

TOWN OF GILFORD
BUDGET COMMITTEE
PUBLIC MEETING MINUTES
October 6, 2016
6:30 PM

Members present: Kevin Roy, Sean Murphy, Timothy Sullivan, Harry Bean, Dale Chan Eddy, Norman Silber, Chris McDonough, S. Peter Karagianis and Susan Greene.

Members absent: Dr. Leslie Suranyi Jr. and Kevin Leandro.

Chairman Norman Silber called the Budget Committee meeting to order at 6:30 PM and led the assembly with the Pledge of Allegiance followed by introductions. Mr. Silber also stated the Gunstock Acres Village Water District had not appointed a representative as of this date, but could if they desire.

Sub Committee Assignments

Chairman Silber put together a spreadsheet indicating budget members desire to serve on certain sub committees. A few sub committees needed additional representation. Discussion ensued and the following sub committees were assigned:

- Elected Officials, Administration, Boards & Committees, Finance, Appraisal, Technology, Welfare, Debt, Insurance, and Legal: Norman Silber, Les Suranyi.
- Parks & Rec., Skating Rink and other culture: Les Suranyi, Peter Karagianis, Harry Bean and Sean Murphy.
- Health/Cemeteries: Les Suranyi, Peter Karagianis, Harry Bean and Sean Murphy.
- Town Clerk - Tax Collector and Elections: Norman Silber, Kevin Roy and Sean Murphy.
- Planning and Land Use, Conservation Commission: Les Suranyi and Chris McDonough.
- Police, Fire/Rescue, Emergency Management, Forestry and Fire Protection: Norman Silber, Kevin Leandro, Susan Greene, Les Suranyi, Timothy Sullivan and Sean Murphy.
- DPW Administration, Highway, Vehicles Maintenance, Bridges, Street Lights, Solid Waste, Sewer, Buildings and Grounds: Norman Silber, Peter Karagianis, Harry Bean, Timothy Sullivan and Sean Murphy.
- Library, other Governments and Outside Agencies: Norman Silber and Les Suranyi.
- Capital Improvement Plan: Susan Greene and Timothy Sullivan.
- Town Default Budget and Revenues: Norman Silber and Harry Bean.
- Schools Default Budget: Norman Silber, Les Suranyi, Harry Bean and Dale Chan Eddy.
- Federal Projects and Food Service: Les Suranyi and Peter Karagianis.
- District Wide Maintenance and Technology: Norman Silber, Susan Greene, Dr. Les Suranyi, Peter Karagianis, Timothy Sullivan and Sean Murphy.
- Special Education: Norman Silber, Sean Murphy and Dale Chan Eddy.

- Elementary School: Harry Bean and Sean Murphy.
- Middle School: Harry Bean, Timothy Sullivan and Sean Murphy.
- High School: Norman Silber, Les Suranyi, Peter Karagianis, Harry Bean and Timothy Sullivan.
- School Revenues: Timothy Sullivan and Kevin Roy.

Chairman Silber asked that if any member is unable to make it to their subcommittee meeting to let him know as soon as possible so that he can find a substitute. Kevin Roy and Chris McDonough said they would fill in where needed. The Chair will update the spreadsheet and email to all members. Mr. Silber reminded each subcommittee that they are in charge of taking the minutes of their subcommittee meetings and presenting a report/recommendation to the full budget committee. In addition, they need to contact the Department Head to schedule subcommittee meetings. Lastly Chairman Silber stated he would be following Roberts Rules of Order regarding motions, etc. during the Budget Committee meetings.

Approval of Minutes

Dale Chan Eddy made a motion to accept the June 2, 2016 minutes as presented; seconded by Chris McDonough and passed with all in favor: (9-0).

Town Budget Presentation/Overview

Chairman Silber then turned to Scott Dunn, Town Administrator who presented the FY2017 Budget as recommended by the Board of Selectmen. Administrator Dunn began the presentation discussing the Capital Improvement Plan that was accepted by the CIP Committee on 09/19/2016 and accepted by the Board of Selectmen on 09/28/2016 along with the process the committee went through to get to this accepted plan.

Next Administrator Dunn highlighted a few areas of the FY2017 budget as follows:

- 2.5% budgeted for merit increases
- NHRS rate increase (8.51%)
- Health Insurance Plans
- 1 FT custodian position in DPW Buildings and Grounds eliminated
- Fire Department requested two full time positions
- Police Department has requested one full time officer
- Zero Funding for Outside Agencies

The largest request in the FY2017 budget is approximately \$1 million for a new transfer/recycle Center. Administrator Dunn gave a summary of some other budget highlights that were listed in his memo and answered questions.

Chairman Silber said areas the committee is most likely to focus are Police and Fire. The Fire Department has requested a new fire truck and two new positions in the budget and the Police

Department requested one new officer. In Mr. Silber's opinion, he does not see any controversies in the Town budget.

Budget Committee Discussion

Chairman Silber announced this year, they will hold both public hearings on the same night (Town AND School); January 12, 2016 at 7:00 pm. This was a great recommendation made by Town Administrator Scott Dunn.

Chairman Silber wanted to correct in the 06/02/16 minutes where he made a statement regarding his intention to submit a warrant article. That was strictly for the School Districts Default budget; not the Towns and wanted to clarify for the record. He has prepared and presented this to the Superintendent as it needs to be complete and submitted by 10/17/2016.

Timothy Sullivan said there will be an 8.5% increase in New Hampshire Retirement and wants to discuss looking into employees contributing more towards the increase. Town Administrator Scott Dunn said they have no control over the NHRS.

Town Administrator Scott Dunn announced the Outside Agencies funding petitions for warrant articles have a deadline of January 10, 2017.

Chairman Silber sent a written request to Town Moderator, Sandra McGonagle for the use of secret ballots before the deliberative session; also that no non-Gilford residents be allowed to speak at the Deliberative Sessions. He has received a lot of feedback for the desire to have secret ballots.

Chairman Silber told members once they set their meetings to let Ms. Bovill know right away for proper posting, etc. Administrator Dunn reminded them there is a 24 hour notice posting requirement.

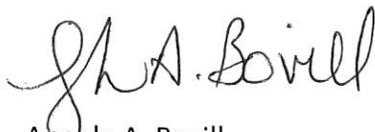
Next Meeting

The next Budget committee meeting will be on Thursday, October 20, 2016 at 6:30 PM

Adjourn

Motion made by Dale Chan Eddy and seconded by Peter Karagianis to adjourn at 7:10 pm and passed with all in favor; (9-0).

Respectfully submitted,



Angela A. Bovill
Executive Assistant