**GUNSTOCK ACRES VILLAGE WATER DISTRICT**

***AGENDA***

**Meeting Date: March 8, 2022**

**Location of Meeting: GILFORD TOWN LIBRARY- LOWER LEVEL MEETING ROOM or BY ZOOM**

**Time: 5:30pm**

**Call to Order: 5:35**

Commissioners: Howard Epstein, Joe Geraci, Kurt Houston

GAVWD Accountant: Todd Watson, Karen Goss

System Operator personnel attending: Tom Mason – LRWS

Horizons: Mike Duffy, Jon Warzocha

Consultant: Dominic Carrelli

Clerk: Richard Haidul

Names of public attending: Brian Mcall 57 Cotton Wood Trail, Ken Allen 61 Sagamore Drive, AL Herte 7 Briarcliff Road, Miguel Lowe 76 Cottonwood, Todd Watson 7 Leisure Drive

**Zoom:** Gary Lantner 2 Huntress Circle, Paula Aufiero 45 Falls Ave, Donna Schinlever 143 Sagamore Drive

**Topics:**

* 1. Customer Input -

Brian Mcall former worked with Alex on our system unknown to us that well 7C along Poor Brook Farm was replaced by Gilford Well in 2017.

Ken Allen - Requires an anti-scold valve and a pressure regulator in his house. Problem with house. Tom Mason of Lakes Region Water Service will look into it.

Ken Allen and Donna Schliver reported varying pressure on Sagamore but there was a break that was fixed in front of her house.

Al Herte a former commissioner had was happy with the service and had no comments.

Paula Alfaro also had a break in front of her house.

Miguel Lowe complained about the Airbnb using more water. We told him we recognize that and are in the process of taking action.

* 1. Operators Report: Lakes Region Water
     1. Use of Differential Correlator – Howard Epstein handed Tom Mason manual and asked him to become familiar with off line measurements and Velocity of Propagation measurements. Also handed Tom Mason a D Size Laminated Drawing of the Pressure Zones within the GAVWD System.

1. Horizon Engineering Report – Jon Warzocha & Mike Duffy
   * 1. Asset Management Study – Reassigned to Kathy Conway
     2. SRF – Presented Bid for 50,000 Gallon Tank from Aquastore For $374,800.00 – Commissioners agreed to discuss this at an Emergency Meeting later this week.
     3. Goals of Asset Management Grant
     4. Progress on Pump 1 Design – First Tank Installation by July then Building Sub Contract.
     5. Status of Pump Station 7 Redesign – Josh Davis has resigned from Horizons. Reassigned to Kathy Conway who was not present at the meeting/
   1. Dominic Carelli Report:
      1. To Give us estimate for Installation of Data Point at Pump 5 with us providing the underground flow monitor, radio and transmitter and antenna. Integrated Control Systems to provide simple PLC and Weatherproof NEMA 3 or 4X box for the electronics.
      2. To Give us estimate for writing a program which shows tank level at Pump Station 6 and operator can remotely operate the fill valve to the 10,000-gallon tank as an option.

* + 1. To Give is estimate for Remote Monitoring of Propane level by SCADA progress

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* 1. Treasurers Report – Todd Watson, Karen Goss
  2. Projects Report – Howard Epstein:
     1. Well Fencing – Status – Granted awaiting Spring
     2. Electrical Contract – Signed for 8 Months with Constellation Energy.
     3. Legal Issues at Pump 3 – Resolved we now have a perpetual lease.
  3. Projects Report – Joe Geraci
     1. list of short-term rental and multiple family properties - Presented
     2. Accounts with Supplier – Secured two suppliers.
     3. Directors & Officers Insurance
     4. Request for Hook-ups – No new hookups but 80 Mountain Dr is in question. Claims to have paid Lakes Region Water Service the application fee but not us. Request Verification in the Form of a Cancelled Check.
  4. Projects Report – Kurt Houston
     1. Pump Station 7 Access Road
  5. Motions

1. **Motion – Howard Epstein – To pay Integrated Control Systems $958 Dollars for Invoice Number 3605**

**For yearly support of Top View Alarm and Six Leak Detection Reports on SCADA. Passed 3-0**

1. **Motion – Joe Geraci – To pay LRW $34,726.50 for invoice 103061. Passed 2-0, 1 Abstained**
2. **Motion – Howard Epstein - To Pay Liberty Taxes $200 Dollars for Book Keeping Services. Passed 3-0**
3. **Motion – Howard Epstein to pay $100 For Annual Post Office Rental Box Fee. Passed 3-0**
4. **Motion- Howard Epstein –To approve Meeting Minutes from February 8th meeting. Passed 3-0**
5. **Motion – Joe Geraci – To increase rates to $880 on Short Term Rental (STR) code=WTRR and Duplexes code=WTRD as identified by GAVWD. Passed 3-0**
6. **Motion Howard Epstein to accept up to $60,000 from the GAVWD Maintenance Fund. Passed 3-0**
7. **Motion by Joe Geraci – To Accept two new hookups at 80 Moutain Drive, Zo’s Holdings, Billing 6 Northview Terrace, Hookset, NH 03106 (according to builder house will for sale and not a Short Term Rental Property) and 13 Falls Ave , Billing: Marianne Fini, 50 Sage St, Leominster, MA increase from $110 to $440**

**Passed 3-0**

1. **Motion by Joe Geraci – change of address on $440 at 29 Creatview Road to Chris and Emily Nault, 74 Terrace, Melrose, Ma 02176**

**Passed 3-0**

**Adjourn: 7:10 PM**