

Gunstock Acres Village Water District
Meeting Minutes – November 15, 2011

Present: Bob Dalton, Howard Epstein, and Al Herte, Commissioners; Bob Dion, Treasurer; Nick Sceggell, Clerk; Fred Butler, Budget Committee; Terry Crawshaw and Alex Crawshaw, C&C Water Services; Jerry Hawkins, Titan Energy

Meeting Called to order at 6:30PM by Commissioner Dalton.

Minutes of the October 2011 meeting had been distributed via email, read and accepted by the commissioners. See #1 of the motion table for the commissioners' acceptance of the minutes.

Treasurer's Report:

Dr. Dion presented the treasurer's report. A transfer of \$50,000 to the Maintenance Fund from the General Fund should be reflected on the Assets.

Invoices: Paid for C&C Water Services (maintenance, supplies, chemicals), Patrick Wood Law (development agreement – High Point), and PSNH (electricity). There was a brief discussion about upcoming meeting with the Budget Committee.

See #2 of the motion table for acceptance of the treasurer's report.

Correspondence:

None to report.

Old Business:

Electric delivery – Jerry Hawkins of Titan Energy presented and provided information regarding the purchase of electricity supply. The presentation included a quote for electricity supply. The commissioners thanked Mr. Hawkins for his presentation and that they would review the figures. Commissioner Epstein suggested a review and vote by email. See #3 of motion table for acceptance to contract to Titan Energy Systems of New England, Inc for 12 Months at a fixed price of 0.07349 cents per KiloWatt Hour for the supply portion of the electric bill. A single bill will still be received through PSNH (by email).

Generators-Commissioner Epstein discussed some of the research done so far regarding generators. During the recent snow storm event, some

customers were without water due to lack of electricity at some of the pump stations. It was noted that of the four pump stations in the system, three are operating on 3-phase power and one is operating on single phase power. As a result, multiple generators would be needed to operate each of the pump station phase requirements, a minimum of 2 generators. Discussion of the amount of calls regarding service due to the outage was estimated at 20-30 calls between the commissioners and C&C Water. The commissioners agree to further pursue bids to complete the work to get a better understanding about the costs associated with the project. Additional research will also be completed by Commissioner Epstein regarding grant opportunities through the State.

Budget- Dr. Dion presented a worksheet comparing budgeted expenses to actual expenses for 2010 and 2011. 2011 figures are through Nov. 15th and adjustments from invoices for May-October from C&C Water are not reflected. Commissioner Dalton stated that he would like to be able to reduce user fees. Commissioner Herte suggested holding off on that discussion until additional information about expenses and commercial user fees is known. The final budget committee meeting on budget reviews is expected to take place before the next GAVWD meeting, the commissioners requested additional time to complete their budget given the potential generator project.

New Business:

Annual Meeting Date – The annual meeting was scheduled for April 7th 2012. Mr. Sceggell will notify the Supervisors of the Checklist and Sandy Bailey of the Town of Gilford of the date.

Meeting schedule 2012 – The GAVWD will continue to meet on the 3rd Tuesday of each month. Mr. Sceggell will inform Sandy Bailey of our schedule.

December meeting – The December meeting was rescheduled to Thursday December 29th at the regular time of 6:30PM.

Budget Committee – Mr. Butler updated the commissioners on the Budget Committee proceedings and requested any input they may have regarding their deliberations.

Operators Report:

Mr. Crawshaw of C&C Water Services reviewed the outstanding invoices from June-October. Mr. Crawshaw explained the charges for non-contracted maintenance and leak repair work that occurred from May-September as reflected on those invoices.

See #4 of the motion table to approve payment of \$10,928.36 to C&C Water.

A separate review of the November activity included updates on the system including a recent Total Coliform detection at Well #1. They will be chlorinating the well to disinfect it and additional sampling will take place to address the issue.

Mr. Crawshaw reviewed estimates of water usage using state rules regarding water usages at various building uses. Mr. Sceggell suggested review of actual water meter readings for comparison and will work with the Town to obtain readings of meters for the past year.

Mr. Crawshaw updated the board about training available for the SCADA system and that C&C would be willing to split the training costs. Mr. Sceggell requested to also attend the training. See #5 of the motion table for approval to pay \$900 dollars of the total of \$1,800 for the SCADA training and to find out if Mr. Sceggell can attend the training.

Mr. Crawshaw updated the board on a new email address to reach him at. The new email is candcwater@gmail.com.

See #6 of the motion table to adjourn the meeting. Meeting adjourned at 8:58PM

Motion	Mover			Second
	Dalton	Epstein	Herte	
1. To approve the minutes of the October meeting.	Yes	Yes	Yes	Dalton Herte
2. To accept the treasurer's report.	Yes	Yes	Yes	Epstein Dalton
3. To contract to Titan Energy Systems of New England, Inc for 12 Months at a fixed price of	Yes	Yes	Yes	Epstein Dalton

0.7349 cents per KiloWatt Hour for the supply portion of the electric bill. A single bill will still be received through PSNH (Vote by email)

4. To approve payment of
Yes Yes
\$10,928.36 to C&C Water Services for services provided
A follow up vote was requested by Commissioner Epstein after review by the Treasurer.

Yes Epstein Dalton

5. To approve payment of
Yes Yes
\$900 for half the cost for SCADA training and inquire
About Mr. Sceggell's attendance

Yes Dalton Epstein

6. Adjourn the meeting at
Yes Yes
7:30 pm.

Yes Dalton Epstein

Respectfully Submitted,

Nicholas Sceggell

Nicholas Sceggell,
Clerk