

TOWN OF GILFORD
BUDGET COMMITTEE
MEETING MINUTES
November 1, 2018
6:30 PM

Members present: Joseph Wernig, Tracie Corbett, Thomas Chase, Kristin Snow, Timothy Sullivan, Richard Grenier Sean Murphy, S. Peter Karagianis, Chris McDonough, Susan Greene, Jack Kelley and David "Skip" Murphy

Chairman Sean Murphy called the Budget Committee meeting to order at 6:30 pm, established there was a quorum present and Peter Karagianis led the assembly with the Pledge of Allegiance.

Announcements: Sean Murphy reminded everyone they need to submit signed original meeting minutes of their subcommittee meetings to Angela. Sean also announced that the Budget Committee Meeting for 11/27/18 WILL BE HELD AT THE GILFORD HIGH SCHOOL, in the Library. This change was due to a schedule conflict with the meeting room at Town Hall. This is a one-time change.

Approval of minutes: The Budget Committee reviewed the meeting minutes. Richard Grenier made a motion to accept the 10/25/18 minutes as written; seconded by Tom Chase and passed; (11-0-1). Joe Wernig abstained.

Public comment:

Chair Sean Murphy asked if there was any public comment. There was none.

Police Department subcommittee report: Sean Murphy wished Lt. Leach a very happy retirement. All committee members were appreciative of Lt. Leach and wished him well. Chris McDonough gave an overview of the Police Department subcommittee reporting they reviewed the budget line by line. Computer expense shows an \$8,117 decrease resulting from the first year spike with Exacom software expense that was budgeted last year. This expense will now be consistent through year 5. Mr. McDonough discussed his question to Town Administrator Scott Dunn about the disproportionate increase in retirement expense. Discussions ensued regarding the Animal Control proposed budget of \$22,600. Mr. McDonough explained that the subcommittee recommended a reduction in Animal Control expense to a funding level of \$15,000, which, more accurately reflects past expenditures. Mr. McDonough went on to explain vehicle fuels were a reduction of \$6,700 based on a \$2.20 per gallon estimate and the increase in equipment reflects the purchase of two rifles. Mr. McDonough explained the major increase of \$25,000 was for special projects to gravel and fence a 60' x 90' evidence impound lot behind the police station to preserve the integrity of vehicle evidence. This project was

Approved 11/08/18

originally planned to be grant financed, however, the grant was not approved. The Committee asked Police Chief Anthony Bean Burpee many questions regarding these, along with several other items. There was also discussion on recruiting and the challenges that the Police Chief is having. Lengthy discussion ensued. Town Administrator Scott Dunn said that new proposed budget amount; with the adjustment to Animal Control would be a total of \$2,945,401. Chris McDonough made a motion to accept the Police Department Budget of \$2,945,401 as recommended by the subcommittee; seconded by Jack Kelley and passed with all in favor; (12-0).

Town Financial Update: Finance Director Glen Waring reviewed the monthly financial reports starting with revenues. Through September, or 75% of the year, revenue remain slightly above anticipated amount of total general fund revenues collected at 79.5%. Mr. Waring anticipates that the collected revenue will exceed the estimated revenues by year-end. Expenditures remain on pace with the budget amounts through September. Property Taxes are slightly behind pace as compared to prior years at, 94.4% or \$15,475,275. Mr. Waring reported that cash flow continues to be sufficient in order to meet all of the anticipated expenditures. Short-term investments, as of 10/22/18 are \$8,495,454 and an operating cash balance of \$392,830. Discussion ensued and Mr. Waring answered questions.

Public comment:

Chair Sean Murphy asked if there was any public comment. There was none.

Adjourn

With no further business to come before the Committee, Skip Murphy made a motion to adjourn; seconded by Kristin Snow and passed unanimously; (12-0). The meeting adjourned at 7:45pm.

Respectfully submitted,



Angela A. Bovill
Executive Assistant