

**Gilford Historic District & Heritage Commission  
Gilford Town Hall  
Conference Room A  
7:00 P.M.  
Minutes for May 10, 2011**

**Attendance**

**Members present:** Chair, Troy Schrupp; Planning Board Representative, Richard Sonia; Selectmen's Representative, John O'Brien, Mary Curtis and Carole Hopper.

**Members Absent:**

**Staff:** John Ayer, Planning Director.

**Others Present:** Sheldon Morgan, Director of Public Works, applicant.

**1. Call to Order/Confirmation of Quorum.** Chairman Schrupp called the meeting to order at 7:04 PM. A quorum was established.

**2. Minutes of January 11, 2011.** Motion made by M. Curtis, seconded by J. O'Brien to approve the minutes from January 11, 2011. Motion carried with all in favor.

**3. New Business –**

Chairman Schrupp introduced the application.

**1 Town of Gilford, Department of Public Works**

Applicant proposes to reduce pavement, plant grass, flowers, and shrubbery appropriate for the area around World War II Memorial located at the intersection of Tannery Hill Rd. and Potter Hill Rd.

**Discussion:** S. Morgan presented the proposal describing the history on how the idea for the proposed conditions. He showed plans illustrating existing conditions and proposed conditions. No sidewalk is planned for Tannery Hill Road because the road is too narrow. He said they will remove asphalt around the existing memorial and grass most of the area except where a sidewalk will meander through the grass and lead toward Tannery Hill Road. They will plant shrubs, perennials, and grass. They hope to have it in place by Memorial Day this month. They will be working with Opechee Garden Club who will help maintain the plantings in the memorial. J. O'Brien asked about the size and layout of the proposal. S. Morgan said it is marked in paint on the ground on site. R. Sonia asked how they will maintain the grass and S. Morgan said with a hand mower.

Discussion ensued about possible other memorials for other wars. Only World War I and World War II are represented. S. Morgan said he hopes to make it a place where people can come and reflect. There will be a white marble bench without any advertisement provided free by a local

company.

J. Ayer asked if vehicles will still be able to turn around in front of the memorial since the back of the memorial will no longer be roadway. S. Morgan said they still can in front of the memorial or at the church. M. Curtis asked about larger trucks. S. Morgan said they can drive through Alva Wilson Road and come out on Gilford Avenue as they do today.

J. O'Brien asked if there will be only foliage between the memorial and the neighboring property owner (David Stowe at 16 Potter Hill Road). S. Morgan said yes, it will be mostly low-growth foliage and lilacs. T. Schrupp asked about snow plowing. S. Morgan said they should have enough grass there to pile it, but that they can use a loader to remove snow from this area if needed. S. Morgan also said the Town will also be acquiring a sidewalk plow this year which the Commissioners were happy to hear.

M. Curtis asked about the crosswalk and sidewalk. S. Morgan described the proposal using the plan to illustrate it. He also illustrated for the Commission the use of granite curbing to protect pedestrians and improve their ability to plow.

Motion made by J. O'Brien, seconded by C. Hopper, to approve the application as submitted. Motion carried with all in favor.

#### **4. Other Business:**

##### 1. Election of Officers for 2011-

Motion made by M. Curtis, seconded by J. O'Brien, to nominate R. Sonia as Chairman. Motion carried with all in favor.

Motion made by T. Schrupp, seconded by J. O'Brien, to nominate M. Curtis as Vice-Chairman. Motion carried with all in favor.

Motion made by R. Sonia, seconded by M. Curtis, to nominate T. Schrupp as Secretary. Motion carried with all in favor.

2. M. Curtis reported that the Village Store has an illuminated Lottery Totals sign in their window that is on all night long. She said she is concerned that it may be offensive and not compliant with the District's regulations or zoning ordinance, but if others do not find it to be a problem then she would not make a further issue of it. Other Commissioners said they did not have concerns about it. J. Ayer said he would check with the zoning and Historic District regulations to see if there is any conflict.

#### **5. Adjourn**

Motion to adjourn the meeting made by C. Hopper, seconded by R. Sonia. Motion carried with all in favor. Meeting adjourned at 7:44 PM.

Respectfully Submitted,

John B. Ayer  
Director of Planning & Land Use