

**Gilford Historic District & Heritage Commission  
Gilford Town Hall  
Conference Room A  
7:00 P.M.  
Minutes for January 12, 2010**

**Attendance**

**Members present:** Troy Schrupp, Chair; Vice-Chair, Richard Waitt; Mary Curtis, Carmel Lancia; Julie McConnell, Secretary.

**Members Absent:** Selectmen's Representative, Gus Benavides, Carole Hopper.

**Staff:** John Ayer, Planning Director.

**Others Present:** Tim Bartlett, Supervisor of Building and Grounds, Gilford School District; Barry Uicker.

**1. Call to Order.** Chairman Schrupp called the meeting to order at PM.  
A quorum was established.

**2. Minutes of November 10, 2009.** Motion to accept the minutes of November 10, 2009 made by Richard Waitt, seconded by Carmel Lancia. Motion carried with all in favor

**3. New Business – Applications**

**Chairman Schrupp introduced the first application.**

**1 Gilford School District SAU #73**

Applicant proposes to renovate existing wood frame structure to accommodate school administrative offices on Tax Map & Lot #226-055.000 located at 2 Belknap Mountain Rd. in the Single Family Residential District and the Historic Overlay District. Government Site Plan Review. File #201000005.

**Discussion:** Mr. Bartlett showed plans showing east side of building facing the woods where exterior changes will be made. Two wood exterior fireescapes are required to be installed in order to occupy all parts of the building. A new exterior door will be added on the basement level as well. Two skylights will be added in the current open loft area to add light, on the back side of the building. All attempts are being made to maintain the exterior of the building facing the road largely as is. Interior changes to create offices and a handicap accessible bathroom were also reviewed. Interior columns and features to be maintained in the older section of the building. Mr. Bartlett also indicated that a sign is intended to be placed in front of the building. Construction is expected to be started by the end of February. Nine employees will be consolidated in the new office location. Parking provisions have been made in front of the building, and across the road on Easy Street.

**Chairman Schrupp introduced the next application.**

## 2. Barry & Chryst Uicker

Applicant proposes to replace windows, shingle barn roof, change door in entrance, remove glassed in porch and replace with an addition and screen room, and change siding on Tax Map & Lot #226-103.000 located at 18 School House Hill Rd.

**Discussion:** Applicant indicated that they had just purchased the property, and will be making renovations. House clapboards are deteriorating, and applicant will be removing the existing siding, and will be replacing the clapboards with new cement fiber clapboards. Color will remain white. Weathered shingles will remain on the barn. Applicant will also be swapping out a window with a door to be able to make changes to the interior stairway. One arch section will be removed and one will be moved and a third kitchen window will be added, to match other existing windows. Applicant will replace windows on the second floor will be replaced with vinyl 9-over-6 windows with wood interior grilles. The sunporch will be expanded for living space, and a screen porch and deck will be added on the back side of the house. The driveway area will be expanded and possibly paved. Applicant also intends to install fencing with white horse fencing towards the back by the pond. The barn will be re-roofed, with black asphalt shingles to match the house roof. Six dead pine trees close to the house were removed. Interior work has been started, with the entire project intended to be finished by the end of June.

Motion to accept proposed changes made by Richard Waitt, seconded by Carmel Lancia. Motion carried with all in favor.

**2010 Meeting Schedule** – Motion to accept the 2010 meeting schedule as presented made by Mary Curtis, seconded by Carmel Lancia. John indicated that the GHD&HC does not typically meet in March because of the town meeting. Motion carried with all in favor.

John Ayer shared three old deeds that had been given to the Town, dating to the 1800's. There was brief discussion as to where the deeds should be kept, and how they should be preserved.

**Gilford Historic District Signage** – John Ayer mentioned that Sheldon Morgan indicated that we only have one sign indicating the boundaries of the Gilford Historic District. He will order three signs to mark the district boundaries.

Chairman Schrupp mentioned that Gilford Well is doing work in the village through a federal ARRA grant, and are required to put up a temporary sign.

### **Old Business:**

## 4. Adjourn

Motion to adjourn the meeting made by Richard Waitt, seconded by Mary Curtis. Motion carried with all in favor. Meeting adjourned at 8:00 PM.

Respectfully Submitted,

Julie McConnell

Secretary