**Budget Sub-Committee – Town Clerk –** **Tax Collector** and **Elections & Registrations**

The budget sub-committee for the Town Clerk / Tax Collector and Elections & Registrations 2022 budgets met on Tuesday, October 18 at 9:00 at the Gilford Town Hall Town Clerk`s office. In attendance were Town Clerk – Tax Collector Danielle LaFond, Deputy Town Clerk Sandra Beland,and committee members Kristin Snow, Johan Andersen, and Amber LaTorre.

The first budget reviewed was the **Town Clerk – Tax Collector budget**.

Acct 4141-101 through Acct 4141-133: Town Clerk / Tax Collector staffing is proposed at the same levels as 2021. Danielle LaFond, Sandra Beland, Charity Littlefield, and Stacy Bivolcic work full-time. Kathleen Desalvo and Debra Roman are part-time (24 hrs/week) on Mondays, Thursdays, and Fridays. Mary Anne Fawkes is part-time (20 hrs/week) on Monday, Tuesday, Wednesday and Friday afternoons.

Notable cost increases are : Acct 01-4141-102: part-time wages (up 12.99%), and Acct

01-4141-125 retirement contributions (up 107.02%).

Notable reductions are: Acct 01-4141-103 overtime (down46.31%), Account 01-4141-131 health insurance (down 13.89%), Account 01-4141-132 (dental insurance), and Acct 01-4141-461 general equipment expenses (down 34.83%). This last reflects the lease cost of a new copier.

Danielle noted that the state provides ballots for state elections.

The second budget reviewed was the **Elections & Registrations budget**. The department budget varies from year to year, naturally, with the number of elections. 2022 will have more than last year. Comparisons are more meaningful with 2020, when the last Federal election was held. These show costs at normal levels.

Because elections and the process of them is more closely examined now than in the past, requests for information are up, costing additional time and money.

Wages and benefits are for the Supervisors of the Checklist, ballot clerks, and Town Clerk staff members for elections.

The subcommittee meeting adjourned at 9:18 am.

The Subcommittee unanimously approved both budgets.

Respectfully submitted,

Johan Andersen

Budget Committee member