

Approved May 13, 2008
Gilford Historic District & Heritage Commission
Gilford Town Hall – Basement Conference Room
7:00 P.M.
Minutes for April 8, 2008

Attendance

Members present: Vice Chair, Troy Schrupp; Selectmen's Representative, Gus Benavides; Secretary, Julie McConnell; Richard Waitt; Carmel Lancia, and Mary Curtis.

Members Absent:

Staff: John Ayer, Planning Director

Others Present: Mr. & Mrs. Perry

1. Call to Order. Meeting called to order at 7:10 P.M; A quorum was established. Pledge of Allegiance to the flag.

2. Minutes of February 19, 2008. Motion to accept minutes made by Richard Waitt, seconded by Carmel Lancia. Minutes accepted.

3. New Business - Election of Officers

Motion made by Richard Waitt, seconded by Carmel Lancia, to nominate Troy Schrupp as Chair. Motion carried with all in favor.

Motion made by Carmel Lancia, seconded by Mary Curtis to nominate Richard Waitt as Vice Chair. Motion carried with all in favor.

Motion made by Mary Curtis, seconded by Richard Waitt, to nominate Julianne McConnell as Secretary. Motion carried with all in favor.

1. Sandy Perry

Applicant is proposing to replace windows and doors, replace aluminum siding with vinyl siding and adding porches to the house located at 28 Potter Hill Rd. TM&L #226-065.000.

Discussion:

Sandy Perry presented her application request, and provided hand-sketched drawings of the proposed changes per the submitted application. Sandy clarified that the color of the siding, the peak trim and window trim had not yet been selected, but that it would be neutral in color, and she will provide final color selections to the GHD&HC for approval. The style of the trim work will be colonial. The new and replaced porch railing will be a white vinyl rail system, colonial in appearance. Applicant indicated that any porch lighting will be recessed. The main part of the

roof has been re-done, with the exception of the porches. The porch roof work will be rolled roof. Red shutters will be removed and replaced, color to be determined.

Motion made by Richard Waitt, seconded by Mary Curtis, to approve the application subject to the review and approval of the color selections for exterior siding and trim. Motion carried with all in favor.

2. **GHD&HC Membership - vacancies**

Discussion: There followed discussion regarding the election of regular members from the current alternate members to replace the expired terms of outgoing Commission members, Elaine Gagnon and Donna Mooney. A motion was made by Richard Waitt, seconded by Julie McConnell to request of the Board of Selectmen that Mary Curtis and Carmel Lancia be appointed as regular members of the Gilford Historic District and Heritage Commission. Motion carried with all in favor. John Ayer will prepare a memo for the Chair's signature.

Members were encouraged to bring forward nominations for alternate members to serve on the Commission, with the express desire to have representation from a homeowner residing within the District.

4. **Old Business**

1. **CONTINUED WORK SESSION TO REVIEW AND CLARIFY GILFORD HISTORIC DISTRICT AND HERITAGE COMMISSION GUIDELINES**

There was further discussion regarding the revision of the guidelines, with a recommendation to turn the review of the Town of Hollis Guidelines over to the Planning Department for review and comment, with the goal to consider how best to incorporate these "best practice" guidelines into the revisions of the GHD&HC guidelines. John Ayer will also submit a query through the American Planning Association to review model ordinances, and will have his comments at the next meeting of the Commission.

2. **Gilford Community Church Project** – Carmel Lancia reported that the Thompson-Ames Historical Society has been removing is planning to remove the beams and other salvageable items from the Weeks building to be saved. Richard Waitt reported that the construction on the project will be beginning in the next 2-3 weeks, and that the project represents an exciting and sizeable undertaking for the Church. This \$5 million project will increase the sanctuary space, and the church will be able to serve 350 people in the new space.

3. **Rowe House – National Historic Register Application** – Julie McConnell provided an update on the status of the Rowe House application to the National Park Service for placement on the National Register of Historic Places. Christine Fonda Rankie, of the NH Division of Historical Resources, is working with the National Park Service to finalize the application process, and is hopeful that final approval is forthcoming. Carmel Lancia reported that the

Thompson-Ames Historical Society is having the floors painted to freshen the interior of the Rowe House, and inquired about what restrictions there might be, if any, on work that can be done to the Rowe House if it is placed on the National Register. Julie McConnell will ask the Division of Historical Resources for further guidance on this issue.

Adjourn

Motion to adjourn made by Richard Waitt, seconded by Mary Curtis. Motion approved. The meeting adjourned at 8:14 PM.

Respectfully Submitted,

Julie McConnell, Secretary