

GILFORD BOARD OF SELECTMEN'S MEETING
September 14, 2011
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, September 14, 2011, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were John O'Brien, Gus Benavides and Kevin Hayes. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey.

Staff members in attendance included Finance Director Geoff Ruggles, Deputy Police Chief Kevin Keenan, DPW Director Sheldon Morgan, Police Sergeant Jim Leach, DPLU Technical Assistant Stephanie Verdile-Philibotte and Director of Planning and Land Use John Ayer.

1. **Non-Public Session – 6:00 p.m.** - Selectman Benavides moved to enter non-public session at 6:00 p.m., pursuant to RSA 91-A:3, II (a) (c) to discuss the dismissal, promotion, and compensation of public employees and matters which may adversely affect someone's reputation. Selectman Hayes seconded. Motion carried on a roll call vote with all in favor. Present were Selectmen John O'Brien, Gus Benavides and Kevin Hayes. Also present was Town Administrator Scott Dunn.

Selectman Benavides moved to accept the resignation of Police Chief John Markland, effective September 30, 2011. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to appoint Kirk Young as Highway Superintendent at \$20.56, pay grade 6, step 4+, effective 9/18/11. Selectman Hayes seconded. Motion carried with all in favor.

Other matters were discussed, however.

Selectman Benavides moved to seal the rest of the minutes and exit non-public session at 7:00 p.m. Selectman Hayes seconded. Motion carried with all in favor.

2. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
3. **Announcements/Presentations**
 - 3.1. Chairman O'Brien announced the resignation of Police Chief John Markland, as of September 30, 2011, and wished him Godspeed.
 - 3.2. Chairman O'Brien announced that as far as DPLU staffing issues are concerned, the Board's decision to rescind the layoff of the Technical Assistant still stands, but the Board will be looking at other ways to reduce costs during the 2012 budget process.
4. **Review/Approval of Minutes**
 - 4.1. Selectman Benavides moved to approve the minutes of the regular and non-public sessions of August 24, 2011. Selectman Hayes seconded. Motion carried with all in favor.
5. **Consent Agenda**
 - 5.1. Selectman Benavides moved to approve the previously signed items for the period August 22, 2011 through September 9, 2011. Selectman Hayes seconded. Motion carried with all in favor.

<u>DOCUMENT DATE</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
05/28/11	Change of Status - Mercuri	
06/29/11	Change of Status - Heinz	
08/14/11	Payroll Register	
08/15/11	Payroll Register	
08/16/11	Payroll Register	
08/17/11	Payroll Register	
08/18/11	MS-1 Extension	

08/19/11	Notice of Lien - Graham-Hyslop	201-009.043
08/19/11	Accounts Payable Manifest	
08/22/11	Notice of Lien - Simoneau	224-049.012
08/23/11	Payroll Register (2)	
08/23/11	Accounts Payable Manifest	
08/24/11	Tax Collector's Warrant - Capital Cost Betterment	
08/24/11	Tax Collector's Warrant - Cherry Valley Betterment	
08/24/11	Tax Collector's Warrant - Jeopardy Tax (Sargent)	201-011.005

6. Appointments

6.1. John Ayer – Department of Planning and Land Use Update – Director Ayer stated that it has been five months since his last update to the Board and he reported that the Department has been handling various staffing issues during that time. He also provided the Board with various statistics concerning applications and building permits. Director Ayer also indicated that several joint meetings, with various boards, are being held concerning the proposed 2012 Zoning Ordinance Amendments.

7. Old Business

7.1. NH DOT Correspondence on Cat Path/Gunstock Signage – Selectman Benavides moved to authorize the Town's installation of Gunstock directional signage within the Henderson Road and Cat Path rights-of-way, in light of the State's refusal to install signage on Route 11-B. Selectman Hayes seconded and asked about the Town's request to have signage installed on Route 11-A to prohibit right hand turns onto Cat Path. Town Administrator Dunn replied that the State did not respond to that request. Selectman Hayes also expressed concern that if signage were installed on Cat Path, by the time motorists see it they would already have to be traveling on the road. A vote on the motion failed (Yes-1 and No-2).

8. New Business

8.1. Nomination of Health Officer and Deputy Health Officer – Selectman Benavides moved to nominate Sheldon Morgan as the local Health Officer and David Andrade as the local Deputy Health Officer for 3-year terms upon appointment by the NH Director of the Division of Public Health Services. Selectman Hayes seconded and asked if both appointments are already in existence. Town Administrator Dunn replied that the appointment of David Andrade as Deputy Health Officer is a new appointment, although he was the Town's Health Officer prior to Sheldon Morgan. Motion carried with all in favor.

8.2. November and December 2011 Selectmen's Meeting Schedule – The Board concurred to change the second meeting date in November from November 23rd to November 30th.

8.3. Tax Deeded Mobile Home Demolition Proposal(s) – Selectman Benavides moved to accept the proposal from Busby Construction in the amount of \$4,830 to remove the dilapidated mobile home (unit 45) at the Old Lakeshore Cooperative that was recently taken by tax deed. Selectman Hayes seconded. Motion carried with all in favor.

8.4. DPLU Copy Machine Proposal – Selectman Benavides moved to authorize a 3-year lease purchase of a used Bizhub C353 copy machine at \$5,690.28, with finance charges. Selectman Hayes seconded. Motion carried with all in favor.

9. Public Input – Stephanie Verdile-Philibotte thanked the Board of Selectmen for retaining the position of DPLU Technical Assistant. Conservation Commission Vice- Chairman Lee Duncan also thanked them.

10. Selectmen's Issues - Selectman Hayes asked Deputy Police Chief Keenan the present location of the radar trailer. Deputy Keenan replied that it is at the corner of Watson Road and Old Lakeshore Road. He then asked DPW Director Sheldon Morgan what the policy is for burning at the Solid Waste Facility. Director Morgan replied that it is typically done around 8:00 a.m. but with additional debris from Hurricane Irene it

has taken longer to accomplish recently.

11. **Administrator's Report** – Town Administrator Dunn reported that most of his time is being spent on 2012 budget preparation and needs to reduce the proposed budget by \$300,000. He also advised the Board that there is still no word from NH DES regarding a decision on the Lower Liberty Hill Disposal Site.

Town Administrator Dunn advised the Board that upon the retirement of Fire Chief John Beland, he will also be stepping down as Emergency Management Director. Selectman Benavides moved to accept the resignation of John Beland as Emergency Management Director. Selectman Hayes seconded. Motion carried with all in favor.

The 2010 Audit Report has been received and the Town's finances are in excellent order.

A public hearing will be held on Wednesday, September 28, 2011 to extend the Special Events Permit for the Timberman Triathlon for the years 2012 through 2014.

12. **Next Meeting** – Regular Meeting – September 28, 2011 at 7:00 p.m.
13. **Adjournment** – With no further business before the Board, the Board of Selectmen's September 14, 2011 meeting was adjourned at 7:27 p.m.

Respectfully submitted,

J. Kevin Hayes
Clerk