

Gunstock Acres Village Water District
Meeting Minutes –September 18, 2012

Present: Bob Dalton, Howard Epstein, Al Herte Commisisoners; Bob Dion, Treasurer; Nick Sceggell, Clerk; Fred Butler, Budget Committee; Alex Crawshaw, C&C Water Services; Adam Torrey, NHDES

Meeting Called to order at 6:36PM by Commissioner Dalton.

Asset management report

Adam Torrey from NHDES updated the commissioners on the asset management initiative. He reviewed a system financial report from the Business Finance Authority similar to a review for SRF loan program. GIS loaded to google earth for district use. Adam reviewed CUPPS software output. CUPPS is an asset management software available to the district for free.

Minutes of the September meeting were distributed at the meeting, after review the minutes were accepted by the commissioners. See #1 of the motion table for the commissioners' acceptance of the minutes.

Treasurer's Report:

Dr. Dion presented the treasurer's report. The district is on track to meet budget at this time. A discussion of raising the amount to be saved in the maintenance fund was informally agreed upon. A figure will be discussed at budget time.

See #2 of the motion table for the commissioners' acceptance of the Treasurer's Report.

Correspondence:

None to report.

Old Business

SCADA frequency- The new frequency is online and completed.

Security issues- Cameras are installed. No new alarms to report.

New Business:

No New Business

Operators Report:

Mr. Crawshaw reviewed the invoice and recent activities around the system.

See #3 of the motion table to pay \$9,703.51 to C&C Water Services.

See #4 of the motion table to adjourn the meeting. Meeting adjourned at 8:15PM

<u>Motion</u>	<u>Dalton</u>	<u>Epstein</u>	<u>Mover</u>	<u>Second</u>	
			<u>Herte</u>		
1. To approve the minutes of the July meeting.	Yes	Yes	Epstein	Herte	Yes
2. To accept the treasurer's report.	Yes	Yes	Dalton	Epstein	Yes
.3 To approve payment of \$9,703.51 to C&C Water Services for services provided.	Yes	Yes	Herte	Dalton	Yes
4. Adjourn the meeting at 8:15 pm.	Yes	Yes	Dalton	Epstein	Yes

Respectfully Submitted,

Nicholas Sceggell
Nicholas Sceggell,
Clerk