

Gilford Historic District & Heritage Commission
Gilford Town Hall -
7:00 P.M.
Minutes for December 9, 2008

Attendance

Members present: Chair, Troy Schrupp; Secretary, Julie McConnell; Richard Waitt; and Mary Curtis.

Members Absent: Carmel Lancia

Staff: John Ayer, Planning Director

Others Present: Sara Allen

1. Call to Order. Meeting called to order at PM.
A quorum was established.

2. Minutes of September 25, 2008 Work Session. Motion to accept the Minutes of September 25, 2008 Work Session made by Richard Waitt, seconded by Gus Benavides. Motion carried with all in favor.

3. Minutes of November 12, 2008. Motion to accept minutes as presented made by Richard Waitt, seconded by Mary Curtis. Minutes accepted.

4. New Business -

1. **Sara M. Allen**

Applicant proposes to replace roof, repair chimney, and remove trees in front and back of house on Tax Map and Lot #226-103.000 located at 18 Schoolhouse Rd.

Discussion: Applicant has installed a new roof with asphalt shingles, black in color to match previous color. Chimney repair has been completed as well. Three trees behind the house need to be removed. Applicant is not intending to replace removed trees because the area is wet behind the house. Applicant is also proposing to conduct selective cutting of an additional (4-6) trees in the forest beyond the field to thin it out. Tree work will be done over the winter.

Motion made by Gus Benavides, seconded by Richard Waitt. Motion carried with all in favor. Mary Curtis abstained.

5. Old Business

1. **CONTINUED WORK SESSION TO REVIEW AND CLARIFY GILFORD HISTORIC DISTRICT AND HERITAGE COMMISSION GUIDELINES**

Discussion:

Commission members reviewed the current draft of the guidelines shared by John Ayer. Notations were made as follows:

Page 4: Painting and Color Section – John indicated that further research is needed to reference appropriate historic color standards that residents can use to reference color selection.

Page 10: Removed Interruption of Tree Line Section.
Added reference to wind-powered units and systems.

Page 11: Strike section on Roadside Trees and Shrubs.

Page 12: Business Signs Section – references language from current guidelines.
Road Signs Section - John added language to define consistent form and use of road signs.

Page 13: Removed landscaping section, added paragraph to reference existing Town Ordinance 35 entitled “Tree Regulation, Gilford, New Hampshire”.

Commissioner Waitt asked for clarification on the approval process once the GHD&HC finalizes and approves the revised Historic District Design Guidelines and Regulations. John Ayer confirmed that the guidelines will need to go through a formal process for approval, including a public hearing, before being officially adopted.

Commissioner McConnell suggested one final review be conducted against the existing Historic District Guidelines to insure that all relevant items are covered adequately in the new guidelines.

2. Gilford Community Church – Commissioner Waitt suggested that the GHD&HC members might want to conduct a site review of the renovated parsonage building. New windows and doors have been installed. Commissioner Waitt provided an update on the construction progress.

3. Kelly White application from November 12, 2008 – Chairman Schrupp reviewed and approved the garage door selection.

6. Adjourn

Motion to adjourn made by Richard Waitt, seconded by Gus Benavides, to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 8:03 PM.

Respectfully Submitted,

Julie McConnell, Secretary