

TOWN OF GILFORD  
BUDGET COMMITTEE  
PUBLIC MEETING MINUTES  
November 5, 2015  
6:30 PM

Members present: Kevin Leandro (Chair), Susan Greene, Kevin Roy, Norman Silber, Harry Bean, Richard Grenier, Karen Thurston, David Horvath, Dr. Leslie Suranyi Jr., and Jeffrey Beane.

Members absent: Robert Henderson.

Chairman Leandro called the Budget Committee meeting to order at 6:30 PM and led the assembly with the Pledge of Allegiance. The Budget Committee will review the Planning and Land Use/Conservation Commission budgets, the Capital Improvement Plan, along with the Sub Committees recommendations.

Planning and Land Use Budget:

David Horvath, Chair of the committee said the committee had discussion on the proposed merit increases in the 2016 budget and noted he would still like to have this discussion with the entire budget committee relative to all departments. There was discussion on line 4191-312 for books and publications. Director John Ayer explained the set of code books that they order (5 sets of 6) and their purpose. There was discussion on 4191-451 Office Equipment on the wide format printer/copier/scanner request. David Horvath prefers to purchase over leasing and also the option of used equipment. They are looking at a 44" wide printer; most of the used ones are 36" wide. Extensive discussions ensued. Kevin Leandro recommended putting \$5,000 in the budget; this will allow flexibility to obtain more accurate numbers researching used, versus leasing, new equipment and was supported by consensus of the full committee. David Horvath wants to discuss line item 4191-252 (Lakes Region Planning Commission). He is opposed to funding and would like the full committee to discuss. Jeffrey Hayes, the Executive Director of Lakes Region Planning Commission gave an overview of the LRPC and its history including State RSA 36, funding mechanisms, and how the Boards Governing Body is established stating that they have been in existence for 48 years. Executive Director Hayes answered questions and the subject was vetted by the full committee. Kevin Roy made a motion to support the \$8,707 FY2016 budget request; seconded by Karen Thurston and passed: (7-2 with 1-abstention). David Horvath made a motion to accept the Department of Planning and Land Use budget totaling \$308,097; seconded by Kevin Roy and passed; (8-1 with 1-abstention).

Conservation Commission Budget:

Members of the conservation Commission were present to answer questions. There was discussion on the hand pulling of milfoil and the increased requests for removal and control.

The committee commended the Conservation Commission for their work on the Milfoil Project and said they are doing a great job. The subcommittee agrees with the Board of Selectmen's recommendation for the Conservation Commission budget. Motion made by Kevin Leandro to approve the Conservation Commission budget for \$22,050 as recommended by the Board of Selectmen; seconded by Susan Greene and passed with all in favor; (10-0).

#### Capital Improvement Project Plan 2016-2021:

Kevin Roy explained that the Capital Improvement Planning Committee met various times to compile/prioritize a list of major purchases for various Capital Projects from 2016-2021. This is a Town wide list including all departments and the school district. Mr. Roy went through each departments request and pointed out the CIP recommendations. Some projects were moved from one year to the next to try and spread out the costs along with some reductions to original request (i.e.: wheel loader, sweeper-vac, dump truck fire boat) and Mr. Roy explained in further detail. These are just recommendations for the committee to review along with the supporting documentation for the requests.

#### Request for Additional Information:

Based on the request made at the 10/29/15 meeting, Finance Director Geoffrey Ruggles gave the committee an Accrual Payout Comparison as of October 2015 to review. David Horvath asked if this could be updated to include 2016 projections for next week's meeting. Norman Silber asked Mr. Ruggles to give a brief explanation between buyback and cash out accruals for employees. Mr. Ruggles explained in detail and answered the Committees questions.

A second request was for the Gilford Police Station Project expenses. Town Administrator Scott Dunn gave a copy of this to the committee. Administrator Dunn explained the spreadsheet in detail and answered the committee's questions.

#### Other business:

Chairman Leandro said that he was not sure he would be able to make it back in time for next week's budget committee meeting. If not, David Horvath will conduct the meeting in his absence.

#### Approval of Minutes:

Chairman Leandro asked if there were any changes to the 10/29/15 minutes. Norman Silber asked to have the spelling of his name corrected on page 3. Motion made by Norman Silber to approve the 10/29/15 minutes as corrected; seconded by Kevin Roy and passed with all in favor; (10-0).

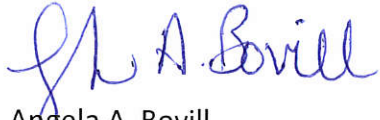
#### Next Budget Committee Meeting:

The next Budget committee meeting will be on Thursday, November 12, 2015 at 6:30 PM.

Adjournment:

Motion made by Kevin Roy to adjourn the meeting at 8:23 PM; seconded by Jeffrey Beane and passed with all in favor; (10-0).

Respectfully submitted,



Angela A. Bovill  
Executive Assistant

