

TOWN OF GILFORD  
CEMETERY TRUSTEE MEETING  
DECEMBER 15, 2010  
9:00 A.M.

Members Present:                    Susan Leach Chairperson  
    Judy Cott                    Vice Chairperson  
    Dee Chitty                    Secretary

Guests:                                Scott Dunn                    Town Administrator  
    Sheldon Morgan Director of Public Works

Meeting called to order at 9:04.

Approval of Minutes    Chitty/Cott

New Business:

A. Scott informed the group that the Directors of Pine Grove/McCoy Cemetery have decided to dissolve. The assets & real estate of these cemeteries will soon be conveyed to the town. The Cemetery Trustees will then be in charge of the two cemeteries. He stated that the records for these two cemeteries will be coming shortly and the Trustees should purchase a fire proof safe for storage. He told us that the old Parks-n-Rec office now houses three different groups. Supervisors of the Checklist, Trustees of Trust Funds, and the Cemetery Trustees. He briefly went over the information and recent work done at Pine Grove, such as the grub problem.

B. Susan requested a copy of the submitted budget record for 2010. Scott granted her request and the group studied the past years expenses.

C. Scott discussed the work being done to obtain the deed. He reviewed some of the requirements & responsibilities that the Trustees would now work on.

1. Complete a new policy/rule package
2. Gain information on burials
3. Budget, including spring maintenance
4. Judy inquired about how this all came about. Scott explained that there were issues with insurance.
5. Sheldon asked if the water system at Pine Grove had been winterized. Scott was unsure, but thinks most likely it has been done.
6. The group discussed the cemeteries running out of room. Rental fees on tombs, and winter burial questions.
7. Scott said he would attend the next meeting in case we had more questions.
8. The Trustees later decided Judy would contact Armond Godbout and see if the three Trustees could meet with him. Sue will set up an appointment

with Russ +/-or Craig Bean for Trustees. Dee will begin to get competitive quotes on a fire proof file. Judy is going to try and set up a meeting with Trustees of Trust Funds.

Old Business:

Sue asked that Peter Follensbee be notified he must check in with Trustees.

Dee reported Gilford Highway Division had placed the new 2010 signs.

Dee handed out copies of the final report turned in for the Annual Town Report.

Scott had told the Trustees it was the cemeteries chosen for the cover this year.

The Trustees were all grateful to be given this privilege.

Meeting adjourned at 10:30 a.m.

Next scheduled meeting will be January 19, 2011, Supervisor/Trustee Office, 9:00 a.m.

A True Record Attest:

---

Dee Chitty, Secretary