

TOWN OF GILFORD
BUDGET COMMITTEE
PUBLIC MEETING MINUTES
November 10, 2016
6:00 PM

Members present: Sean Murphy, Dale Chan Eddy, Norman Silber, Chris McDonough, Dr. Leslie Suranyi Jr., Harry Bean, Geoffrey Ruggles and Timothy Sullivan.

Members absent: Kevin Leandro, S. Peter Karagianis and Susan Greene.

Chairman Norman Silber called the Budget Committee meeting to order at 6:00 PM and led the assembly with the Pledge of Allegiance.

Subcommittee reports:

Department of Public Works Administration, Highway, Vehicle Maintenance, Bridges, and Street Lighting, Solid Waste, Sewer & Building and Grounds Subcommittee: Norman Silber presented the report of the Department of Public Works Administration, Highway, Vehicle Maintenance, Bridges, and Street Lighting, Solid Waste, Sewer & Building and Grounds Subcommittee and items that were discussed. Mr. Silber noted that the Solid Waste Transfer Station item has been referred to the Solid Waste Committee for separate consideration and reporting. Each budget was discussed starting with DPW Administration. Discussion ensued. Norman Silber made a motion to approve the DPW Administration budget for \$258,189 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber then reviewed the Highway department in detail including the \$1,000,000 for road improvements in keeping consistent with the 5 year program. Discussion ensued. Norman Silber made a motion to approve the Highway budget for \$2,222,505 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber reviewed the Bridges and Street Lighting budgets. Norman Silber made a motion to approve the Bridges budget for \$0 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber made a motion to approve the Street Lighting budget for \$29,500 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber discussed the Vehicle Maintenance budget and noted that the wages and benefits for the employees in this department have been added from other segments of DPW to this budget to reflect accurate costs in the Vehicle Maintenance budget. Discussion ensued. Norman Silber made a motion to approve the Vehicle Maintenance budget for \$510,382 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber reviewed the Solid Waste budget. Town Administrator Scott Dunn reported that the Solid Waste Committee met last week with the Engineers to fine tune the transfer station design for more accurate costs but that they are still looking at \$1 million dollar cost. The Engineers are coming to give a presentation at the December 7, 2016 Selectmen's meeting. Discussion ensued. Norman Silber made a motion to approve the Solid Waste Budget for \$650,876 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber made a motion to approve the Health Administration budget for \$3,202 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber reviewed the Buildings and Grounds Budget. Discussion ensued on the Waste Management contract for rubbish disposal (2017 is final year) and purchasing a van. Norman Silber made a motion to approve the Building and Grounds Budget for \$314,287 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

Chairman Silber reviewed the Sewer budget and discussion ensued. Norman Silber made a motion to approve the Sewer budget for \$743,408 as recommended by the Board of Selectmen; seconded by Sean Murphy and passed with all in favor; (8-0).

School Budget: Chairman Silber has asked the School Board for Budget Books 7-10 days prior to the 12/01/16 meeting. Chris McDonough said the School Board met Monday night and approved the budget; those books are forthcoming.

Special Warrant Articles/Capital Improvements/Community Service Sub Committee: Timothy Sullivan gave a detailed report on the Capital Improvements Capital Warrant Articles, the Capital Reserve Fund Appropriations, Trust Fund for the Lakes Region Business Park and the annual funding for the Sewer Maintenance Reserve Fund along with the committee's recommendations. Lengthy discussion ensued regarding Phase II of the Town Hall improvements with a focus on the Heating and Cooling System. The budget committee was not inclined to approve this item based on costs, etc. and the need for more information. Town Administrator Scott Dunn said he would get more information to bring back to the committee.

Norman Silber said that they would put aside the Phase II Town Hall improvements portion and the Solid Waste Transfer Station until they have the final recommendations (after presentation to Selectmen on 12/7/16). Norman Silber then made a motion to approve the items as recommended by the subcommittee with the exception of the transfer station and town hall improvements; seconded by Chris McDonough and passed with all in favor; (8-0).

Approval of minutes: Chairman Silber noted that Kevin Leandro actually led the pledge of allegiance. There were no other changes to the minutes. Norman Silber made a motion to approve the 11/10/16 minutes as corrected; seconded by Sean Murphy and passed with all in favor; (8-0).

Additional Information: Town Administrator Scott Dunn gave the committee copies of the Varney Point Road Pumping Stations Update along with a draft of the warrant articles for information only.

Next meeting: The next Budget Committee meeting will be on Thursday, November 17, 2016 at 6:00 pm.

With no further business to discuss, the meeting was adjourned at 7:15 pm.

Respectfully submitted,



Angela A. Bovill
Executive Assistant