

GILFORD PUBLIC LIBRARY TRUSTEES
MINUTES of May 13, 2008

PRESENT: Polly Sanfacon, Robert Kammeraad, Weldon Bosworth, Tracey Petrozzi, Katherine Dormody, and Daryl Thompson present. Chairman Robert Kammeraad called the meeting to order at 8.45.

MINUTES: The minutes of April 2008 were accepted as circulated.

REPORTS/PROGRAMS:

Circulation pretty level. Katherine said she is pleased if we can continue that rate until new building is complete. Volunteer hours are up. No other trends brought to attention.

Reviewed statistics. Continue to have new borrowers although a little behind last year.

Non-appropriated report: lots of fines (>\$500).

Appropriated reports: Nothing exceptional.

Reviewed email newsletter list. 1722 on contact list and growing.

Trust fund update: Could not find any descendent of the Remicks. Will look at alternative means of getting to trust. Waiting for a response from Terry Knowles, NH Charitable on what to do next. Polly will check with her husband, Leo, to see whether he has spoken with Terry..

Continuing with "Storytimes" and "Babytimes" until months' end then will start summer reading program.

Will only be doing book discussions for adults until we are in new bldg.

So far no sponsor for summer reading (cost is ~\$1200). However, one special program per week will be conducted.

About 140 children showed up for the May Pole celebration.

PERSONNEL:

Jessie is not going to continue with library. Said she would work two days/week until the end of the month but that hasn't happened.

Through serendipitous circumstances, Jean Clarke has accepted a part time position and will job share with Joanne. She will start Thursday. Jean will do primarily writing and Joanne the technical "stuff".

Lura is fitting in well with the team.

CONSTRUCTION BUDGET UPDATE:

Moving committee has been formed and Betty is heading that up. Staff is organizing and evaluating what material will be moved and what will not be moved. Some not moved will go to book sale/Ebay, the rest will be recycled. Criteria for keeping books were established. Condition of book was one criterion. Books not kept will be “scanned out”.

Jim Tidd has been helping with 3-D modeling (w/Google Sketch Up) to help organize and plan space utilization for new library.

Iлона Dunfee will provide quote for interior furniture.

Reviewed budget: still need to raise \$57K; pledges outstanding are \$325K.

FRIENDS OF LIBRARY UPDATE:

Board will meet on May 21st re: loan (equity line). This is a two year loan (at prime) so questions on what would happen if library land not sold within that time.

The party who pledged \$100K last year remitted \$50K and will pay the remainder next year.

Steve Grant will install cabinets in the kitchen.

Grand opening committee meeting this PM.

NEXT MEETING DATE: Our next meeting is scheduled for Tuesday, June 10th, at 8:30 AM.

ADJOURN: The meeting was adjourned at 9:44.

Respectfully submitted,

Secretary