

# GUNSTOCK ACRES VILLAGE WATER DISTRICT

Meeting Minutes June 6th, 2023

Location: Gilford Town Library

Call to Order : 5:40

1. Roll Call
2. Approve Previous minutes.
3. Horizons:
  - a. Status / updates on Construction for Pump Station 1: **Provide weekly or “as needed” updates. Inspect site and construction progress “as needed” to keep the project on time and on-budget. Set up a Monthly face-to-face meeting with GAVWD. Horizon will meet with LRW and coordinate with Sub-contractors on going forward tasks and schedule and report back to GAVWD.**
  - b. Updates on tank testing and water change over: **fill and test the water for bacteria.**
  - c. Additional Site work: Lyman’s **work is completed. LRW will maintain site going forward.**
4. Operators Report LRW
  - a. Update/status
    - a. PS1 updates related to PS1 construction. : **coordinate and meet with sub-contractors and begin construction of PS1.**
    - b. Well Pump replacements. **TBD**
    - c. Well Clean up – PS5 & PS2 – **Tank has been extracted and needs to be removed. Site will be cleared of all debris and backfilled.**
    - d. May Maintenance: **Several curb stops needed to fixed/replaced. See May Invoice**
5. Todd Watson:
  - a. Monthly Invoices
  - b. MS60
  - c. Follow up from Auditors regarding Reserve funds.
6. Howard Epstein:
  - a. Energy Audit updates - **NTR**
  - b. Generator Bid – **Denied, waiting for additional response from Dept of Energy**
  - c. MHI Plan – **Will move forward with a survey of GSA owner/residence.**
  - d. GIS mapping, Curb Stop Program, GSA Customer list/Notification – **will defer until we received a response from LRW on the effort to identity all curb stops**
  - e. Soft Starter for Well 7, the only well not VFD - Cost \$685 plus installation - **TBD**
7. Kurt Houston:
  - a. PS3/PS6 Generators & Propane installation: **Need to level the area for PAD at PS6, then have generator delivered and connected.**
  - b. Propane Contract with Huckleberry : **will provide 1000gal tank for PS6 and have tank at PS7 filled.**
8. Rich Haidul
  - a. Scada Implementation: **Awaiting response from ICS**
  - b. GAVWD Newsletter – **Finalized and send to all customers with current state of Projects. Moving forward updates will be available on GAVWD website.**
9. Roger Andrews
  - a. Solar Study – Next Steps/RFI – **will finalize a submit a proposed RFI in the upcoming weeks to several companies.**
10. Joe Geraci
  - a. Tree removal for PS6 – Aerial Tree Services – **Trees removed, waiting for stumps to be grinded.**

- b. Allocation of Funds from May Billing – **received check from the town for May 2023 user fees. Look into the cost of fees/charges on current accounts.**
- c. Jersey Barriers updates – **will continue to look at economical solutions.**

11. New Items:

- a. Applications – responsibility for Road Paving for new hookups
- b. Drinking water trust
- c. Donate to RCAP – Not metallic pipe locator

12. Motions:

- a. Joe Geraci to approve May meeting minutes. (Passed 4-0)
- b. Joe Geraci to move forward on Contract #2 with Horizons (Passed 4-0)
- c. Joe Geraci to have Rich Haidul eligible to sign and approve Horizons Invoices if needed. (Passed 4-0)
- d. Joe Geraci to Pay LRW \$13,422.43 for May services and Invoice \$800 associated with SRF loan. (Passed 4-0)
- e. Joe Geraci to pay Huckleberry \$1445.31 for Propane at PS7 (Passed 4-0)
- f. Joe Geraci to re-fund residents \$440 at 90 Mountain Drive and 131 Sagamore and authorize Holly Burbank to change Service Codes to WTRB. (Passed 4-0)
- g. Howard Epstein to pay Generator Connections \$260 for Maintenance and service of Pump Station 7. (Passed 4-0)
- h. Howard Epstein motion to Pay Mitchell Group \$209 for Legal Services related to Annual meeting. (Passed 4-0)
- i. Howard Epstein motioned to pay Laconia Sun \$229.50 for ad services related to PS1 bid. (Passed 3-0)
- j. Howard Epstein to pay MH Public Works Mutual Aid \$25 for 1 year subscription. Need a letter and Check to MH Public Works (passed 4-0)
- k. Howard Epstein motion to pay Bryan Bailey \$1916.55 for Survey Services at Pump Station 3, Pending a Plot Plan, and registration with Registry of Deeds. (Passed 4-0)

**Meeting adjourned: 7:50**