

**Town of Gilford
Cemetery Trustee and Steward Minutes (Draft)
Town Hall Conference Room A
August 29, 2012
9:00 a.m.**

Present:

Judy Cott	Chairperson
Sue Leach	Vice Chairperson
Dee Chitty	Secretary
Sheldon Morgan	Steward

Guests:

Geoff Ruggles	Finance Director
Rick Mini	Cemetery Caretaker

Meeting was called to order at 9:05 a.m.

Pledge of Allegiance

Motion to accept the minutes from August 15, 2012 Cott/Leach
All in favor. Motion passed.

New Business:

- 1 S. Morgan updated the group on Rick Mini's end date of October 6, 2012. The Trustees had stated they were concerned over the fall clean-up schedule and whether Rick would have enough time for the fall clean-outs. S. Morgan stated that he and G. Ruggles had reviewed the cemetery budget. Since R. Mini had worked the entire summer season by himself, the budget would allow additional hours. S. Morgan suggested an end date of approximately November 1, 2012, depending on when the leaves drop, but staying within the 40 week restriction. The Trustees were all in agreement that R. Mini would need additional time to complete the 2012 maintenance schedule. The Trustees asked R. Mini if he would be willing to work the additional hours. R. Mini agreed. The Trustees thanked R. Mini for his dedication to the care of Gilford's Cemeteries and commended R. Mini for a job well done.

All were in agreement.

- 2 S. Morgan reported the road signs should be in and completed next week.
- 3 S. Morgan stated he had been to Laconia Monument to complete work for Lincoln Park. The Trustees had received a call regarding sizes on upright monuments. 12"x42" is normal size. A smaller, single lot monument is available measuring 12"X24" which is a second option to a flat stone.

Motion was made to allow the smaller 12"X24" stone on single lots as an alternative to the flat stone.

Leach/Chitty

All in favor. Motion passed.

- 4 R. Mini reported he had been working on Weeks Cemetery stump holes after the grinding had been completed. He has also filled in with a thin layer of loam behind the Hoyt Cemetery wall which was recently repaired by Norm Godbout. The group commented on how much safer that wall appeared now that the project is completed.

Old Business:

- 1 S. Leach reported she has been working on obtaining a second survey quote for Pine Grove Cemetery. The firms she has contacted are on vacation and she will continue working towards meeting with them after Labor Day.
- 2 J. Cott reported she had left a message for Shirley Lane from the Alton Cemeteries. The Trustees would like to meet with S. Lane regarding some of the rules that Alton has implemented. J. Cott will try to reach S. Lane after the holiday.
- 3 J. Cott gave an update on the computer program and the work she has been completing. She also stated the Trustees have a donation of 200 flags coming from one of the veterans. These flags will be used for 2013 Memorial Day.

- 4 G. Ruggles reminded the group of the work completed for the 2013 budget at the last meeting. The group continued budget preparation stating what some of the 2013 priorities should be. Grub control was discussed. The condition of the older riding mower was discussed. Headstone repairs were also reviewed. The Trustees thanked G. Ruggles for his explanations and time.
- 5 J. Cott stated she had been at the recent McCoy Cemetery burial. She stated that the family was unaware that the main gate was unlocked. She reported the smaller gate was still chained and locked. S. Morgan suggested that a hook be added to the end of the chain during the three burial seasons allowing family members into that area of the cemetery. All agreed.
- 6 R. Mini reported the Gove lot in Pine Grove Cemetery has a large dead shrub on it. D. Chitty suggested contacting family members to be sure they are aware and see what their wishes are as far as removal/replacement.
- 7 D. Chitty reported Jessica Felix, Stone Restorationist, had picked up two large and one small stone from Weeks Cemetery to begin repair.
- 8 D. Chitty reported Ray Felts, Belknap Landscaping, had treated the McCoy Cemeteries for grubs.

The next Cemetery Trustee and Steward meeting will be held September 19, 2012.

Meeting was adjourned at 10:59 a.m.

A True Copy Attest:

Dee Chitty
Secretary

