

TOWN OF GILFORD  
BUDGET COMMITTEE  
PUBLIC MEETING MINUTES  
November 17, 2016  
6:00 PM

Members present: Sean Murphy, Harry Bean, Geoffrey Ruggles, Dale Chan Eddy, Norman Silber, Kevin Leandro, Chris McDonough, Timothy Sullivan. S. Peter Karagianis and Susan Greene.

Members absent: Dr. Leslie Suranyi Jr.,

Chairman Norman Silber called the Budget Committee meeting to order at 6:00 PM and Kevin Leandro led the assembly with the Pledge of Allegiance.

Subcommittee reports

Cemeteries Subcommittee: Norman Silber presented the report of the Cemeteries Subcommittee and items that were discussed. There are 12 cemeteries in the Town of Gilford, 9 of them are private and not the Town's responsibility. Pine Grove Cemetery is the only active cemetery; all the others are full. Mr. Silber explained the charge for burial and related items. He also noted the Trustees are considering the possibility of construction at Pine Grove of an above ground mausoleum for cremation remains. The only significant increase for this budget is in the hours of one of the grounds attendants which is needed. Discussion ensued. Norman Silber made a motion to approve the Care of Cemeteries budget for \$48,440 as recommended by the Board of Selectmen; seconded by Dale Chan Eddy and passed; (9-0-1) (Geoffrey Ruggles abstained because his son works for the cemetery)

Default budget: The Chairman stated the Budget Committee has no role in the creation of the default budget for the Town but offered an overview of the meeting that he had with the Town Administrator. Town Administrator Scott Dunn explained the process of creating the default budget in detail and answered the budget committee's questions. He also said the FY2017 default budget is \$517,130 less than the FY2016 budget. The Chairman commended Town Administrator Scott Dunn for doing a great job on the default budget and Kevin Leandro said the format was great.

School budget books: Norman Silber spoke to the Superintendent of Schools Kirk Beitler to ask when the budget committee can expect to receive their school budget books. They will be ready on November 22, 2016 and can be picked up at the SAU office. The Chairman also said he is meeting with the Superintendent of Schools on November 28<sup>th</sup> to go through the default budget along with the rest of the school board default budget subcommittee.

Outside agencies: There have been no petitions submitted thus far. The due date for these is January 10, 2017. It is past practice for the Selectmen and Budget Committee to not make any type of recommendations on these petitions. It is not that they don't support; they feel the voters should decide.

Library subcommittee: This subcommittee has not met yet. They are trying to schedule a subcommittee meeting for next week. The Library subcommittee will review their recommendations at the 12/01/16 meeting prior to the school budget review.

Budget schedule: The budget committee will defer the Town Hall HVAC and Transfer Station items until their 12/15/16 meeting agenda (to be done prior school budget review). This way budget committee members can attend the 12/07/16 Selectmen's meeting at 7:00 pm to hear the presentation the Engineers are making to the Board of Selectmen. Town Administrator Scott Dunn will research/gather climate control data for the HVAC system at Town Hall.

Approval of Minutes: Norman Silber made a motion to approve the November 10, 2016 minutes as submitted; seconded by Sean Murphy and passed; (7-0-3) (Peter Karagianis, Susan Green and Kevin Leandro abstained as they were not present)

Revenues: Town Administrator Scott Dunn gave the budget committee an updated revenue report as of today's date.

Overview: Chairman Silber said that he would redo the roster of budget committee members to include Geoffrey Ruggles along with the subcommittee spreadsheet and email out to all. He also reiterated that the Library subcommittee will make their recommendations at the 12/01/16 meeting prior to the school budget review. Lastly, the two special warrants (HVAC and Transfer Station) will be done at the 12/15/16 meeting prior to the school budget review. The Chairman asked Town Administrator Scott Dunn to be present at the 12/15/16 meeting.

Next meeting: The next Budget Committee meeting will be on Thursday, December 1, 2016 at 6:00 pm.

With no further business to discuss, the meeting was adjourned at 6:50 pm.

Respectfully submitted,



Angela A. Bovill  
Executive Assistant