

GILFORD BOARD OF SELECTMEN'S MEETING
April 27, 2011
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, April 27, 2011, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were John O'Brien and Gus Benavides. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey. Absent was Selectman Kevin Hayes.

Staff members in attendance included Finance Director Geoff Ruggles, Director of Public Works Sheldon Morgan, DPW Operations Manager Dustin Muzzey, Fire Chief John Beland and Highway Foreman Kirk Young.

1. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
2. **Announcements/Presentations**
 - 2.1. Chairman O'Brien announced that 2011 Residential Spring Cleanup Days would be held from Saturday, April 30, 2011 through Sunday, May 8, 2011 from 8:00 a.m. to 4:00 p.m., at the Gilford Recycling Facility at 150 Kimball Road.
 - 2.2. Chairman O'Brien announced that a staff member of Senator Jeanne Shaheen will hold office hours on Wednesday, May 18, 2011, from 10:00 a.m. to 12:00 p.m. at the Gilford Town Hall.
3. **Review/Approval of Minutes**
 - 3.1. Selectman Benavides moved to approve the minutes of the regular and non-public sessions of April 13, 2011. Chairman O'Brien seconded. Motion carried with all in favor.
4. **Consent Agenda**
 - 4.1. Selectman Benavides moved to approve the previously signed items for the period April 11, 2011 through April 22, 2011. Chairman O'Brien seconded. Motion carried with all in favor.

<u>DOCUMENT DATE</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
01/06/11	Change of Status - M. Crumb	
01/30/11	Change of Status - LaFond	
02/06/11	Change of Status - S. Beland	
03/24/11	Payroll Register	
03/25/11	Payroll Register VOID	
03/25/11	Payroll Register	
03/28/11	Payroll Register	
03/30/11	Accounts Payable Manifest	
03/31/11	TC Warrant - Excavation Tax - AP Sanborn Farm	232-002.001
04/04/11	Abatement - Thompson	252-053.050
04/04/11	Abatement - Waterway Realty	253-130.000
04/04/11	Abatement - Lusine	212-034.000
04/05/11	Accounts Payable Manifest	
04/07/11	TC Warrant - LU Change - GCV Realty	254-074.003
04/07/11	Payroll Register	
04/07/11	Abatement - Williams	203-201.000
04/11/11	Notice of Intent to Excavate - AP Sanborn Farm	232-002.001
04/11/11	Current Use Application	230-002.000
04/11/11	NOITC - Tabor	228-003.100
04/11/11	Payroll Register	
04/12/11	Accounts Payable Manifest	
04/13/11	Elderly Exemption	223-465.000

5.0 Appointments

5.1 Sheldon Morgan – Department of Public Works Update – Director Morgan was in attendance for his quarterly update to the Board. He provided the members of the Board with a 2011 Project List, which he read aloud and elaborated on the various projects.

He advised the Board that Laconia Monument Company has offered to donate a bench for the proposed park setting at the site of the war memorial at Tannery Hill Road and Potter Hill Road. He anticipates having this site ready for the Memorial Day commemoration.

In regards to the work being done on the Potter Hill Warm-up Hut, he commended the Anderson family for their dedication and perseverance in seeing this project through.

Selectman Benavides commended Director Morgan for the hard work performed by his highway crew over the winter months.

5.2 Geoff Ruggles – Financial Update – Director Ruggles presented the March 2011 budget figures to the Board. Revenue from motor vehicle registrations for the first quarter of 2011 is running 9% below the same time period in 2010. This shortfall is being compensated by a significant increase in interest and costs on delinquent taxes.

As far as expenditures are concerned, they are up approximately 7% over the same period last year. Although it is possible that some of the capital items have been purchased earlier than they were last year, the non-discretionary costs have increased. The continued uncertainty of the State budget adds even more potential strain on the 2011 budget.

Property tax collections through the month of March are running at 97.4%, which is the highest collection rate at this point in time over the past four years. As a result, cash balances remain at healthy levels.

The Board thanked Director Ruggles for his update.

6.0 Public Forum

6.1 NH DOT – Bridge Rehabilitation/Deck Replacement – US Route 3/11 Bypass over NH Route 11-A – David Scott from NH DOT thanked the Board for the opportunity to make a presentation at tonight's meeting regarding their proposed construction project in Gilford. Mr. Scott introduced other staff members from DOT, as well as students from UNH who worked on designing the alternate traffic pattern during the construction period. UNH student Greg Halsey provided the Board with a brief PowerPoint presentation on the proposal, which is being funded by a federal grant. He stated that during construction, where it is anticipated that rapid bridge construction techniques will take place, both Route 11-A and the Bypass will be closed to traffic. These rapid techniques are designed to reduce the timeframe in which traffic is disrupted. This project is projected to take 60 hours and that can be broken down in any number of time increments.

These 60 hours of construction are anticipated to be taking place between April and May of 2012, with the balance of the work taking place in late July or early August of 2012. The removal of the bridge decking will be extremely noisy in the beginning of the project with the use of jackhammers. Once the old decking is removed, it will be replaced by nine (9) prefab deck panels.

The proposed traffic detour calls for an elongated roundabout, utilizing the on and off ramps of the Bypass. Pedestrians will be shuttled through the area, but it is anticipated the bicycles will have no difficulty in following the detour. This project will be put out to bid in August 2010 at an anticipated cost of \$1.6 million.

Selectman Benavides inquired what hours would be affected by this detour. Mr. Scott replied that DOT is looking for feedback from the Board on this matter. The road is heavily traveled and they would like to see minimal disruption. Selectman Benavides stated that he would like to see the construction take place

for 60 straight hours. Chairman O'Brien stated that this would affect guests at the Marriott Hotel. Selectman Benavides responded that he thinks that the Board should look at the needs of a few versus the needs of many. He reiterated that having the construction take place for 60 straight hours would best address the needs of the citizens of Gilford.

Extensive discussion ensued regarding the traffic routes and public safety traffic details. Mr. Scott stated that safety is a huge concern and they anticipate utilizing members of the Gilford Police Department, with cruisers, during the construction. NH DOT will cover all of the special detail costs during the time of the detour. He added that this detour represents a total change of expectation for motorists and the safety factor is a large priority.

Mr. Scott also stated that the exact date the construction will commence in April or May of 2012 will only be known three days prior to the start of the project. Without this flexibility, to deal with factors such as weather, DOT would have to factor in additional money to the contractor. He also added that construction will not take place during the weekend of the Winni Derby and there is a division of DOT that takes into account all environmental factors with the project.

Selectman Benavides inquired if there would be more informational or public hearings on the project. Mr. Scott replied that they had planned on this one meeting but would gladly do more. Selectman Benavides further suggested that because of the large number of citizens who vote on Town Meeting day, it would be an excellent opportunity to get the word out.

Fire Chief Beland questioned the potential backup of traffic at the roundabouts when emergency vehicles are responding to a call. Mr. Scott stated that the lanes will be 25 feet wide and provide adequate space for motorists to pull over for emergency vehicles.

Chairman O'Brien closed the public hearing at 7:40 p.m. and thanked NH DOT and the UNH students for their presentation.

7.0 Old Business

7.1 Acceptance of 2011-2012 Lawn Care Maintenance Proposal – Selectman Benavides moved to accept the low bid proposal from Doloff Lawncare of Laconia, NH in the amount of \$5,000 per year for 2011-2012 with an option at the same price for 2013. Chairman O'Brien seconded. Motion carried with all in favor.

7.2 Approval of 2011 Selectmen's Goals & Objectives – Selectman Benavides moved to accept the newest version (3rd draft) of the 2011 Selectman's Goals and Objectives as submitted. Chairman O'Brien seconded. Motion carried with all in favor.

8.0 New Business

8.1 Approval of Accounting Software Purchase – Selectman Benavides move to approve the purchase of 3 additional AccuFund Software modules (accounts receivable, budget development & fixed assets), for the not-to-exceed installed price of \$12,145. Chairman O'Brien seconded. Motion carried with all in favor.

8.2 Request to Use Glendale Dock/Launch Ramp Capital Reserve Fund – Town Administrator Dunn advised the Board that he and Director Morgan viewed the Glendale Docks today after receiving a suggestion from a resident to take measures for boats to avoid contact with the concrete. Director Morgan has estimated that this could be taken care of for \$900. Town Administrator Dunn requested that the Board add this \$900 to the \$1,800 needed to complete deck repairs and re-grade the main boat launch, for a total of \$2,700.

Selectman Benavides moved to approve the use of the Glendale Boat and Ramp Capital Reserve Fund for repairs to the dock and main launch ramp in an amount not-to-exceed \$2,700. Chairman O'Brien seconded. Motion carried with all in favor.

8.3 Request for Waiver of Glendale Facility Regulations – Gilford resident Don Morrissey was in attendance to request that the Board allow his contractor’s barge to launch from the Glendale Docks to work on his island property in Meredith. Mr. Morrissey stated that he is a Gilford resident and that finding another launching site for the barge would add considerable expense to the project, which he anticipates will take place in the fall of 2011 or spring of 2012. As a Gilford resident, he thinks that this part of the Glendale Regulations is punitive.

Selectman Benavides stated that when the Glendale Regulations were amended, the process took several weeks of public input, with the understanding that they would periodically be re-evaluated. Following brief discussion, Selectman Benavides moved to recommend that a waiver be granted for Mr. Morrissey’s contractor to be able to launch his barge from the Glendale Docks for work being performed at property in Meredith. Chairman O’Brien seconded. Motion carried with all in favor.

8.4 Request for Waiver of Ordinance Regulating Outdoor Vendors & Transient Sales – Kelly Beckwith of Wolfeboro asked the Board for reconsideration of the \$2,500 yearly vendor fee that the Town would charge her in order to have her ice cream truck conduct business within the Town of Gilford. This yearly fee makes conducting business in Gilford cost prohibitive.

Selectman Benavides explained that the Board has a responsibility to local business owners, who pay taxes to the Town in order to operate their businesses. He also cited the situation approximately a year ago when a similar request was made and the Board did not waive the fee.

No motion for reconsideration of the yearly vendor fee was brought forward by Chairman O’Brien or Selectman Benavides.

8.5 Approval of Habitat for Humanity Walk-a-Thon – Selectman Benavides moved to approve the parade date of May 14, 2011 for the Habitat for Humanity Walk-a-thon, and the proposed route as approved by the Police Chief. Chairman O’Brien seconded. Motion carried with all in favor.

9.0 Public Input – none.

10.0 Selectmen’s Issues – none.

11.0 Administrator’s Report – Town Administrator Dunn advised the Board that a request for a driveway permit waiver will be brought before the Board at the next meeting for 83 Harris Shore Road. He encouraged them to view the site prior to the next meeting.

A representative from Senator Ayotte’s office will be in attendance at the June 8th meeting and the County Commissioners will be in attendance at the June 22nd meeting.

The Cable TV Consortium will meet on May 12th to review the proposals for legal services that are received.

12.0 Next Meeting – Regular Meeting – May 11, 2011 at 7:00 p.m.

13.0 Adjournment – With no further business before the Board, the Board of Selectmen’s March 23, 2011 meeting was adjourned at 7:57 p.m.

Respectfully submitted,

J. Kevin Hayes
Clerk