

**GILFORD BOARD OF SELECTMEN'S MEETING**  
**July 10, 2006**  
**Town Hall**

The Board of Selectmen convened in a work session on Monday, July 10, 2006 at 8:30 a.m. in the Selectmen's Office, at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice H. Boucher and Connie Grant.

**1.0 PLEDGE OF ALLEGIANCE** – The Selectmen recited the Pledge of Allegiance.

**2.0 NON-PUBLIC SESSION – RSA 91-A:3 II (a)** – The Board of Selectmen on a roll call vote entered Non-Public Session at 8:35 a.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant.

While in Non-Public Session, the Board of Selectmen discussed a personnel matter. The Board exited Non-Public Session at 10:00 a.m. and briefly adjourned to move the meeting to Conference Room A. Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey then joined the Selectmen in Conference Room A.

**3.0 FACILITY PLANNING COMMITTEE** – Town Administrator Juris advised the Board of Selectmen that they need to determine the status of the five applications they received for the FPC, possibly restructure the Committee, and provide a charge for them. Alice Boucher stated that it appears that more people wanted to see an expansion of the existing police station, rather than a new, free-standing facility. She further stated that if the Board chooses expansion as part of their charge, that she does not think some of the current members would want to remain on the Committee.

Connie Grant stated that she feels that all five applicants should be appointed to the FPC. She further stated that she feels that the charge to the FPC should include that some of the elements that made the expansion alternative "inconvenient" should be further explored. She feels that the economy is slowing down and this could be a good time for both labor and materials. She would like to see a proposal from a builder on the cost of an addition.

Chairman Doten stated that he also feels that all five applicants should be appointed to the FPC. He further stated that the voters said "no" to the FPC's proposal, but he feels it is important to know why they said no. He would like to see public input on this, as well as having the FPC explore the feasibility of taking over the entire downstairs. Alice Boucher stated that there were security issues when the original FPC looked into that option. Chairman Doten stated that he is reluctant to accept this explanation since the taxpayers of Gilford were told that the Elementary School could not be added onto, but it was, because people were able to look at the situation from a different perspective. Connie Grant feels that they are losing sight of "long term" goals and should perhaps consider a public safety building.

Town Administrator Juris was asked for his opinion on how the Board should proceed. He stated that he feels the Board should (1) accept the report of the FPC, thank them and disband them; (2) create a new committee, preferably with an odd number of members, consisting of the five new applicants; and (3) give direction to the Committee that would not include considering a free-standing facility, but rather the feasibility of expansion or renovation to the existing facility. Assistant Town Administrator Shackett stated that the FPC accomplished what they needed to do and now the project needs to be led by the Board of Selectmen.

Town Administrator Juris suggested that Department Heads could maintain an advisory position on a new committee. Extensive discussion then ensued on whether or not any of the existing FPC members should be offered a position on the "new" FPC. Chairman Doten stated that any of the existing members would need to be open-minded on an alternative other than the free-standing facility. He also pointed out that the fact that a portion of the lower level does not have windows would not affect storage, etc. He also feels that the FPC should look at what the Police Department could do about their safety issues until a solution is determined. He also thinks that space needs of the other Town departments should be considered.

Alice Boucher stated that it was determined that the Police Department's needs are the most critical. She stated that the original committee looked at the whole picture and then the Board of Selectmen advised them to just focus on the needs of the Police Department. Chairman Doten then suggested that a charge to the committee could be "here are the needs of the police department – how are they best accomplished?"

Chairman Doten then suggested retaining Elaine Gagnon, Bill Rohr, Deb Laliberte and Jim Mull on any new committee. More discussion ensued on this issue. Dennis Doten then moved to accept the report of the Facility Planning Committee, thank them for their time, and disband the Committee. Connie Grant seconded. Motion carried.

Chairman Doten moved to appoint the five new applicants to the FPC and invite the four existing members (listed above) to join the new committee. Connie Grant seconded. Motion carried.

As far as a charge for the Committee, Chairman Doten suggested that it state that they should find a way to best meet the needs of the Police Department, without construction of a free-standing facility. More discussion ensued and it was determined that if this were to be determined to be not feasible, that the Committee should come back to the Board of Selectmen for a new charge. He also stated that it is important that the Board of Selectmen would be in charge of any construction.

Town Administrator Juris suggested that a new Committee meet with the Board of Selectmen to review such details as: how much time they would need, how often will they be meeting, voting for a chairperson, etc. Chairman Doten moved to charge the new Facility Planning Committee to determine the most

cost effective way to address the needs of the Police Department, with an addition as the primary solution, and recommend its feasibility. Connie Grant seconded. Motion carried.

**4.0 2007 BUDGET PREPARATION** – Chairman Doten stated that the Board must provide guidelines for Department Managers in preparing their 2007 budgets. Brief discussion ensued on the various options that are available. It was the consensus of the Board to request a “zero-based” budget based on the needs of each department. Chairman Doten stated that a “zero-based” budget may vary from year to year, so there will need to be a sound explanation for each budget. More discussion ensued on revitalizing the capital reserve funds.

The following timeline was established for 2007 budget preparation:

August 25, 2006	All budgets to Finance
September 6, 2006	All budgets to Board of Selectmen
September 11-28, 2006	Workshops
October 5, 2006	Budget Committee meetings commence

**5.0 NON-PUBLIC SESSION – RSA 91-A:3 II (c)** – The Board of Selectmen on a roll call vote re-entered Non-Public Session at 11:23 a.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey

While in Non-Public Session, the Board of Selectmen discussed a personnel matter. The Board exited Non-Public Session at 11:39 a.m.

**6.0 NEXT MEETING** – July 12, 2006 at 3:00 p.m.

**7.0 ADJOURNMENT** – With no further business before Board, the Board of Selectmen’s July 10, 2006 meeting was adjourned at 11:40 a.m.

Respectfully submitted,

Sandra J. Bailey  
Administrative Secretary