**GUNSTOCK ACRES VILLAGE WATER DISTRICT**

**Monthly Meeting April 6th , 2023 Time: 3:00PM**

**Location: Gilford Town Library**

**Meeting Minutes**

**Commissioners:** Joe Geraci, Kurt Houston, Howard Epstein, Roger Andrews, Rich Haidul

**System Operator (LRW):** NA

**Horizons:** Mike Duffy

**ICS:** Domonic Cerilli (Conference call)

**Clerk:** Rich Haidul

 **Call to Order : 3:00**

1. Roll Call
2. Approve Previous minutes - **Approved**
3. Horizons:
	1. Status / dates on BID for Pump station 1 construction, open items – **Bid formally awarded to LRW, still awaiting approval from State NHDES, insurance and bonds are in place. Need snow to thaw and Heavy Vehicle road ban to be lifted before heavy construction can begin. Proof of Funds documentation has been submitted.**
	2. Updates on Aquastore tank/ring installation. – **Aquastore will proceed with Ring, Tank and foundation once snow thaws and road ban is lifted. Tank will be required to be filled during construction, then testing and acceptance of tank from Horizons can occur.**
4. Operators Report LRW
	1. Update/status
		1. PS1 updates related to BID
		2. Well Clean up – PS5
5. Todd Watson:
	1. Monthly Invoices - **NA**
	2. Funds for Pole at PS1 – **Approved and sent to Consolidation Communications**
6. Howard Epstein:
	1. Energy Audit updates **– unexpected delays, audit forthcoming.**
	2. PS3/PS6 Generators **– Need surveys/clearing before we can proceed**
	3. Eversource Updates – **Complete – LRW will work directly with Eversource.**
	4. Outstanding Invoices - NA
	5. Generator Grant **– In progress, more dialog needed with the state**
	6. Universal Entity Number –(Required for SCADA GRANT) : Need Physical Address – Required –1) Bank Statement, 2) IRS Letter,3) Articles of Creation 4) document to show business name and address- **in progress**
	7. Moore Foundation – **overview of the Foundation**
	8. Water Meter Update on Latest Technology: **Add for future list**
	9. Primex Coming Out to Access : **Kurt all set**
7. Kurt Houston:
	1. Fence for PS1
	2. Scada PS7
	3. PS7 Propane Tank @ 45% **- request Huckleberry to fill the tanks**
8. Joe Geraci
	1. Bid add on’s **– follow up with ICS (Dominic Cerilli) regarding software, hardware, equipment and time frames for SCADA and system upgrades. Scada awarded to ICS, ICS will provide Joe with itemized list of all components.**
	2. Allocation of Funds/Accounts
	3. Grant inputs - approvals
9. **New Items:**
	1. GAPCT (Jose Diaz) request we identify trees being cut @ PS3.
	2. Future Warrant Articles: 1) GAVWD expanding to 5 commissioners - **Completed**  2) Have Water Commissioners dissolve the Capital Reserve Fund held by Trustee of the Trust per RS 35:10 and re-establish a Capital Reserve Fund that requires a majority vote of the Water Commissioners. This will also require a majority vote of the public **OR**  simply to change the words of the 2009 warrant “ for the purpose of repairing and maintaining the Infrastructure" to "Operation, Maintenance and any Expenditures of the Water District" 3) To have the wording in the 2024 Warrant - **That any unspent Funds will be transferred to the Capital Reserve (to be included in the 2024 Warrants)**
10. **Motions:**
11. **Motion – Joe Geraci to award contract to ICS for SCADA system with associated software/hardware as outlined in itemized proposal (Passed 5-0)**
12. **Motion – Joe Geraci to send out Notice to all GAVWD property owners of current project updates and rates increase in June. (Passed 5-0)**

**Meeting adjourned: 3:55**