

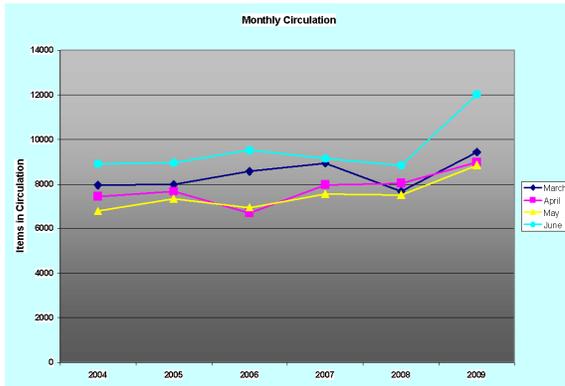
GILFORD LIBRARY BOARD OF TRUSTEES Minutes of August 11, 2009 Meeting

The meeting was called to order by Chairperson Polly Sanfacon at 8:33 AM. In attendance were Polly Sanfacon, Katherine Dormody, Tracey Petrozzi, Robert Kammeraad and Weldon Bosworth. Jack Lacombe was absent.

Minutes

Meeting Minutes for the July, 2009 meeting were approved.

Reports/Programs

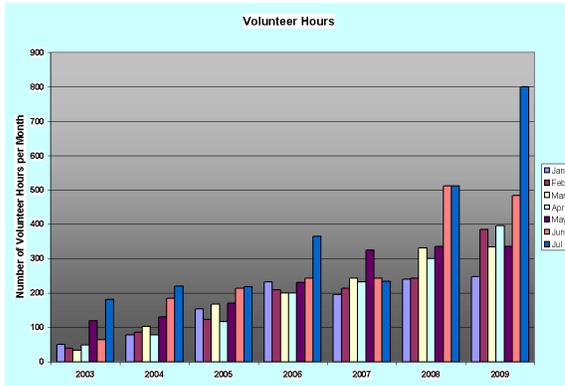


Monthly Circulation – All library usage records have been broken this month. 16,284 items were checked out and 127 new patrons were added. A combination of the weather, the new facility, the economy, and our summer reading programs are contributing to the very high library usage.

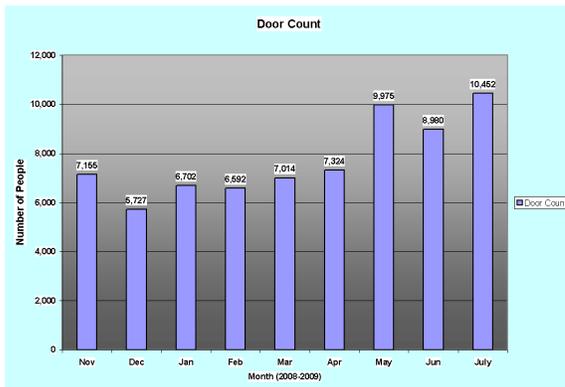
Programs – The Summer reading programs have been very well received. The children’s program will wrap up on August 11 with an ice cream social with Paul Warnick. We had 35 junior volunteers that are invited to a gathering the next evening.

Wildlife encounters was an extremely popular program. So popular, in fact, that we had to turn people away to avoid being over capacity in our meeting room.

Volunteer Hours – More than 800 hours were given to the library in July, much of it coming from the junior volunteers. 35 students donated their time during the this summer, with 260 hours in the children’s room helping with the summer reading program..



Door Counts – Over 10,000 people came to the library in July, averaging about 500 per day.



Town Budget Appropriated Report – Major expenditures for July included items associated with the Summer Reading Programs.

Non-Appropriated Expense Report – Significant expenditures in July included Summer Reading Program prizes, toner for the Xerox printer, and DVDs. A portion of the costs associated with the printer will be covered by the Friends.

Old Business

Building Issues – The Trustees discussed items related to the alarm system, humidity in the mechanical room, and difficulties with some entry keys.

The work on the entry doors has been completed and they are now handicapped accessible.

Kate Hamel has worked with a donor, and furniture for the reading garden has been received. We are working with DPW to install pavers in this area.

Belknap Landscaping and Northern Precast will be replacing some damaged pieces in the amphitheater.

Personnel – Lura is back from her leave of absence.

Credit Cards – The policy for credit card use by library personnel was discussed and approved by the Trustees.

Automation System – Our contact at the State of NH has left leaving us with no support. We've had some down time and many slow performance problems. Katherine is working on a solution. Both Robert and Weldon said they would do some research into other solutions as well.

New Business

Budget 2010 – A preliminary Budget for 2010 was presented and discussed.

Director Review – Katherine will complete a document and give it to the Trustees before the next meeting. The Trustees then completed their review for submission to the Town.

Calendar 2010 – Photo submissions are due in mid-September. Submissions will be hung in the meeting room and a panel of judges will be assembled. Kate Hamel (Friends) is working with Ray Carbone to handle the printing of the calendar.

The meeting was adjourned at 10:20 AM. The next meeting will be Sept. 15, 2009 at 8:30 AM.

Respectfully submitted by Robert Kammeraad, Sec.