

Town of Gilford  
Cemetery Trustee Minutes  
Meeting in the Super/Trust office of  
Gilford Town Hall  
47 Cherry Valley Road  
May 18, 2011

Present: Susan Leach            Chairperson  
          Judy Cott                Vice Chairperson  
          Dee Chitty                Secretary  
          Sheldon Morgan       Cemetery Steward

Meeting called to order: 9:05

Review/Approval of minutes:

Motion was made by S. Leach to approve the minutes, as written.

Seconded by J. Cott.

There was no further discussion and vote was taken. All in favor of approval, motion passed. (Leach/Cott)

New Business:

- I     S. Morgan briefed the trustees on the recent purchase of a rebuilt 4'X8' ft. trailer, for the cemetery maintenance division to move their mowing equipment from Pine Grove to McCoy Cemetery. The trailer is priced at \$250. It is considered a substantial cost savings, as well as a necessity.
  
- I     J. Cott updated the group on placing the flags for Memorial Day. She will be placing flags on all Revolutionary War Veterans within Pine Grove, McCoy, Hoyt and James Cemetery. S. Morgan questioned why all veterans do not receive a flag. Judy explained that the flags are donated by Wilkinson-Beane Funeral Home. Russ Beane generously donates many, many flags to the different cemeteries within Belknap County. The Trustees are grateful for this donation. The group discussed next year, 2012, trying to place a flag at all

Gilford Veterans. S. Leach also mentioned how some cemeteries have placed wreaths on the veteran's graves during December. S. Morgan noted that perhaps trying to get donations from a few groups would be enough to cover all. He suggested the Rotary Club, along with Russ Beane. The group agreed to try and cover all veterans in 2012, this also being Gilford's Bicentennial Celebration.

- I Discussion followed on the Pine Grove Cemetery fountain. Sheldon reported the cemetery maintenance crew had just finished refurbishing the fountain. J. Cott and D.Chitty will be placing flowers on each tier. Red, White, and Blue. Weather permitting, before Memorial Day.
  
- I D. Chitty brought the Memorial Day Parade schedule. It was noted that the ceremony at Pine Grove should be approximately 9:45 a.m., with a prior service being held at the World War I / World War II Veteran Memorial on Potter Hill Road at 9:30 a.m.
  
- v J. Cott briefed the group on a software program she had looked into called Pontem. She noted that this program was priced at \$1755. Plus additional costs for mapping & support. She is continuing to work on the computer files and data input.
  
- v D. Chitty noted we need to update the Pine Grove signage according to the new rules and regulations.

#### Old Business:

- I S. Leach question when we were going to purchase some urn vaults. J. Cott stated that she had begun pricing vaults, however, they were higher in price than what originally was thought. D. Chitty and J. Cott agreed to look for further pricing. It was also noted that vaults would be a budget concern. Further discussion will follow after pricing.

- I The group discussed signage at Davis Cemetery. S. Leach stated the family of Davis Cemetery wishes to care for the grounds themselves. S. Morgan questioned if the signage was appropriate considering it is town owned/cared for cemeteries that have the signs. S. Morgan will contact the President of the Governor's Island Association.
  
- I Budget concerns were discussed. S. Leach asked what account the sale of vaults would go into. S. Morgan suggested speaking with Geoff Ruggles, Finance Director.
  
- I S. Leach updated the group on the Pitou lots. She reported Armond Godbout had marked the lots sold to the family. S. Leach will be contacting Penny Pitou to correct the deeds.
  
- v S. Leach asked if the transit permits had been alphabetized yet. S. Morgan said he would see to having that file updated.
  
- v D. Chitty mentioned some of the lot numbers coming from Wilkinson Beane Funeral Home were incorrect. The Trustees questioned if perhaps they had an older map. S. Leach will contact the funeral home and ask.
  
- v S. Leach reported that Ray Haidaichuk has been working on the Weeks Cemetery gate design. She asked if S. Morgan would set the post when the gate is ready to be installed. S. Morgan said yes.
  
- v S. Morgan briefed the group on the expense of sewer meters. Discussion on the Pine Grove water bill followed. S. Morgan will contact Dean Mason to find out how the cemetery figure was calculated and what the procedure for billing is.

The next Cemetery Trustee meeting is scheduled for June 15, 2011.

9:00 a.m. Super/Trust Office in the Town Hall.

Meeting adjourned at 10:46 am  
A True Copy Attest:

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Dee Chitty  
Secretary

C: Town Clerk: Original minutes file