

**Gilford Historic District & Heritage Commission
Gilford Town Hall
Conference Room A
7:00 P.M.
Minutes for January 11, 2011**

Attendance

Members present: Troy Schrupp, Chair; Planning Board Representative Richard Sonia, Vice Chair; Selectmen's Representative John O'Brien; and Regular Member Mary Curtis.

Members Absent: Regular Member Carole Hopper.

Staff: John Ayer, Director of Planning and Land Use.

Others Present: John and Diana Goodhue, applicants.

1. **Call to Order/Confirmation of Quorum** – Chairman Schrupp called the meeting to order at 7:00 PM and led those present in the Pledge of Allegiance. A quorum was established.
2. **Minutes of December 14, 2010** – Motion made by J. O'Brien, seconded by M. Curtis, to approve the minutes of the December 14, 2010 meeting. Motion carried with all in favor.
3. **New Business** –

Chairman Schrupp introduced the application.

Diana Goodhue – Applicant proposes to operate a Sewing, Alterations and Craft business as a Home Occupation within a residential dwelling unit pursuant to Sections 4.6.5 & 4.7.6(e) Home Occupation, of the Gilford Zoning Ordinance, on Tax Map & Lot #226-111.000, located at 84 Schoolhouse Hill Rd. in the Limited Residential Zone. Home Occupation Site Plan Review. File #2011000003.

J. Goodhue presented a sign he was proposing to erect for his wife Diana's home business. D. Goodhue uses knitting machines and performs clothing alterations as well. J. Goodhue said he will install the post approximately seven (7) feet in from the road. The sign will overhang somewhat but will still be back from the road. J. Goodhue said the sign is considered a nameplate in the zoning ordinance if it is one and one half (1½) square feet or less, but they will also have to go before the planning board for Diana's home occupation.

J. O'Brien asked if their Planning Board application includes the sign in it. D. Goodhue said yes it does. J. Ayer said this sign is smaller than what the ordinance regulates so D. Andrade does not need Planning Board approval to approve the sign.

The board discussed the sign color. M. Curtis said the sign looked to be brown rather than the red that is on the house. J. Goodhue said the red on the sign is the same that is on the house.

R. Sonia asked where on the property the sign would be installed. J. Goodhue indicated on a sketch of the property where the sign would be placed alongside the driveway. J. O'Brien confirmed that it will be at the end of the driveway. Discussion ensued.

J. O'Brien moved to approve the application as submitted, seconded by R. Sonia. Discussion ensued on the motion. M. Curtis asked what the post is made of. J. Goodhue said it is a pressure treated four inch by four inch (4" x 4") post with a white PVC sleeve over it, and there is a horizontal cross piece with a white PVC sleeve as well.

Motion passed with all in favor.

T. Schrupp asked when they plan to install the sign. J. Goodhue said they go to the Planning Board January 18th and so they hope to get it up this winter as soon as they get their Planning Board approvals. Discussion ensued. Board members asked how long an approval is good for. J. Ayer said building permits must be implemented within six (6) months, but there is no time limit on Historic District and Heritage Commission approvals. J. O'Brien asked how the new sign regulations affect this. J. Ayer said the Selectmen's new sign policy pertains primarily to real estate signs and farm produce signs. Where this is a nameplate sign, the zoning ordinance does not regulate it.

4. Other Business –

T. Schrupp asked if there was news for the Commission regarding who can and cannot serve as chairman. J. Ayer said he had contacted Town Counsel and was advised that the Planning Board representative could serve as chairman of the Historic District and Heritage Commission. The Commission discussed whether to elect officers now or wait until the April meeting. J. Ayer said there was no meeting scheduled in March due to Town Meeting, so the new chairman would serve one meeting in February until the election of officers is scheduled to happen again in April. The Commission discussed the schedule for February's meeting. Commissioners determined to wait until the April meeting to elect officers.

M. Curtis asked about Commissioner Carole Hopper. J. Ayer noted that she was not able to attend the meeting due to health reasons. Commissioners expressed their wishes for her quick recovery.

5. Adjourn –

R. Sonia moved to adjourn at 7:40 p.m., seconded by J. O'Brien. Motion passed with all in favor.

Respectfully submitted,

John B. Ayer, AICP
Director of Planning and Land Use