

GILFORD PUBLIC LIBRARY
LIBRARY TRUSTEES
Meeting 2/10/09
Minutes

The regular monthly meeting of the Board of Trustees meeting was called to order at 8:43 by Chairman Robert Kammeraad. Robert Kammeraad, Polly Sanfacon, Katherine Dormody, Daryl Thompson, Tracey Petrozzi, and Weldon Bosworth were present.

Minutes

The minutes from the January meeting were approved.

Reports/Programs

- Circulation up by ~14.2% over December
- Volunteer hours less than December
- Borrowers up ~ over Jan '08
- New overdue policy working
- 117% increase in the number of computer users over 2008
- Downloadable books up by ~13.5% over 2008

Budget 2009/Deliberative Session

The results of the 2008 operations report (expenditures versus budget) were presented. The year ended with a surplus of \$21.43.

The results of the deliberative session held 2/4/09 were discussed.

Holiday Schedule

The 2009 holiday schedule was presented. It was decided kept the library open on Veterans Day and allot that holiday to employees as a "Floating Holiday".

Website

- The procedure for downloading books was reviewed.
- On-line book reviews have decreased.
- Added to the website were:
 - "This week in history"
 - NY Time bestsellers list

Short loan books

A “Short Loan” program (lending additional copy of new bestselling books for a 5-day period) was discussed and approved by the Board.

Building Update

Further expenditures on hold until funding status clarified. The following are planned when funds are available:

- More training for HVAC system
- \$3400 to build sound dampening wall at top of stairs
- Install handicap “push button” doors
- Need to review status of landscaping in the spring
- Changes to the reading garden
- Bicycle rack (Daryl to look into possibility of a pre-cast rack)

Friends of the Library Update

- Strategic plan being reviewed
- Personnel policy being developed for Gift Shop
- Kate looking for more volunteers for Gift Shop
- Looking for new fund raising event

The meeting adjourned at 10 AM. The next monthly meeting of the Board of Trustees will be on March 10, 2009.