

GILFORD BOARD OF SELECTMEN'S MEETING
September 26, 2007
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, September 26, 2007, at 3:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Alice H. Boucher, Connie Grant and Gus Benavides. Also present were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey

1. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
2. **Review/Approval of Minutes** – The Board of Selectmen approved the regular and non-public minutes of the Selectmen's meeting of September 12, 2007 and the regular minutes of the Selectmen's special session of September 17, 2007.

3. **Appointments**

- 3.1. **Facility Planning Committee** – Co-Chair Jim Mull began the presentation by providing a brief update on the Committee. Mr. Mull also thanked Town staff and members of the community for their efforts in bringing the project forward.

Co-Chair Bill Rohr provided an overview of the timeline involved in the bid process. He also described the possibility of the use of geothermal for heating and cooling. One of the major issues addressed by the Committee was the unanimous vote to not exceed \$1.5 million on the project cost and they are hopeful that it will come in even lower.

Selectman Benavides thanked the Committee for their hard work, particularly in the area of energy-related issues. Selectman Grant wished the Committee well and is hopeful when the numbers come in. Chairman Boucher also commended the FPC and appreciates their efforts. She inquired about the possibility of seeing plans soon. Co-Chair Rohr responded to her that the plans would be available in October.

- 3.2. **Richard Ball – Belmont Land Technician** – Mr. Ball was in attendance to request permission for the Town of Belmont to work on the Liberty Hill right of way. Mr. Ball provided an explanation of the erosion problems that have resulted from loggers and off road vehicles using the road, which has affected both Durrell Mountain Road and Hoadley Road in Belmont.

Sheldon Morgan advised the Board that monies cannot be spent on Class VI road, unless it is done as emergency road maintenance.

General discussion followed on liability issues, cost factors, ongoing maintenance and the matter of any water bars not impeding emergency vehicles. Mr. Ball stated that he is not looking to impede traffic, but rather to use the natural areas of exit for the water.

The Board decided to table this matter until the October 10, 2007 meeting, so that Mr. Ball and Sheldon Morgan can work together on finding a solution.

- 3.3. **Gilford Energy Committee – 5:00 p.m.** – Since this matter is scheduled for 5:00 p.m., Town Administrator Juris reported to the Board that **Attorney Stephan Nix** has asked to address them regarding 112 Woodland Avenue. He is representing Nathan and Lisa

Hazeltine, who are appealing the recent issuance of a driveway permit at the Hopkins residence.

Attorney Nix provided a brief review of what has occurred regarding the driveway permit at the Hopkins residence at 112 Woodland Avenue. He then proceeded to express concern with the lack of a survey and the lack of communication to Mr. and Mrs. Hazeltine. Attorney Nix would like the driveway permit rescinded.

Selectman Benavides stated that he was shocked to find out that the driveway permit had been issued and assured the Hazeltines that the issue would be addressed. He agreed that the matter should have been communicated to the Hazeltines.

Selectman Benavides further recommended taking this matter under advisement and that the Board would get back to Attorney Nix. The Board concurred with this recommendation.

4. New Business

- 4.1. Custodial Position** – DPW Operations Manager Dustin Muzzey was in attendance to request authority to hire James Dinan as Building and Grounds Custodian. Mr. Dinan is currently a seasonal highway laborer.

Selectman Benavides moved to authorize the hiring of James Dinan as Building and Grounds Custodian, Grade 2, Step 1, subject to passing his pre-employment physical and drug & alcohol test and a successful criminal background check. Selectman Grant seconded. Motion carried.

- 4.2. Lawn Care Contract – (2008-2009)** – DPW Operations Manager Dustin Muzzey recommended that the two year lawn care contract be awarded to Drake Brothers Landcare, LLC of Laconia, in the amount of \$10,500.00. He indicated that he had checked with some of their commercial references and confirmed that they do good work in a timely fashion.

Selectman Grant moved to award the two year lawn care contract to Drake Brothers Landcare, LLC of Laconia, in the amount of \$10,500.00. Selectman Benavides seconded. Motion carried.

- 4.3. Fire Department Grant Received** – Fire Chief James Hayes asked the Board to accept grant money in the amount of \$769.00 from the State of NH for personal protective clothing and equipment.

Selectman Grant moved to accept grant money for the State of NH in the amount of \$769.00, for reimbursement for personal protective clothing and equipment. Selectman Benavides seconded. Motion carried.

5. Old Business

- 5.1. Glendale Committee Appointment** – Jim MacBride of 46 Welch Island, who is the Vice President of the Gilford Island Association, was in attendance to discuss the appointment of Peter Sutcliffe as their representative to the Glendale Committee. He also suggested that Philip Nash could be an alternate member if Mr. Sutcliffe were unable to attend. The Board advised Mr. MacBride that the Glendale Committee does not have alternates, but Mr. Nash is free to attend Glendale Committee meetings at any

time.

Selectman Benavides moved to appoint Peter Sutcliffe of Lockes Island as the Gilford Island Association representative to the Glendale Committee. Selectman Grant seconded. Motion carried.

- 5.2. Highway Truck** – DPW Operations Manager Dustin Muzzey advised the Board that the highway truck that was approved by them on April 11, 2007 was ordered incorrectly and a diesel truck, rather than gasoline, has been delivered to Grappone Ford. The options available are to re-order another truck, which will take between 12-16 weeks or accept the delivered truck with an additional payment of \$2,360.00. Re-ordering the truck is not a good option since the new truck is needed for the winter season.

General discussion ensued on keeping within the budget and gas vs. diesel engines.

Selectman Grant moved to authorize an additional \$2,360 for the purchase of a Ford F-550 truck (diesel) from Grappone Ford and that this expenditure would not affect the bottom line of the budget. Selectman Benavides seconded. Motion carried.

- 5.3. Cat Path** – DPW Director Sheldon Morgan was in attendance to address the concerns raised by Selectman Benavides at the last meeting regarding Cat Path. He indicated that they have placed larger speed limit signs on the road, in addition to keeping the smaller ones other locations on Cat Path. He also elaborated on the matter of the brush obstructing drivers' views. He is currently seeking permission from the property owner to deal with the brush that is causing the obstruction, since he can only mow within the Town's right of way. Selectman Benavides told Director Morgan that he appreciates his efforts.

- 5.4. Street Light Request – Bedford Ave.** – DPW Director Morgan advised the Board that a second request has been received from Dr. Kamran to have a street light installed in the area of his home on Bedford Ave. Dr. Kamran is frequently called out during the night for emergencies and additionally, his mailbox has been vandalized. Director Morgan suggested that the street light at Country Club Road and Gilford Avenue could be moved to that location.

Extensive discussion ensued on the Town's street light policy and the need to have street lights service the most people possible. It was also pointed out that many other Gilford residents are in the same situation and street lights cannot be provided for all residents. Dr. Kamran still has the option to install his own private security light.

Selectman Benavides moved to deny Dr. Kamran's request for the installation of a street light in the area of his residence at 69 Bedford Avenue. Selectman Grant seconded. Motion carried.

- 6. Public Input** – none was provided.

- 7. Signatures**

DATE SIGNED

DOCUMENT

MAP/LOT #

08/11/07 Change of Status - Harris

09/10/07	Payroll Register	
09/12/07	Payroll Register	
09/12/07	Accounts Payable Manifest	
09/12/07	Notice of Lien	267-002.000
09/14/07	Tax Collector's Warrant - Sewer Rents	
09/14/07	Sewer Abatement	254-105.000
09/17/07	Letter to J. Kinney O'Rourke	
09/17/07	Letter to Keyspan	
09/17/07	Letter to NH DES	
09/17/07	Payroll Register	
09/18/07	Accounts Payable Manifest	
09/19/07	Accounts Payable Manifest	
09/20/07	Notice of Lien	240-081.000
09/20/07	Tax Collector's Warrant - Jeopardy Assessment	252-016.037

8. Selectmen Issues

Selectman Grant inquired about advertising for alternates to the Planning Board and Zoning Board of Adjustment. Town Administrator Juris advised her that this will be taken care of.

9. Administrator's Report

9.1 Video Recording Update – Town Administrator Juris informed the Board that the Conference Room is wired and the camera will be installed soon. Northeast Security has done the installation at no charge for labor to the Town.

9.2 Minutes Release – Selectman Grant moved to unseal the non-public minutes of the August 22, 2007 Selectmen's meeting. Selectman Benavides seconded. Motion carried.

9.3 Non-Public Session – RSA 91:A-3 II (c) (e)

The Board of Selectmen on a roll call vote entered Non-Public Session at 4:28 p.m. Present were Selectmen Alice Boucher, Connie Grant and Gus Benavides, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board discussed pending litigation and matters which, if discussed in public, could adversely affect a person's reputation. While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 5:04 p.m.

Selectman Grant moved to not reconsider a request from Steven Rabinovitz to return \$1,500 that he was court ordered to pay the Town for legal fee reimbursement. Selectman Benavides seconded. Motion carried.

3.3 Gilford Energy Committee – 5:00 p.m.

Doug Lambert, Patrick McKenna, Howard Epstein, Chan Eddy and Gino Crecco were in attendance to express an interest in becoming members of the Gilford Energy Committee. Each person made a brief presentation and was available for questions from the Board.

Town Administrator Juris advised the Board that two candidates were unable to be at

today's meeting – Bill Knightly and Jack Stephenson. They will be invited to the next Selectmen's meeting on October 10, 2007.

Town Administrator Juris asked the Board to provide guidelines for what they would like the Administration to do in regards to the proposed Energy Committee. Following brief discussion, prospective Energy Committee members Patrick McKenna and Gino Crecco provided the Board with suggestions of how the Committee could provide detailed information for the Board once the Committee is formed and a general mission statement is created.

The Board thanked these gentlemen for their attendance and interest in the Energy Committee.

9.3 Non-Public Session – RSA 91:A-3 II (c)

The Board of Selectmen on a roll call vote re-entered Non-Public Session at 5:28 p.m. Present were Selectmen Alice Boucher, Connie Grant and Gus Benavides, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board discussed matters which, if discussed in public, could adversely affect a person's reputation. While in Non-Public Session, no action was taken.

The Board exited non-public session at 6:36 p.m.

10.0 Next Meeting – October 10, 2007 at 3:00 p.m. – Regular Meeting

11.0 Adjournment – With no further business before the Board, the Board of Selectmen's September 26, 2007 meeting was adjourned at 6:36 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary