Board of Fire Engineer's Minutes
November 18, 2022
08:30 hrs.
Gilford Fire-Rescue

Meeting called to order by Chair Akerley at 09:11

Present: Chairman Akerley, Engineer Lyman, Engineer Skinner, Chief Carrier, Deputy Ober, and Charlene Boulanger, Executive Secretary

Minutes of Previous Meetings – October 18, 2022

- ***Motion to approve the October 18, 2022 minutes by Engineer Skinner, seconded by Engineer Lyman. Unanimously approved***

Report of the Fire Chief

Activities

- Attended three School Security Assessment meetings at each school with Homeland Security Emergency Management (HSEM), GPD, and School Admin personnel to review safety and security at each school.
- Annual CPR recertification.
- Attended a Budget meeting with the Selectmen.
- Attended Selectmen's and Budget Committee Meetings.
- Assisted Franklin with a Captain's Promotional process.
- Attended a Department Manager's meeting.
- Attended Lebanon Chief Chrisopoulos' Retirement Party.
- Met with AT&T (Firstnet) at BNHP to discuss improving cell service for first responders.
  - Brief discussion regarding the equipment issues.
  - Equipment to be replaced, this resolve the connectivity issue
- Participated in a Pre-election conference call with HSEM, Secretary of State's Office, and AG's Office.
- Attended a virtual NHAFC BOD meeting.
- Attended a breakfast meeting with GPD Chief Kelley and Captain Parent.
- Conducted a number of inspections.
- Attended a Joint Loss Management Committee Meeting.
- Attended the Glendale Committee Meeting.
  - Chief provided the Engineers with a brief outline of what the Glendale Committee is all about.
- Attended the monthly NHAFC Meeting at the NHFA.
- Attended the North Country Public Safety Officers Dinner and Awards Banquet at the Omni Mt Washington.
- Attended a luncheon celebration the 75th anniversary of the State Fire Marshal's Office at the NHFA.
- Attended and exercise planning meeting at the GPD EOC for our April 2023 Full Scale Exercise.
- Attended and helped present at department training regarding chimney fires.
- Attended LRCC Fire Curriculum Committee meeting.
  - Paramedic Program is going well

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Budget

2022 – Current Budget provided to Engineers

- Vehicle Fuels, Vehicle Maintenance, and Heating Fuels continue to be overspent.
- AC and Generator work being completed from Station Improvements Warrant Article funds.
  - Still pending: Garage Doors (lower apparatus bays)

- **2023 Budget**
  - We have met with TA Dunn, Selectmen, and Budget Sub-Committee.
  - No major concerns or questions.
  - Full Budget Committee report was last night.

Personnel

- FF Emond and Call Member Soucy is completing the FF I class (Practical completed successfully).
  - FF I written exam scheduled for 11.19.22
  - FF I graduation is scheduled for 11.29.22 at 6pm
- FF Emond will be testing for his CDL, soon.
  - FF Emond will be enrolling in FF II and the AEMT course, simultaneous.
  - Slated to start late winter/early spring.
  - After discussion with instructors, it was felt that FF Emond would not have any issues attending both course at the same time

Activity Log: Report provided to Engineers

- January – October 2022
  - 1641 incidents. 14 less than 2021 thru Oct 31.
- November 2022 to date (11/16):
  - 72 incidents. Most notably, last weeks plane crash.
  - On pace to do 135 in November; which would be slightly above average and virtually the same as last year.

Operations

- Hose and dry hydrant testing continue.
- Easy Street dam cleaner and Misty Harbor dry hydrant maintenance.
- Ladder testing will be conducted, by a new company first of December
  - Chief provided a brief explanation as to what Ladder Testing entails, for the Engineers

Training

- Probationary and Call Department training continues.
- Chimney fire training earlier this week.

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Report of the Deputy Chief
Fire Prevention / Inspections

- Reports provided to all Engineers
- Fairly normal month
- Glidden Road Subdivision to the board for approval (proposed 25 lots)
- Starbucks back with a potential for a Citizen's bank to be attached
- Airport Country Store – Enlarging, expanding from four pumps to six pumps
- Short-term rentals back on the table

Vehicle Maintenance

- Snow tire swaps.
- New tires for Ambulance 1.
- New tires will be need for E3.
- Working with LRFA and Miles Marine to remove boat and fix pump.
  - Will install a diesel heater. Other options have not worked.
  - Will install an electric heater in the pump compartment.

EMS

- Presented 15% Ambulance Fee increases to the Selectmen.
- Rate increase scheduled for Public Hearing held Wednesday night.
  - The proposed rate increase was approved, effective 1.1.2023

Call Department

- Two candidates to test this fall. We currently have 13 call firefighters.

Old Business

- None

New Business

- **E3 Backing Incident**
  - E3 temporarily moved into a shorter bay.
  - During the backing in of E3, the driver struck the wall.
  - The wall slightly moved – Engineer to review and make recommendations
  - The drainpipe for the washing machine was broken.
  - Joint Loss Committee recommended reinforcement of the Backing Policy to be reiterated.

Adjournment

- ***Motion to adjourn at 10:35 a.m., by Engineer Lyman, seconded by EngineerAkerley. Unanimously approved***

- **Next Meeting Date:** December 20, 2022 @ 0830 hrs. Gilford Fire-Rescue

Respectfully Submitted Charlene Boulanger, Executive Secretary

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