solid operating framework document and to call a special general meeting to approve them and the addition of potentially 2 more commissioners bringing total to 5.
- Howard agreed to post meeting minutes and financials up onto our town website.

6:50pm meeting adjourned.