

Gunstock Acres Village Water District
Meeting Minutes – February 21 , 2012

Present: Bob Dalton, Howard Epstein, and Al Herte, Commissioners; Bob Dion, Treasurer; Nick Sceggell, Clerk; Fred Butler, Budget Committee; Alex Crawshaw, C&C Water Services;

Meeting Called to order at 6:30PM by Commissioner Dalton.

Minutes of the December 2011 meeting had been distributed via email, read and accepted by the commissioners. See #1 of the motion table for the commissioners' acceptance of the minutes.

Treasurer's Report:

Dr. Dion presented the Balance Sheet and Check Details through January 17th.

Invoices: Paid for C&C Water Services (maintenance, supplies, chemicals), PSNH (electricity), and District Officers (stipends). There was a review and discussion about the proposed budget prepared by Dr. Dion.

See #2 of the motion table for acceptance of the treasurer's report and proposed budget.

Correspondence:

None to report.

Old Business:

Generators-Commissioner Epstein provided an update with regards to the potential generator project. No new proposals were received.

Commissioner Epstein explained the timing for the grant application process was tight and a decision to move forward would need to be made to complete the process in time. A discussion about the luxury of generators vs. infrastructure needs in the system concluded with all of the commissioners agreeing to postpone any generator projects and look into infrastructure repairs in response to an increase in leak activity in the system.

Electricity Delivery- Commissioner Herte asked about the status of the electricity contract and if we have seen a reduction in the supply charge on the billing. Dr. Dion will review the bill to confirm.

Budget Committee- The Budget Committee reviewed the GAVWD budget of \$260,000 at their meeting on January 5th, 2012. Mr. Butler reported that no changes were made to the budget and received unanimous support from the budget committee.

Pump Station 7 Entrance-Commissioner Dalton confirmed the naming of the private road to pump station 7 with all interested parties in favor. Wade's Way has been chosen for the name and Commissioner Dalton will contact town DPW.

Theodore Bolotin (new subdivision) – Commissioner Dalton reported no new communications with the developer. Mr. Crawshaw reported that preliminary calculations show that a pump station would be required to provide adequate pressure to the higher elevation lots.

New Business:

Infrastructure repairs – Commissioner Dalton would like to focus on planning for pipeline replacement with a focus on areas that have repeated occurrence of leak repair work. Different areas were discussed that have required recent repairs. A plan to review leak repair reports and potentially map the locations to have a better understanding of what areas to consider repairs was discussed. It was also mentioned that a consultant be considered to provide some planning and engineering expertise on which sections of the system to focus on. Mr. Sceggell suggested additional mapping of the system using Geographic Information System (GIS) could be completed for planning purposes. Mr. Sceggell explained the data collected would be helpful for design engineering firms that would be needed for the design.

Commissioner Epstein provided some research about reducing the pressure in the system to minimize the leaks. It was agreed by the commissioners to reduce the pressure by 10psi at pump station 6. This will reduce water pressure for the highest elevations on Sagamore Rd. and complaints about low pressure will need to be considered after the reduction in pressure.

Operators Report:

Discussion about the recent leaks and repairs made. Mr. Crawshaw reported that the SCADA training would begin soon.

Mr. Crawshaw of C&C Water Services reviewed the invoice for contracted

services in January and additional services provided in December (repairs). See #3 of the motion table to pay \$9,114.36 to C&C Water Services.

See #4 of the motion table to adjourn the meeting. Meeting adjourned at 8:45PM

Motion	Mover		Second		
	Dalton	Epstein	Herte		
1. To approve the minutes of the December meeting.	Yes	Yes	Epstein	Herte	Yes
2. To accept the treasurer's report and proposed budget	Yes	Yes	Dalton	Epstein	Yes
3. To approve payment of \$9,114.36 to C&C Water Services for services provided.	Yes	Yes	Herte	Dalton	Yes
4. Adjourn the meeting at 8:20 pm.	Yes	Yes	Dalton	Epstein	Yes

Respectfully Submitted,

Nicholas Sceggell
 Nicholas Sceggell,
 Clerk