

TOWN OF GILFORD
BUDGET COMMITTEE
MEETING MINUTES
December 6, 2018
6:30 PM

Members present: Joseph Wernig, Thomas Chase, Tracie Corbett, Kristin Snow, Timothy Sullivan, Richard Grenier, Sean Murphy, S. Peter Karagianis, Karen Thurston, Susan Greene, and Jack Kelley.

Members absent: David "Skip" Murphy.

Chairman Sean Murphy called the Budget Committee meeting to order at 6:30 pm, established there was a quorum present and Richard Grenier led the assembly with the Pledge of Allegiance.

Approval of minutes: The Budget Committee reviewed the 11/29/18 meeting minutes. There were two small changes made. Joe Wernig made a motion to accept the 11/29/18 minutes as amended; seconded by Richard Grenier and passed; (11-0).

Public comment:

Chair Sean Murphy asked if there was any public comment. There was none.

SAU Office/District Wide budget subcommittee report: Jack Kelley reviewed the accounts to clarify line item changes to the School Boards Proposed budget. Acct 2310-58900 is a 59% increase because in the past, there was an attempt to level fund this budget category at \$8,187. Actual expenditures continued to come in around \$13,000 so the SB increased. Acct 2315-53800; the School Board attempted to level fund this at \$20,000 in preceding years and ended up overspending. Acct 2319-53400 expected costs of running required checks (criminal record checks) on substitute teachers and volunteers. Acct 2520-51120 has a large increase of \$21,960 due to the transfer of a ½ FTE secretary from the HS to the SAU. Half of the FTE was replaced by an on-line service, Frontline and the other ½ FTE was assumed by SAU to cover ACA changes, NHRS systems administration work and to improve internal control oversight. Acct 2590-55200 was reduced \$4,860. Acct 2721 saw a large 13% increase of \$63,320 and Jack Kelley explained the breakdown. Discussion ensued regarding the number of students in the Huot Program (70) and the number of students in the Agriculture Program (4) at Winnisquam. The Budget Committee and School Administration had a lengthy discussion regarding the bus transportation versus van transportation and the requirements of a CDL license. There is an industry wide shortage of school bus drivers. The School Board is looking into all options. Accts 2900 & 5221 59300; based on contracted rates, the budget increase of several 2900 accounts should be greater, but the School board elected to make an accounting change and break out food service insurance amounts as a "transfer to food service" to better clarify the true costs vs revenues of Food Service. Scott Isabelle explained how the insurance was budgeted, at a little less than the 6.6 % (maximum guaranteed rate) for Health insurance. Mr. Isabelle reviewed where these numbers are in the budget. Discussion ensued. Joe Wernig made a motion to accept the District Wide budget for \$9,772,397 as recommended by the School Board; seconded by Jack Kelley and passed; (11-0).

School District Building's & Grounds/Maintenance subcommittee report: Joe Wernig reviewed the District wide portion of the budget reviewing areas of change. 51150-10, Salaries are down \$4,440 due

to Tim Bartlett's retirement. There is a proposed 3% increase for the rest of the custodial staff. Rubbish removal (54210-10) is up 6% due to the second of a third year contract and increase in recycling costs. Special projects (54310-10) are down \$10,000 for the Meadows panic alarm system and the repairs and maintenance line (54320-10) are up \$8,000 for four garage doors at the Meadows. Replacement Equipment (57420-10) is up \$52,500 for the replacement of the 2011 Kubota Tractor and snowplow. Mr. Wernig reported for the Elementary School, Contracted services repair and maintenance (54320-26) is up an additional \$24,999 due to the stair chairlift replacement. Other items were discussed. Mr. Wernig reviewed the Middle School special projects (54310-37) and \$2,500 in the budget for an entry vestibule intercom system. In addition, \$19,000 for Library/Media Center carpet replacement. In the High School, there is an increase of \$9,000 in C/S repairs and maintenance for the replacement of the softball field fence and backstop. For the HS/MS combined (54320-57) repair and maintenance is up \$67,099 for sprinkler system repairs, water system pressure tank replacement and upgrade transfer switch electronics. Discussions ensued and Mr. Bartlett answered questions. Tracie Corbett made a motion to accept the Buildings & Grounds budget for \$2,003,635 as recommended by the School Board; seconded by Peter Karagianis and passed: (11-0).

Review of requested School District items: Superintendent Beitler gave the budget committee three handouts. The first handout was the percentage of Gilford Special Education Student & School Lunch prices. These percentages are for the past three years as well as the cost of breakfast and lunch. Superintendent Beitler reported these are for the Gilford special education students. Discussion ensued. The second handout was the technology breakdown that Skip Murphy requested at the last meeting. This included software and contracted services. Discussion ensued. The last handout was the Gilford School District (GSD) class averages. Discussion ensued regarding class sizes, certified staff, enrollment and the School Board Policy Class Average Size Recommendations. Ms. Esther Kennedy reviewed what a 504 plan is and explained that it is when the student needs extras (i.e.: time, vision allergies to name a few). A 504 can follow a student through college. (504 = accommodations vs. modifications). There are no Federal Funds for 504's. Discussion ensued. Ms. Esther Kennedy gave kudo's High School Principal Anthony Sperazzo whom, she stated, had 100% placement of GHS Special Education needs students.

Revised Proposed School District Warrant Articles: Superintendent Beitler reported that he had taken back the Proposed Warrant Articles to the School Board with the Budget Committee's request for changing some of the language. The School Board agreed, and these are the updated Warrant Articles. Chair Sean Murphy said these will be voted on at the January 3, 2019 meeting.

Public comment:

Chair Sean Murphy asked if there was any public comment. There was none.

Adjourn

With no further business to come before the Committee, Susan Greene made a motion to adjourn; seconded by Jack Kelley and passed; (11-0). The meeting adjourned at 8:15 PM.

Respectfully submitted,



Angela A. Bovill
Executive Assistant