

Gunstock Acres Village Water District  
Meeting Minutes – December 29, 2011

Present: Bob Dalton, Howard Epstein, and Al Herte, Commissioners; Nick Sceggell, Clerk; Fred Butler, Budget Committee; Alex Crawshaw, C&C Water Services;

Meeting Called to order at 6:31PM by Commissioner Dalton.

Minutes of the November 2011 meeting had been distributed via email, read and accepted by the commissioners. See #1 of the motion table for the commissioners' acceptance of the minutes.

Treasurer's Report:

Dr. Dion was not present for the meeting. Commissioner Dalton reviewed the Balance Sheet and Check Details provided by Dr. Dion through December 19<sup>th</sup>.

Invoices: Paid for C&C Water Services (maintenance, supplies, chemicals) and PSNH (electricity). There was a brief discussion about resolving any unpaid balances to C&C Water. Mr. Crawshaw and Dr. Dion have a meeting scheduled to resolve any discrepancies. See #2 of the motion table for acceptance of the treasurer's report.

Correspondence:

None to report.

Old Business:

Generators-Commissioner Epstein discussed proposals for the generators and installation received from two contractors. Due to the timing of receipt of the proposals additional time is needed to fully review the contents and compare details. Additional research will also be completed by Commissioner Epstein regarding the operation and maintenance costs for the potential project specifically fuel costs and propane tank requirements.

Electricity Delivery- The contract for electricity supply has been executed with Nextera Energy Services by Dr. Dion.

Budget- The Budget Committee will review the GAVWD budget at their meeting on January 5<sup>th</sup>, 2012. Mr. Butler requested some discussion points regarding the budget. Commissioners expect the rates to remain the same

and are considering a rate reduction to be discussed at future meetings. Mr. Sceggell reported some additional information about meter readings from sewer users in the Acres and a comparison between commercial users and residential users in the system which may affect future rate setting. System expenses are based on requirements to provide clean safe drinking water and maintaining the system (repairing leaks).

#### New Business:

C&C Billing – Mr. Crawshaw has scheduled a meeting with the treasurer to resolve any outstanding balances.

Annual Meeting Date – The annual meeting was scheduled for April 7<sup>th</sup> 2012 at 10AM. Mr. Sceggell has notified the Supervisors of the Checklist and Sandy Bailey of the Town of Gilford of the date.

Meeting schedule 2012 – The GAVWD will continue to meet on the 3<sup>rd</sup> Tuesday of each month. Mr. Sceggell has informed Sandy Bailey of our schedule.

Theodore Bolotin (new subdivision) – Commissioner Dalton explained that a new subdivision is proposed for a lot in the Acres. The developer would like to provide water to the newly created lots from the water system. Commissioner Dalton will inform the developer that all costs associated with expanding the system to serve the new lots is the responsibility of the developer. Additional discussion was had because the new lots are at higher elevations and the likelihood of a new booster pump station being required.

Address for Pump Station 7 – Commissioners are in favor of recognizing the entrance for pump station 7 as a private drive with signage. The intention is provide emergency services with a location/address for the building as well as honoring and recognizing the work and commitment of the district's past operator, Wade Crawshaw. Commissioner Dalton will speak with Selectmen O'Brien about the process.

#### Operators Report:

Discussion about the most recent leak at 33 Alpine Dr., a stonewall is constructed over the water main and the leak caused significant collapse of the wall. Based on description of the wall and pavement in the area it is believed that the wall was constructed within the right-of-way, and the

homeowner is responsible for any damage and repairs to the wall. Mr. Crawshaw of C&C Water Services reviewed the December invoice for contracted services in December and additional services provided in November (repairs). See #3 of the motion table to pay \$18,270.52 to C&C Water Services.

Mr. Crawshaw reported a potential leak on Briarcliff and his suspicion that it was related to previous repairs at 15 Briarcliff where the service connection was tapped into the main. According to the SCADA system, the leak in that zone is growing and should get attention soon. Commissioners suggested isolating the area with valves to confirm the location. The repair is expected to require a new tap at the main and removal of the old service tap requiring two pavement cuts and trenches.

Mr. Crawshaw reported an issue with unknown locations of some water shut-offs in the system. The problem was noticed when a customer requested the water to be shut off for winterization and the shut off could not be located. Commissioners discussed that this was the case in several locations throughout the system and the district was responsible for providing the shut-off. However nothing was decided with regards to how to provide these shut-offs in cases where the location is unknown.

See #4 of the motion table to adjourn the meeting. Meeting adjourned at 8:45PM

<b>Motion</b>	<b>Mover</b>		<b>Second</b>		
<b>Dalton</b>	<b>Epstein</b>	<b>Herte</b>			
1. To approve the minutes of the November meeting.	Yes	Yes	Epstein	Herte	Yes
2. To accept the treasurer's report.	Yes	Yes	Dalton	Epstein	Yes
3. To approve payment of \$18,270.52 to C&C Water Services for services provided.	Yes	Yes	Herte	Dalton	Yes
4. Adjourn the meeting at			Dalton	Epstein	Yes

8:45 pm. Yes

Yes

Respectfully Submitted,

Nicholas Sceggell,  
Clerk