

Board of Fire Engineer's Minutes
January 19, 2021
08:30 hrs.
Gilford Fire-Rescue

Meeting called to order by Engineer Lyman at 08:35 hr.

Present: Engineer Lyman, Engineer Spear, Chief Carrier, Deputy Ober, FF Lemay and AA Boulanger

Excused: Chairman Akerley

Minutes of Previous Meetings – December 15, 2020

Motion to approve the December 15, 2020 minutes by Engineer Lyman, seconded by Engineer Spear . Unanimously approved

Report of the Fire Chief

Activities

- On-going FROST testing of PD and FD personnel. (103 tests. 5 positives – confirmed. Last positive was 12/22)
- Picked up a PPE order at New Hampton FD.
 - There are still PPE supplies available, anticipating another pick up later in the week
- Weekly State HSEM EMD conference calls.
- Luncheons for 2 retiring Captains.
- Participated in a number of other COVID conference calls/web events.
- Attended Selectmen's meetings.
- Phone call with Audra Tassone of Ironman
 - Timberman being considered for 2021.
 - There are discussions with the City of Laconia to allow the race to end within the city limits. No other information is available at this time.
- Department Manager's meeting.
- Officer's Meeting
 - Chief scheduled an addition officers meeting for January.
 - All officers attended including the newly hired Lieutenants.
- Completed Formal Annual Report and Town Report.
- Covered a partial shift (physical).
- Attended the Town Budget Public Hearing.

Budget

- **2020 Budget**
 - Ended the year with an approximate \$20K balance
- **2021 Budget**
 - Early, Nothing to report

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Personnel

- New Lieutenants have started and are doing well.
 - Both new lieutenants have a positive presentation
 - They have scheduled group meetings and are coaching their shifts
- FF Drew, FF Emond, FF Plummer, FF Acres, and FF Simoneau are all progressing through their Probation Requirements.
 - There is a probationary employee on each shift with their binders in hand
 - This is proving to be a positive situation as it is acting like a refresher for the more senior staff.
 - The senior staff are working closely with the newer staff

Activity Log: Report provided to Engineers

- January – December 2020: 1752 – See Annual Report
- December 1st – 15th @9am: 80
 - On Pace for 165 for the entire month of January – This will tie our January record

Operations

- Mild Winter, with one exception, a three plus foot snowstorm
- Tracks on UTV soon
 - The Tracks are scheduled to be installed today, 1.19.2021

Training

- AEMT class is coming to an end.
 - Clinical training has begun
- Shift training will begin next week
 - Chief Carrier has scheduled all the shift training and is looking forward to meeting with each shift.

Report of the Deputy Chief

Fire Prevention / Inspections

- Report provided to the Engineers
- Deputy Ober had an average month with inspections, 62 total
- 2020 had a total of 748 inspection – inspections down slightly
- Revenues were up slightly from 2019
- Harbor Freight and Lakeshore Plaza are still in the works. Potential for 2.1.2021 build out.

Vehicle Maintenance

- E2 – Pump shift/Transfer case
 - E2 was brought to LR Fire Apparatus for repairs
 - LR Fire Apparatus has purchased a few loaner cars to allow stations to send one driver. The driver then will return to the station with the loaner car and return once the work has been completed.

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- E3 – Primer Issues
 - Desorcie and DPW are working together to resolve
 - Roger Weeks may have a fix, pending outcome

EMT

- Duncan Phillips is now our UCDC.
 - Duncan will oversee narcotics storage and usage
- Refreshers are beginning for EMTs.
- GFR has a small group that will need the refresher
- Laconia Fire has proposed an online refresher course pilot

Call Department

- Adam Cote resigned his position

IT

- Deputy Ober has purchased an alert software/application system.
- This system works off the same data base as Emergency reporting.
- This allows for the information to flow easier

Old Business

- Foot Protection: Injury a couple of months ago.
 - JLMC Reviewed. No strong reactions
 - Open discussion regarding steel toe boots versus non-steel toe boots.
 - No requirements or changes suggested.

New Business

- FF Plummer – EMT-P Class
- Open discussion regarding Paramedic schooling and FF Plummer's request to attend
- The training contract was discussed
- Chief Carrier was in favor of FF Plummer taking the Paramedic Course.
- **Motion to approve the enrollment into Paramedic School for FF Plummer with a contract in place by Engineer Lyman, seconded by Engineer Spear. Unanimously approved.**

Adjournment

- **Motion to adjourn at 8:58 am by Engineer Lyman, seconded by Engineer Spear. Unanimously approved**

- **Next Meeting Date:** February 16, 2021 @ 0830 hrs. Gilford Fire-Rescue

Respectfully Submitted

AA Charlene Boulanger