

Gilford Conservation Commission  
Minutes for September 20, 2011 Meeting

**1. PLEDGE OF ALLIGIANCE**

**2. ATTENDANCE**

Members Present: Chairman-John Goodhue, Vice Chairman-Lee Duncan, Everett McLaughlin, Douglas Hill, Chuck Coons; Diane Hanley, Donald Sibson, and Carole Hall.

**Members Absent:** Larry Routhier, Tom Drouin, and John Jude.

**Others in attendance:**

Paul Goodwin, Watermark Marine Construction, representing the Standard Dredge and Fill application for Bissonnette. Stephanie Verdile Philibotte, Technical Assistant.

**Call meeting to order:**

The meeting was called to order by J. Goodhue at 7:02 p.m.

**Establish a quorum**

J. Goodhue announced a quorum is established.

**Approval of Agenda:**

Motion made by L. Duncan, seconded by C. Coons, to amend the agenda to include discussion on the 2012 Conservation Commission Budget and noted the minutes from the September 13, 2011 minutes will not be approved at this time. Motion carried with all in favor.

**3. APPLICATIONS:**

**Standard Dredge & Fill Application, David Bissonnette, Revocable Trust Tax Map & Lot #217-085.000, located at 81 Shore Road, Gilford, NH 03249.**

Applicant proposes to rebuild 84 ft +/- of existing rock and mortar retaining wall along shore utilizing larger boulders in the exact same location and footprint with no net impact overall and +/- 425 sq ft temporary impacts. Work area will be surrounded with turbidity curtain and accessed via 12 ft wide path over existing lawn that will be restored upon completion per CSPA regulations.

**Discussion:** P. Goodwin submitted pictures and more information for the application. He explained the proposal is to repair an existing wall. He said there will be no changes to the location of the wall but they are changing the style of the wall as far as size of stones being used. He said the reason they have to apply for a Standard application is because they are changing the style of rocks used in wall and the proposed work exceeds 50' in length.

**Action:** The Commissioners see no issues with the application and recommend approval.

**Motion:** Made by L. Duncan, seconded by C. Coons, to recommend approval with normal siltation devices.

Discussion on the motion.

D. Hill said the motion should include releasing “the hold”. L. Duncan and C. Coons agreed and amended the motion to include releasing the hold.

- 1 Release the hold.
- 1 Installation of normal siltation devices.

Motion carried with all in favor

#### **4. PRESENTATIONS-**

1. Nancy Rendall, VHB, Meadows and NRI update

**Discussion:** Nancy Rendall was not in attendance.

The Commission discussed the contracts they have with VHB regarding the “Scope of Work” for the Meadows and NRI projects. They reviewed what has been billed and paid for and noted items the Commission has not yet received on both the Meadows Project and the NRI. D. Hanley is concerned about the contract with N. Rendall and VHB. She noted the contracts the Commission signed with VHB that states the work for the NRI and Meadows was supposed to be completed in March 2011. She questioned the lack of communication from N. Rendall and is concerned that N. Rendall could be over budget and that could be one reason the projects are not completed yet. The Commission discussed their decision to not pay remaining VHB bills until NRI materials are finalized and the letter regarding the Meadows is completed.

The Commission also noted they have yet to be copied on any correspondence relating to the Meadows project from SAU/Paul Fluet.

D. Hill explained the School has until November 14, 2011 to submit revised plans to NHDES and that the NHDES has until December 29, 2011 to review those revised plans. He said there may be changes to the total amount of square feet being disturbed from what was originally submitted. He discussed emails between N. Rendall and Bill Thomas from the NHDES. He explained N. Rendall has been following the Meadows project throughout the summer of 2011 and noted that the Commission was not aware of that.

Discussion ensued about the contents of the letter to N. Rendall regarding the Meadows and the NRI. D. Hanley wants to be certain that part of the letter includes the fact that the Commission has not received copies of all correspondence between the NHDOT, NHDES and the SAU and would like to receive copies of the revised plans.

The Commission discussed the contents of the letter they would like to send to N. Rendall. They decided the contents of the letter should include the identification of the missing items in the contracts that relate to the NRI and the Meadows and they would like the final materials submitted by September 30 in order to do a final review at the Commission's October 4<sup>th</sup> meeting and if that cannot be accomplished, the Commission would like another VHB representative to complete and submit the remaining information to the Commission. The remaining balances on the contracts will be held until the "Scope of Services" for NRI and Meadows items have been fulfilled.

## **2. Proposed 2012 Zoning Amendments**

### **Discussion**

The Commission discussed the recent meeting the Planning Board had with the ZBA regarding the zoning amendments. D. Hanley and L. Duncan attended the meeting.

Discussion ensued about having another meeting with the Planning Board for the Steep Slope and Island District amendments. D. Hanley requested other Commission members help with the preparation of the amendments. She said she would continue working on the Steep Slopes amendment. E. McLaughlin agreed to work on that amendment with her and L. Duncan agreed to work on the Island Shorefront District.

S. Verdile Philibotte recommended the Commission have another meeting to review and finalize their comments for the Planning Board in anticipation of meeting with the Planning Board on October 3, 2011. The Commission agreed to meet on September 27, 2011 as a work session to finalize amendment work.

D. Hanley spoke about resigning from the Commission due to other commitments.

The Commission discussed having D. Hanley take a more reserved role on the Commission for the near future instead of resigning.

Discussion ensued about the Commission even accepting D. Hanley's resignation.

J. Goodhue said that D. Hanley's contributions and work to the Commission are invaluable and irreplaceable and hopes that she will take a break from the Commission but not resign her position.

## **5. OTHER BUSINESS      2012 Budget**

### **Discussion**

J. Goodhue and L. Duncan met with the Board of Selectmen on the 2012 Budget. The proposed 2012 Budget is \$22,450.00. S. Verdile Philibotte explained due to the recent events with her position, she was not involved with the Commission's Budget preparations for 2012.

E. McLaughlin discussed the need for the Commission to budget for a GPS Unit to aid in the monitoring of the conservation properties. The Commission continues to struggle with the maintenance of the easements.

**Action:** To approve the 2012 Budget.

**Motion:** Made by E. McLaughlin, seconded by C. Coons, to Approve the 2012 Budget and have it move toward the Budget Committee.

**6. THE MCLAUGHLIN REPORT-by Everett McLaughlin:**

(If Needed)~Non Public Session Per RSA 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**Discussion:** E. McLaughlin had nothing to report.

Motion carried with all in favor.

**7. MINUTES-** August 13, 2011

Motion made by L. Duncan, seconded by C. Coons, to approve the minutes as amended and presented. Motion carried with D. Hill and C. Coons abstaining.

**8. ADJOURNMENT**

Motion made by L. Duncan, seconded by C. Coons, to adjourn at 8:29 p.m. Motion carried with all in favor.

Respectfully submitted,

Stephanie Verdile Philibotte  
Technical Assistant