

GILFORD BOARD OF SELECTMEN'S MEETING
September 28, 2011
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, September 28, 2011, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were John O'Brien, Gus Benavides and Kevin Hayes. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey.

Staff members in attendance included Finance Director Geoff Ruggles, Deputy Police Chief Kevin Keenan, DPW Director Sheldon Morgan, Police Sergeant Jim Leach, Deputy Fire Chief Steve Carrier, firefighters Nick Mercuri, Nick Proulx, Chuck Campbell, Jeff Madon and several members of the Call Company.

- 1. Non-Public Session – 6:30 p.m.** - Selectman Benavides moved to enter non-public session at 6:30 p.m., pursuant to RSA 91-A:3, II (d) (a) (b) to discuss the consideration of the sale of real property, the dismissal, promotion, and compensation of an employee and the hiring of an employee. Selectman Hayes seconded. Motion carried on a roll call vote with all in favor. Present were Selectmen John O'Brien, Gus Benavides and Kevin Hayes. Also present were Town Administrator Scott Dunn and Deputy Police Chief Kevin Keenan.

Selectman Benavides moved to appoint James Callahan as a Patrol Officer at \$18.84 per hour (grade 3, step 1), effective October 5, 2011. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to appoint Kevin Keenan as Police Chief at \$1,505.99 per week (grade 12, step 2+), effective October 2, 2011, pursuant to the job offer letter dated September 21, 2011. Selectman Hayes seconded. Motion carried with all in favor. Deputy Chief Kennan then exited non-public session.

Selectman Benavides moved to deny the request of John Cameron to sell/deed a portion of Partridge Lane. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to exit the non-public session at 7:00 p.m. Selectman Hayes seconded. Motion carried with all in favor.

- 2. Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
- 3. Announcements/Presentations**
- 3.1.** Chairman O'Brien read aloud the rules of the meeting regarding public comment.
- 3.2.** Chairman O'Brien read aloud and presented a Certificate of Meritorious Duty to Patrick McGonagle, commending him for his recent heroism in reviving a participant in the Timberman Triathlon race.
- 3.3.** Chairman O'Brien announced the appointment of Deputy Police Chief Kevin Keenan as Chief of Police, effective October 2, 2011.
- 4. Consent Agenda**
- 4.1.** Selectman Benavides moved to approve the previously signed items for the period September 12, 2011 through September 23, 2011. Selectman Hayes seconded. Motion carried with all in favor.

<u>DOCUMENT DATE</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
02/14/11	Change of Status - Andrade	
03/14/11	Change of Status - Hart	
06/14/11	Change of Status - Kloetz	
07/01/11	Change of Status- Stevens	
07/12/11	Change of Status - Crowell	
07/14/11	Change of Status - Young	
07/28/11	Change of Status - Cammarota	
08/26/11	Abatement - Newquist	212-006.000
08/26/11	Abatement - Goebel	217-084.000
08/26/11	Abatement - Dobbins	221-047.000
08/26/11	Change of Status - Horan	
08/30/11	Payroll Register (2)	

08/30/11	Accounts Payable Manifest	
09/01/11	Payroll Register	
09/06/11	Payroll Register	
09/06/11	Sewer Abatement - Davis	252-016.154
09/06/11	Sewer Abatement - Gorey	252016.267
09/08/11	Abatement Denial - Olsen	218-038.000
09/08/11	Abatement - Olsen	218-037.000
09/08/11	Abatement Denial - Olsen	218-035.000
09/08/11	Abatement - Olsen	218-036.000
09/08/11	Abatement - Olsen	217-016.000
09/12/11	Payroll Register	
09/13/11	Accounts Payable Manifest	
09/14/11	Certificate of Appreciation - Sutcliffe	
09/18/11	Change of Status - Young	

5. Appointments

- 5.1. Geoff Ruggles – Financial Report** – Finance Director Ruggles provided the Board with a summary of the financial reports for August, 2011. He stated that Revenues are slightly above last year's level for the month of August, as well as Expenditures. He does anticipate a surplus of approximately \$100,000 at the end of 2011. Tax payments continue to keep pace with last year, ending the month at slightly less than 96% collected.

In response to a question from Selectman Hayes, Director Ruggles provided the Board with a brief explanation of how the budget has been impacted by changes in the NH Retirement System.

6. Public Hearing

- 6.1. Timberman Triathlon Special Event Permit 2012-2014** – Keith Jordan and Audra Tassone were in attendance representing the Timberman Triathlon. Keith Jordan began by congratulating Kevin Keenan on his recent promotion to Police Chief and credited him with much of the success that has been realized by the Timberman Triathlon. He announced that \$75,000 has been designated for the Make-A-Wish Foundation, from the proceeds of the race. Selectman Benavides agreed that the Timberman's commitment to non-profits is a blessing and asked about a running total since the race's inception. He stated that getting those numbers out to the public could help ease the discomfort and inconvenience some residents experience during the event.

Keith Jordan replied that contributions to non-profits exceed \$100,000 for each of the eleven (11) years that the race has been in existence. Maurine Bastille of the Gunstock Inn praised the event and the opportunity it has given non-profits, such as their swim team, to be able to fundraise.

Chairman O'Brien closed the public hearing and Selectman Benavides moved to approve the Special Event Permit for the Timberman Triathlon for the period 2012 – 2014, during the 3rd weekend in August, conditioned upon compliance with the police detail requirements as set forth by the Chief of Police. Selectman Hayes seconded. Motion carried with all in favor.

7. Old Business

- 7.1. FY 2012 Budget Recommendations** – Selectman Benavides moved to approve a FY2012 budget of \$11,786,753. He noted the net budget of \$7,091,072 after revenue is a 1.5% decrease over the FY 2011 budget. Selectman Hayes seconded. Motion carried by a vote of 2-1 with Selectman Hayes voting no.
- 7.2. NHDOT Route 3/11 (Bypass) Bridge Rehabilitation** – Town Administrator Dunn stated that bids submitted for this project have come in at approximately \$1 million over budget, so the project has been postponed to 2013. As a result, DOT plans to refigure the bid specifications and re-bid the project.
- 7.3. Memorial Triangle – Flag Fund Donation and NH DOT Driveway Permit Denial** – Selectman Benavides moved to accept a \$250 donation from Meredith Village Savings Bank to be used for the installation of a flag pole. Selectman Hayes seconded. Motion carried with all in favor.

Town Administrator Dunn reported that he is still waiting for information from DOT, which was promised by September 9th, regarding the Town's ability to obtain a flag pole license to replace the existing utility

pole at the intersection of Routes 11-A and 11-B. He further stated that the pre-hearing was a good opportunity for the Town to let the State know what they would like to see happen on this property and the DOT attorney indicated that their goals were achievable. As a result, the Board concurred that there may be no point in proceeding with the final hearing relative to the denial of the Driveway Permit and the Board will await the promised documentation from the State. This matter will be discussed again at the next regular meeting.

8. New Business

8.1. Glendale Winter Maintenance – DPW Director Sheldon Morgan explained to the Board the ice damage that occurred at the Glendale Docks last winter. Because of this, he is seeking the Board's permission to place one aqua therm below the water level and one below the dock surface, so that if the need arises, they could be activated to help alleviate further ice flow damage. Chairman O'Brien asked if that would be too late to stop the ice damage. Director Morgan replied that it would not be too late and they used two heaters last year which opened up the water. In addition, other properties in the area utilize aqua therms. He reiterated that he would like to be ready if the need arises.

Selectman Benavides clarified that the aqua therms would only be activated by a vote of the Board of Selectmen and people using the docks in the winter would not be hindered by them. Director Morgan agreed that no action would be taken unless directed by the Board of Selectmen, but he would like to be ready if this becomes necessary.

Selectman Benavides also asked Director Morgan to inform the owners of the Lyon's Den about this possible action so that accurate information can be dispensed. The Board concurred to allow Director Morgan to install the aqua therms.

8.2. Building Maintenance Capital Reserve Funds – Town Hall Roof Repairs – Selectman Benavides moved to authorize the expenditure of \$1,865 from the Building Maintenance Capital Reserve Fund to contract with B.R. Jones Roofing of Stratham, NH for Town Hall roof repairs. Selectman Hayes seconded. Motion carried with all in favor.

9. Public Input – None.

10. Selectmen's Issues – None.

11. Administrator's Report – Town Administrator Dunn reported that police dog Agbar is back on duty following a medical absence. Town Administrator Dunn also reported that he remains busy with the Cable TV Consortium.

There has still been no word from NH DES on the disposition of the Liberty Hill disposal site.

The setting of the tax rate has been delayed, but the bills will be sent out as soon as possible once the tax rate has been determined.

12. Next Meeting – Regular Meeting – October 12, 2011 at 7:00 p.m.

13. Adjournment – With no further business before the Board, the Board of Selectmen's September 28, 2011 meeting was adjourned at 7:32 p.m.

Respectfully submitted,

J. Kevin Hayes
Clerk