

Board of Fire Engineer's Minutes
September 21, 2021
08:30 hrs.
Gilford Fire-Rescue

Meeting called to order by Chair Akerley at 08:30am

Present: Chairman Akerley, Engineer Lyman, Chief Carrier, Deputy Ober, Call Member FF Skinner and AA Boulanger

Excused: Engineer Spear

Minutes of Previous Meetings – August 17, 2021

- **Motion to approve the August 17, 2021 minutes by Engineer Lyman, seconded by Chair Akerley. Unanimously approved**

August 24, 2021 Electronic correspondence with Engineer Lyman, Chair Akerley, and Chief Carrier to discuss potential new hire Fenn.

- **Motion to approve a Condition Offer Letter to be submitted to Fenn by Engineer Lyman, seconded by Chair Akerley. Unanimously approved**

- Chief Carrier participated in State monthly COVID
- Daily Severe Weather conference calls, up to the storm and after to discuss cost associated
- Worked a number of concert details.
- Met with Allan Beetle and DC Ober to discuss changes to the 18 Weirs Road strip mall.
 - Liquor Store has started discussions regarding expansion, within the strip mall
- Attended a Department Manager's meeting.
- Participated in Old Home Day activities.
- Covered a short portion of a shift so the Lt could attend an appointment.
- Attended a virtual risk management conference – Lexipol – Public Safety
- Attended a NHAFC seminar, vendor showcase, and monthly meeting in Manchester.
 - Ty Gagne from Primex presented
- Met with Kelly from the Sign Shop regarding Car 1 graphics.
 - Chief will need to reach out as there has been no updates
- Attended a Selectmen's meeting.
 - The regular bi-weekly meetings have resumed. July and August meetings were reduced to monthly meetings.
- Planned, organized, and participated in a very successful Live Burn Training on Lily Pond Rd.
- Chief Carrier has started shift training again and the sessions are going well
- Played in the Loudon Firefighter's Golf Tournament with proceeds going to Manchester Fire.

Budget

2021 Budget

- Current budget report (Week 37) provided to all Engineers
- Good Shape
- Physicals and Building Maintenance are being overspent.

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2022 Budget

- CIP meeting last night. Station siding, doors, and flooring approved.
- Meeting with TA Dunn to be scheduled, later this week.
- Meet with Selectmen 10/5, 1020 hrs, Town Hall.
- Budget Committee (full) – 10/28, 1830 hrs, Town Hall.
- Not sure on Budget Sub Committee, yet. Should be notified shortly

Personnel

- Chief Carrier has posted the vacancies on Facebook, with many inquiries.
- FF Plummer resigned due to family care issues.
- FF Zogopoulos has given a verbal resignation. He will be joining the Manchester FD.
- FF Emond has resigned to return to full time employment with his prior employer.
- FF Brian Fenn has been hired for the first vacancy onto Group Four

Activity Log: Report provided to Engineers

- January 2021 – August 2021:
 - 1311 incidents. 141 ahead of 2020 same time period.
- September to date:
 - 129 incidents. On pace for 184 incidents in September; which would be a record month.
- Major Incidents:
 - 2nd alarm building fire on St Catherine St in Laconia.
 - Rescued an injured boater near Timber Island on Lake Winnepesaukee.
 - Ambulance transported from a MVA on Parade Rd in Laconia.
 - Car fire behind Hannaford. Arson.
 - Building fire on Rt 3 in Belmont – car wash.
 - 3X – Building fire on Whitham Dr in Belmont.
- Chair Akerley inquired as to our volume and covid, response no real direct correlation.

Operations

- Pump testing will take place tomorrow.
- Hose and Dry Hydrant testing continues.

Training

- Probation training and shift training continue.
- Call members training has been posted through the beginning of 2022
- Successful live burn on Lily Pond Road
 - There were approximately 22 attendees – Great turnout.

Report of the Deputy Chief

Fire Prevention

- Reports provided to all Engineers

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Inspections

- Brief discussion regarding the Fire Prevention / Inspection report provided to the Engineers
- July was an extremely busy month for inspections.
- Commercial updates:
 - Clearchoice MD will be building at 9 Old Lakeshore RD, as they have received town approval
 - Mexican restaurant located in the former Chinese restaurant at 1458 Lake Shore RD (next to Walmart), seems to have stalled. We are awaiting contact from owner
 - Deputy peaking with two engineers regarding two new hangers for Skybright at Laconia Airport
 - Gunstock Inn has new owners
 - They will be converting the restaurant to an event center and remodeling the kitchen for a catering company to utilize
 - The pool will be going away and making way for an outdoor patio area
 - Starbucks has express interest in the property located at 1429 Lake Shore Rd
 - There will be a sub shop at the location as well

Vehicle Maintenance

- Inspections and services underway.
- E1 valve work.
- New Car 1 is in service. Still needs to have graphics finished.

Call Company

- 1 dismissal letter and 1 minimum standard reminder letter have been sent out.

New Business

- None

Adjournment

- **Motion to adjourn at 09:25 am by Engineer Lyman, seconded by Engineer Akerley. Unanimously approved**
- **Next Meeting Date:** October 19, 2021 @ 0830 hrs. Gilford Fire-Rescue

Respectfully Submitted

AA Charlene Boulanger