

Gunstock Acres Village Water District
Meeting Minutes –July 17, 2012

Present: Bob Dalton, Howard Epstein, Al Herte Commisisoners; Bob Dion, Treasurer; Nick Sceggell, Clerk; Fred Butler, Budget Committee; Alex Crawshaw, C&C Water Services; Adam Torrey, NHDES; John O'Brien, Selectmen (left meeting at 6:50 PM)

Meeting Called to order at 6:37PM by Commissioner Dalton.

Adam Torrey from NHDES updated the commissioners on the progress of the asset management initiative. He reviewed a spreadsheet detailing system components and projected schedules for replacement. Next steps are to complete system mapping that was recently started, followed by financial planning. The commissioners discussed some of the priorities highlighted from the spreadsheet and some possible funding mechanisms with a priority on continued savings to the tank/major equipment fund for future projects.

Minutes of the June 2012 meeting were distributed at the meeting, read and accepted by the commissioners. See #1 of the motion table for the commissioners' acceptance of the minutes.

Treasurer's Report:

Dr. Dion presented the treasurer's report. There were no outstanding invoices with bills paid to C&C Water for operations, PSNH for electricity, USPS for PO Box services. Dr. Dion reported that funds were received from the town through the collection of water billing and we look to be on budget for the year.

See #2 of the motion table for the commissioners' acceptance of the Treasurer's Report.

Correspondence:

None to report.

Old Business

Asset management report by NHDES...see earlier minutes.

Audit: Commissioner Dalton reported that the audit has been submitted with no response from the state.

SCADA frequency- Update from C&C about the status of the search for a new frequency to broadcast SCADA signals throughout the system.

New Business:

Security- Discussion about recent security concerns and possible solutions.

Operators Report:

Mr. Crawshaw reviewed the invoice and recent activities around the system including a

leak repair at Alpine Drive.

See #3 of the motion table to pay \$10,219.68 to C&C Water Services.

Mr. Crawshaw reported that the Leak Survey Grant was approved by NHDES. This money is to pay an outside contractor to survey the system for smaller leaks which will be repaired allowing GAVWD to tighten up its system. These smaller leaks can often go unnoticed by the SCADA system.

See #4 of the motion table to adjourn the meeting. Meeting adjourned at 8:00PM

Motion	Mover	Second	Dalton
<u>Epstein</u> <u>Herte</u>			
1. To approve the minutes Yes of the June meeting.	Dalton	Herte	Yes Yes
2. To accept the treasurer's Yes report.	Dalton	Epstein	Yes
3. To approve payment of Yes \$10,219.68 to C&C Water Services for services provided.	Herte	Dalton	Yes Yes
4. Adjourn the meeting at Yes 8:00 pm.	Dalton	Epstein	Yes Yes

Respectfully Submitted,

Nicholas Sceggell
Nicholas Sceggell,
Clerk